



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, January 4, 2022

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor: Pownell

Councilmembers: Grabau, Nakasian, Ness, Peterson White, Reister, Zuccolotto

APPROVAL OF AGENDA

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

1. [22-001](#) Consider Approval of December 7, 2021 City Council Meeting Minutes.

Attachments: [1 - 12-7-2021 Council Minutes](#)

2. [22-002](#) Consider Approval of December 14, 2021 Special Council Meeting.

Attachments: [12-14-21 Meeting Minutes](#)

3. [22-003](#) Consider Designation of Official Depository for the City of Northfield

5. [22-004](#) Consider Amendments to Council Rules of Business and Appendices.

Attachments: [1 - Rules of Business draft 2022](#)
 [2 - Appendices 2022](#)

6. [22-005](#) Consider Approving Disbursements totaling \$2,943,772.64

Attachments: [1 - Disbursements](#)
 [2 - Disbursements](#)
 [3 - Disbursements](#)
 [4 - Disbursements](#)
 [5 - Disbursements](#)

7. [Res. 2022-001](#) Consider resolution to adopt Sustainable Building Policy.

Attachments: [1 - Sustainable Building Policy Resolution](#)
 [2 - DRAFT Sustainable Building Policy_01042022](#)

8. [22-006](#) Consider approval of a new three-year towing agreement between the City of Northfield and Raider Automotive LLC dba Valley Autohaus.

Attachments: [1-Towing Contract City of Northfield.Raider Automotive.2022](#)

9. [Res. 2022-002](#) Consider Resolution to Authorize the Purchase of Larue D60 Snow Blower.

Attachments: [1- Larue D60 resolution.docx](#)
 [2- Larue D60 Quote.pdf](#)
 [3- 2022-2026 CEP.pdf](#)
 [4 - Northfield- 2022 Equipment Certificates \(12.27.21 estimates\)](#)

10. [22-007](#) Consider Designation of Official Newspaper.

Attachments: [1 - Hyperlink - Charter Sec. 15.1 - Official Publications](#)
 [2 - Hyperlink - City Code Sec. 2-57 - Meetings](#)

11. [Res. 2022-003](#) Consider Resolution Approving Application to the Minnesota Department of Transportation for Funding of the 2021 Safe Routes to School Solicitation.

Attachments: [1 - Res Safe Routes to School Grant Application](#)
 [2 - 2021 SRTS Project Locations](#)
 [3 - 2021-SRTS-Application DRAFT.pdf](#)

12. [Res. 2022-004](#) Community Development Block Grant - Consider Adopting Resolution in Support of Fiscal Year 2022 Allotment of Program Funds.

Attachments: [1 - CDBG Resolution FY2022](#)
 [2 - CDBG Application FY2022](#)

13. [Res. 2022-005](#) Consider Amending Adopted Schedule for 2022 City Council Meetings.

Attachments: [1 - Res Amending Council Meeting Schedule 2022](#)
 [2 - 2022 council meeting amended schedule](#)

14. [22-008](#) Consider Accepting the Agriculture Land Lease for Hauberg Woods.

Attachments: [1- Hauberg Woods Farm Lease Agreement 2022.pdf](#)
 [2- HaubergWoods Lease Map.pdf](#)
 [3- 2019 Signed Lease Agreement.pdf](#)
 [4- 2020 Lease renewal acceptance.pdf](#)
 [5- 2021 Lease renewal acceptance.pdf](#)

15. [Res. 2022-006](#) Consider Resolution Approving Maintenance responsibility for the proposed TH 19 Trail Improvement Project related to the Transportation Alternatives Grant Solicitation.

Attachments: [1 - Transportation Alternatives Sponsorship Resolution](#)

16. [22-009](#) Approve Reimbursement of Costs for Mayor Pownell attending the Winter 2022 Meeting- Mayors Innovation Project

Attachments: [1- Agenda- winter 2022 meeting](#)

[2- conference webpage](#)

[3- Pownell Travel Request](#)

- [Res. 2022-007](#) Consider Resolution Approving Sponsorship of the MnDOT Transportation Alternatives Grant Application for the funding year 2026.

Attachments: [1 - Transportation Alternatives Sponsorship Resolution](#)

[2 - TH 19 Trail Map](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- Identify your relationship to the topic;*
- Have a spokesperson or two for your group to present your comments;*
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

17. [22-010](#) Consideration of Election of President Pro Tem.

Attachments: [1 - Hyperlink - Charter Section 3.9 - President Pro Tem](#)

[2 - Hyperlink - City Code Sec. 2-57 - Meetings](#)

18. [22-011](#) The Northfield City Council receives an update on the Northfield Railroad Quiet Zone.

Attachments: [1 - City Council QZ Presentation 220104](#)
 [2 - 2006 City of Northfield Quiet Zone Assessment](#)

19. [Ord. 1029](#) Consideration of Ordinance Amending Northfield City Code, Chapter 50 - Offenses and Miscellaneous Provision, Section 50-57 - Climbing On or Jumping Off Bridges Prohibited.

Attachments: [1 - Ord. No. 1029 - Jumping From Bridges Prohibited](#)

20. [22-012](#) Update/Discussion on Rice County 10-Year Transportation Improvement Plan.

Attachments: [1 - Ten Yr TIP Nov 2021 11x17_final](#)
 [2 - 1-11-22 TIP Funding](#)
 [3 - Planned Walking & Biking Network Map](#)
 [4 - 2022-2026 CIP 24x36](#)

ADMINISTRATORS UPDATE

21. [22-013](#) City Administrator's Update.

Attachments: [Upcoming Agenda Items List](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.