



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Agenda

### City Council

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Tuesday, June 15, 2021

6:00 PM

Council Chambers

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#### 6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: Grabau, Nakasian, Ness, Peterson White, Reister, Zuccolotto

#### APPROVAL OF AGENDA

#### PRESENTATIONS

1. [21-344](#) Presentation Regarding Request for Resolution of Support for the Convention on the Elimination of All Forms of Discrimination Against Women.

**Attachments:**

- [1 - CEDAW Powerpoint Presentation](#)
- [2 - CEDAW overview](#)
- [3 - Cities that have passed CEDAW legislation 5-2021](#)
- [4 - CEDAW - US Discrimination Minnesota](#)
- [5 - Res. of Support of CEDAW](#)

#### CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

2. [21-345](#) Consideration of Acceptance of the City of Northfield Comprehensive Annual Financial Report for the Year Ended December 31, 2020.

**Attachments:**

- [1 - 2020 FINAL- Annual Financial Report City of Northfield](#)
- [2 - 2020 FINAL- Management Letter City of Northfield](#)
- [3 - 2020 FINAL- Audit Presentation City of Northfield](#)

3. [21-346](#) Consider Resolution Adopting the City Strategic Plan (2021-2024).

4.     [Res. 2021-053](#)     Consider Approving Plans and Specifications and Order Advertisement for Bids for Fifth Street Bridge 66505 Maintenance Project.

**Attachments:**     [1 - Resolution Approve Plans and Specs](#)  
                          [2 - Project Location Map](#)  
                          [3 - Project Process](#)  
                          [4 - Plans](#)

5.     [Res. 2021-054](#)     Consider Resolution Approving Labor Agreement and Memorandums of Understanding Between the City of Northfield and International Union of Operating Engineers Local 70 (General Unit).

**Attachments:**     [1- Resolution](#)  
                          [2- Final Northfield IUOE \(General Contract and MOUs\)](#)

6.     [21-347](#)             Consider Motion Approving Permanent Public Trail Easement related to the Spring Creek Townhomes 2nd Addition.

**Attachments:**     [Spring Creek Townhomes II Trail Easement v.8 060221 \(Millstream Lane\)](#)  
                          [2 - TrailEasement\\_L1B1SpringCreekTHII\\_LocationMap](#)

7.     [21-348](#)             Consider Motion Approving Permanent Public Trail Easements and Drainage and Utility Easement related to the Spring Creek Townhomes 1st Addition.

**Attachments:**     [1 - Spring Creek Townhomes II Trail Easement v.7 032321 \(Southbridge Drive\)](#)  
                          [2 - Three Rivers\\_Spring Creek Townhomes\\_Storm Sewer Easement \(v3\) \(Final\) 0527](#)  
                          [3 - StormEasement\\_L1B2SpringCreekTH\\_LocationMap](#)  
                          [4 - TrailEasement\\_L1B2SpringCreekTH\\_LocationMap](#)

8.     [21-349](#)             Consider Approving Disbursements totaling \$933,643.53.

**Attachments:**     [1 - Disbursements](#)  
                          [2 - Disbursements](#)

9.     [Res. 2021-055](#)     Consider Resolution Requesting Minnesota State Capital Investment Bonds for Mill Towns State Trail in the City of Northfield.

**Attachments:**     [1 - Res. Mill Towns Trail Bond Request](#)  
                          [2 - Mill Towns Trail Location](#)  
                          [3 - 2021-05-07 Mill Towns State Trail Overview 8.5x11](#)  
                          [4 - 210608 State Bonding Request Presentation](#)

10.     [Res. 2021-056](#)     Consideration of Resolution of Support for the Convention on the Elimination of All Forms of Discrimination Against Women.

**Attachments:**     [1 - Res. of Support of CEDAW](#)  
                          [2 - CEDAW overview](#)  
                          [3 - Cities that have passed CEDAW legislation 5-2021](#)  
                          [4 - CEDAW - US Discrimination Minnesota](#)  
                          [5 - CEDAW Powerpoint Presentation](#)

11.     [21-350](#)             Consider Motion Adopting Wastewater Treatment Plant's Facility Plan Update.

