



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, June 21, 2022

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

Mayor: Pownell

Councilmembers: Grabau, Nakasian, Ness, Peterson White, Reister, Zuccolotto

CALL TO ORDER

APPROVAL OF AGENDA

PRESENTATIONS

1. [22-412](#) Presentation regarding 100 Days of Reading Challenge in Northfield.

Attachments: [1 - Resolution Proclaiming June 13, 2022 as Kick Off Day for 100 Days of Reading in N](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted.

2. [Res. 2022-065](#) Consider Resolution Proclaiming June 13, 2022 as Kickoff Day for the 100 Days of Reading Challenge in Northfield.

Attachments: [1 - Resolution Proclaiming June 13, 2022 as Kick Off Day for 100 Days of Reading in N](#)

3. [22-413](#) Consider Approval of June 7, 2022 City Council Meeting Minutes.

Attachments: [06-07-22 Council Minutes](#)

4. [22-414](#) Consider Approving Disbursements totaling \$1,716,364.91

Attachments: [1 - Disbursements](#)

[2 - Disbursements](#)

5. [22-415](#) Consideration of Acceptance of the City of Northfield Annual Comprehensive Financial Report for the Year Ended December 31, 2021.

Attachments: [1 - 2021 FINAL Audit Presentation](#)

[2 - 2021 FINAL Annual Comprehensive Financial Report](#)

[3 - 2021 FINAL Management Communication](#)

6. [Res. 2022-066](#) Consider Resolution Approving Bridge Square Final Concept Improvements Plan.
- Attachments:** [1 - Res Approving Plan](#)
 [2 - 20220621 BRIDGE SQUARE FINAL CONCEPT PLAN](#)
7. [22-416](#) Consider Approval of Professional Service Agreement for the 2022 Lincoln Waterway Box Culvert Improvement Project.
- Attachments:** [1 - Bolton & Menk Contract Lincoln Waterway Box Culvert](#)
 [2 - Project Location](#)
 [3 - Project Process - Current](#)
8. [Res. 2022-067](#) Resolution to Approve a Lot Consolidation Creating the Cardinal Northfield Plat.
- Attachments:** [1 - Resolution](#)
 [2 - Exhibit B Plat](#)
9. [Ord. 1036](#) Consideration of the Second Reading of the Ordinance No. 1036 Rezoning Parcel ID - 2202100002 from CD-S: College Development to I1-B: Industrial.
- Attachments:** [1 - Ordinance](#)
 [2 - Location Map](#)
10. [22-417](#) Consider Summary Publication of Ordinance No. 1036 rezoning Parcel ID - 2202100002 from CD-S: College Development to I1-B: Industrial.
- Attachments:** [1 - Summary Publication](#)
11. [Ord. 1037](#) Consider Second Reading of Ordinance Vacating portions of drainage and utility easement within Outlot A and Lot 1, Block 1 Armstrong Park Addition No. 4.
- Attachments:** [1 - Ordinance - Cardinal Vacation](#)
 [2 - CardinalGlass_EasementVacation_Map](#)
12. [22-418](#) Consider Summary Publication of Ordinance No. 1037 Vacating portions of drainage and utility easement within Outlot A and Lot 1, Block 1 Armstrong Park Addition No. 4.
- Attachments:** [1 - Summary Ordinance](#)
13. [Ord. 1040](#) Consideration of First Reading of Ordinance No. 1040 Amending Section 2-26 of City Code Relating to 2023 and 2024 Mayor and City Council Compensation.
- Attachments:** [1 - Ord. 1040 Council Compensation](#)
 [2 - Ordinance 1014 Council Compensation](#)

14. [Ord. 1041](#) Consideration of the First Reading of Ordinance No. 1041 Rezoning 930 Highway 3 N. from I-1: Industrial District to C-2: Highway Commercial.

