



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Agenda

### City Council

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Tuesday, January 18, 2022

6:00 PM

Council Chambers

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#### 6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: Grabau, Nakasian, Ness, Peterson White, Reister, Zuccolotto

#### APPROVAL OF AGENDA

#### PRESENTATIONS

1.     [22-042](#)                   Oath of Office Ceremony for Northfield Police Department Officers.  
  
      Attachments:       [1-Affirmation of office example](#)  
                              [2- Oath of office Example](#)
  
2.     [22-043](#)                   Climate Emergency Declaration Presentation.  
  
      Attachments:       [1 - Climate Emergency Declarations - 1 pager](#)  
                              [2 - Climate Emergency Declaration Presentation\\_1.18.22](#)
  
3.     [22-044](#)                   Presentation of Forest Bridgewater Sewer District and the development activity  
                                  along I-35 and in Bridgewater.  
  
      Attachments:       [1 - Northfield presentation 1-18-22](#)
  
4.     [22-045](#)                   Presentation from Economic Development Authority.  
  
      Attachments:       [1 - 2022 EDA Presentation to Council - 1.18.22](#)
  
5.     [22-046](#)                   Presentation Update on Housing and Redevelopment Authority.  
  
      Attachments:       [1 - 2021 HRA Review](#)

#### CONSENT AGENDA

*Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted*

6.     [22-047](#)                   Consider Approval of January 4, 2022 City Council Meeting Minutes.  
  
      Attachments:       [1 - 01.04.2022.CouncilMinutes](#)

7.     [Ord. 1029](#)           Consideration of Second Reading of Ordinance Amending Northfield City Code, Chapter 50 - Offenses and Miscellaneous Provision, Section 50-57 - Climbing On or Jumping Off Bridges Prohibited.
- Attachments:**     [1 - Ord. No. 1029 - Jumping From Bridges Prohibited](#)
8.     [Res. 2022-008](#)       Consider Accepting Bids and Awarding Contract - Fifth Street Bridge Maintenance Project.
- Attachments:**     [1 - Resolution - Fifth Street Bridge Project Award](#)  
                              [2 - Project Location Map](#)  
                              [3 - Bid Tab](#)  
                              [4 - Project Process](#)
9.     [Res. 2022-009](#)       Climate Emergency Declaration Resolution.
- Attachments:**     [1- RESOLUTION DECLARING A CLIMATE EMERGENCY IN](#)
10.    [22-048](#)           Consideration of Authorization to Initiate a Request for Proposals (RFP) for the Wastewater Treatment Plant Improvements Project - WSTR2022-J32.
- Attachments:**     [1 - Wastewater Treatment Plant Upgrades RFP](#)
11.    [22-049](#)           Consider Approving Disbursements totaling \$1,249,656.08.
- Attachments:**     [1 - Disbursements](#)  
                              [2 - Disbursements](#)
12.    [22-050](#)           Consider Summary Publication of Ordinance No. 1029 Amending Northfield City Code, Chapter 50 - Offenses and Miscellaneous Provision, Section 50-57 - Climbing On or Jumping Off Bridges Prohibited.
- Attachments:**     [1 - Ord. 1029 Summary Publication](#)
13.    [Res. 2022-010](#)       Adopt Changes to Fees and Charges.
- Attachments:**     [1 - Fee resolution](#)  
                              [2 - Proposed Fees.2022](#)
14.    [22-051](#)           Consider Approval of a Temporary Liquor License for St. Dominic School for March 26, 2022.
15.    [22-052](#)           Approve Reimbursement of Costs for Councilor Suzie Nakasian attending the National League of Cities (NLC) Congressional Conference.
- Attachments:**     [1- conference webpage](#)  
                              [2- Nakasian Reimbursement Form](#)

**16.     [22-053](#)                   Redistricting Process, Timeline and Principles.**

**Attachments:**     [1 - 2022 Redistricting - process, timeline & principles](#)  
                          [2 - 2012 Adopted process, timeline and principles](#)  
                          [3 - Redistricting Calendar Early](#)  
                          [4 - Redistricting Calendar Late](#)

**17.     [22-054](#)                   Consider Motion to Approve Lease Agreement with Rice County at the Northfield Community Resource Center (NCRC).**

**Attachments:**     [1 - Rice County NCRC Lease Agreement](#)

**OPEN PUBLIC COMMENTS**

*Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.*

**REGULAR AGENDA**

*Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:*

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- Identify your relationship to the topic;*
- Have a spokesperson or two for your group to present your comments;*
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

**18.     [Res. 2022-011](#)               Consider Resolution to Join the Membership in the Coalition of Greater Minnesota Cities (CGMC).**

**Attachments:**     [1 - CGMC Membership Resolution](#)  
                          [2 - CGMC City of Northfield Letter 06.14.21](#)  
                          [3 - 2022 CGMC Dues Invoice Northfield](#)  
                          [4 - CGMC FAQ - 6.14.21](#)  
                          [5 - CGMC 40 years of advocacy - 6.11.21](#)  
                          [6 - CGMC LGA timeline 2012-21 6.14.21](#)  
                          [7 - CGMC Home Page](#)  
                          [8 - Metro Cities webpage](#)

19.     [22-055](#)                   Presentation on Potential Local Housing Trust Fund including State Matching Grant Opportunity.

**Attachments:**     [1 - Council Support Ordinance 01-18-22](#)  
                          [2 - 2021 MHPLHTE](#)  
                          [3 - Adopted LHTFs IN MN](#)  
                          [4 - Northfield-DRAFT-Ordinance](#)

20.     [Ord. 1030](#)                   Consideration of Emergency Ordinance Requiring Face Coverings in Indoor Spaces of Public Accommodation.

**Attachments:**     [1 - Councilor Reister Request to Initiate City Mask Mandate](#)

## ADMINISTRATORS UPDATE

21.     [22-056](#)                   City Administrator's Update.

**Attachments:**     [1- upcoming agenda items](#)

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

## ADJOURN

***Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.***

***SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at [lynette.peterson@ci.northfield.mn.us](mailto:lynette.peterson@ci.northfield.mn.us). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.***