**Attachments:**     [1 - Final WWTP Facility Plan Update](#)

12.     [Res. 2021-057](#)     Consider Resolution for Spring Creek Townhomes 2nd Addition Development Agreement.

**Attachments:**     [1 - Resolution](#)  
                          [2 - Exhibit A Spring Creek Townhomes II Development Agreement](#)  
                          [3 - Exhibit D Spring Creek Townhomes 2nd Final Plans](#)  
                          [4 - Spring Creek Townhome II Location Map](#)  
                          [5 - Bluff View Vision Map w. Road Connections](#)  
                          [6 - Northfield Planned Walking & Bicycling Network Map](#)  
                          [7 - Pictures of Spring Creek Townhomes](#)  
                          [8 - Elevation Views of Spring Creek Townhomes II](#)

13.     [Res. 2021-058](#)     Consider Resolution approving Tax Increment Financing Agreement for Spring Creek II Townhomes.

**Attachments:**     [1 - City Council Resolution and TIF Assistance Agreement](#)  
                          [2 - Spring Creek II Presentation Nate and Nick 2021 TIF Assistance \(v2\)](#)  
                          [3 - City Council Resolution 2020-065 previous action](#)

## OPEN PUBLIC COMMENTS

*Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.*

## PUBLIC HEARINGS AND RELATED ACTION

The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Chair will recognize speaker at podium and conversation will be between Chair and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.

**14. [21-351](#) Public Hearing on Proposed Charter Amendment to Section 14.2.**

**Attachments:** [1 - Res. 2021-047 Receive Amendment and Call for Public Hearing](#)  
[2 - Notice of Public Hearing](#)  
[3 - Ordinance amendment adopted by Charter Comm re SECTION 14.2 AMENDMENT](#)  
[4 - Current Charter.Chapter 14](#)  
[5 - Hood memo on amendments 2011](#)  
[6 - Minnesota Statutes 2020, Section 410.1](#)  
[7 - Charter Amendment Process Timeline](#)

**15. [Ord. 1025](#) Consider Ordinance Amending to Section 14.2 of the Northfield City Charter.**

**Attachments:** [1 - Ordinance amendment adopted by Charter Comm re SECTION 14.2 AMENDMENT](#)  
[2 - Res. 2021-047 Receive Amendment and Call for Public Hearing](#)  
[3 - Notice of Public Hearing](#)  
[4 - Current Charter.Chapter 14](#)  
[5 - Hood memo on amendments 2011](#)  
[6 - Minnesota Statutes 2020, Section 410.1](#)  
[7 - Charter Amendment Process Timeline](#)

## REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

16. [Ord. 1026](#) Consideration of Cable Franchise Ordinance with MetroNet (First Reading).

**Attachments:** [1 - MetroNet Cable Franchise Ordinance](#)  
[2 - Dark Fiber Agreement](#)  
[3 - Resolution](#)  
[4 - Grogan MetroNet Cable Franchise Presentation](#)  
[5 - Introductory Presentation by Metronet](#)

17. [21-352](#) Consider Approval of City of Northfield Values Statement.

**Attachments:** [1 - Northfield Values statement edited from 6-9-21 comments](#)  
[2 - Values Statement Option 1](#)  
[3 - Values Statement Option 2](#)

18. [21-353](#) Consider a motion of support for Park priorities within the Riverfront Enhancement Action Plan.

**Attachments:** [1 - Riverfront Enhancement webpage](#)  
[2 - 20-003 Project Sequence Chart 05.06.2021](#)  
[3 - NORTHFIELD MAYOR COUNCIL 05112021 SLIDES](#)  
[4 - EDA Feedback on Riverfront 5-27-2021 V2](#)  
[5 - PC feedback on Riverfront item 5.20.2021 V2](#)  
[6 - PRAB - Sequence Chart Comments 052021](#)

19. [21-354](#) Consider potential interest in the MNDOT property at 510 Woodley Street.

**Attachments:** [1 - 2019-0125 location photo](#)  
[2 - MNDOT Normal Conveyance Process](#)  
[3 - MNDOT Property Area Info Council Intro](#)

## ADMINISTRATORS UPDATE

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

## ADJOURN

*Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.*

*SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at [lynette.peterson@ci.northfield.mn.us](mailto:lynette.peterson@ci.northfield.mn.us). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.*