Attachments: [1 - Ordinance](#)
 [2 - Staff PowerPoint Presentation](#)
 [3 - Hyperlink to June 2, 2022 PC Meeting](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

PUBLIC HEARINGS AND RELATED ACTION

The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Mayor will recognize speaker at podium and conversation will be between the Mayor and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.

15. [22-419](#) Public Hearing for Ordinance Vacating drainage and utility easement for Anderson Companies located at 2150 Declaration Street.

Attachments: [1 - Ordinance - 2150 Declaration Street](#)
 [2 - Public Hearing Notice](#)
 [3 - Public Hearing Notice Mailing](#)
 [4 - 2150 Declaration EasementVacation Map](#)
 [5 - CC PP Vacating Drainage Utility Easement.pdf](#)

16. [Ord. 1042](#) Consider First Reading of Ordinance 1042 Vacating drainage and utility easement for Anderson Companies located at 2150 Declaration Street.

Attachments: [1 - Ordinance - 2150 Declaration Street](#)
 [2 - 2150 Declaration EasementVacation Map](#)

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- *Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- *Identify your relationship to the topic;*
- *Have a spokesperson or two for your group to present your comments;*
- *Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

17. [Ord. 1038](#) Consider Second Reading of Ordinance No. 1038 Amending Sec. 50-27.
Defacing sidewalks or public structures.

Attachments: [1 - Ord. 1038 Sidewalk Chalk exception ordinance v2 Final 060722](#)
 [2 - City Code Sec. 50-27](#)
 [3 - Sec. 50-27 history](#)
 [4 - Zoning Map](#)

18. [22-420](#) Consider Summary Publication of Ordinance No. 1038 Chalking on Sidewalks

Attachments: [1 - Summary Publication Ord. 1038](#)

19. [Ord. 1039](#) Consider First Reading of Ordinance No. 1039 Prohibition of Conversion
Therapy for Minors and Vulnerable Adults.

Attachments: [1 - Conversion Therapy Ban Ordinance v4 050422](#)
 [2 - HRC Timeline for Conversion Therapy Work Human Rights Commission Northfield](#)
 [3 - HRC Conversion Therapy Proposal 2021 for presentation handout](#)
 [4 - Recommend Report CRT Red Wing](#)
 [5 - Proposal to Ban the Practice of Conversion therapy on Minors and Vulnerable Adult](#)
 [6 - Conversion-Therapy Trevor Project](#)
 [7 - Executive Order 21-25](#)
 [8 - MN HF 2156 Ban on Conversion Therapy Hearing](#)
 [9 - Allina Health Conversion Therapy Ban Letter of Support](#)

20. [22-421](#) Review and discussion of Administrative Fines Related to Prohibition of
Conversion Therapy for Minors and Vulnerable Adults.

21. [Res. 2022-068](#) Consideration of Resolution Ordering Preparation of Feasibility Report for the 2023 Reclamation and Overlay Project.

Attachments: [1 - Res Order Feasibility Report](#)
 [2 - Project Process](#)
 [3 - 2023 Reclamation and Overlay Location Map](#)
 [4 - Pedestrian/Bike Improvements Location Map](#)
 [5 - 2023 Reclamation and Overlay Approve Feasibility Presentation](#)

22. [22-422](#) Presentation and Discussion on the Draft of the Park and Recreation Capital Investment Plan.

Attachments: [1 - Northfield Parks & Recreation ParksCIP Presentation 06-16-22](#)

23. [Res. 2022-069](#) Consider Resolution Accepting Resignation and Declaring a Vacancy for Council Member Ward 1 Position.

Attachments: [1 - Resolution.CouncilVacancy](#)

24. [22-424](#) Consider Setting the Process/Timeline for Appointment to Fill Vacancy for Council Member Ward 1 Position.

Attachments: [Council Vacancy Process](#)
 [Application Form](#)

ADMINISTRATORS UPDATE

25. [22-425](#) City Administrator's Update.

Attachments: [Upcoming Agenda Items](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.