



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, June 1, 2021

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: Grabau, Nakasian, Ness, Peterson White, Reister, Zuccolotto

APPROVAL OF MINUTES

1. [21-311](#) Consider Approval of May 18, 2021 City Council Meeting Minutes.

Attachments: [05.18.2021CouncilMinutes](#)

PRESENTATIONS

2. [21-312](#) Presentation of Northfield Hospital and Clinics 2020 Audit.

Attachments: [1 - Audit Presentation to City Council 0621](#)
[Signed Financial Statement](#)

3. [21-313](#) Presentation of Northfield Youth Baseball Association Interest in Baseball and Softball Field Enhancements at Sechler Park.

Attachments: [1 - Sports at Sechler Park - Council NYBA 2021](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

4. [Res. 2021-047](#) Consideration of Final Plat Resolution for Hillcrest Village Addition.

Attachments: [1 - Resolution Final Plat](#)
[2 - Exhibit B Final Plat](#)
[3 - Location Map](#)
[4 - CAC Hillcrest Village Images](#)
[5 - Resolution 2021-030 Preliminary Plat](#)

5. [Res. 2021-048](#) Consideration to Accept Donation for Basketball Court at Way Park.
- Attachments:** [1. Basketball Ct Resolution.docx](#)
 [2. Way Park Court Option \(46x62\).pdf](#)
 [3. Way Park Master Plan.pdf](#)
 [4. Way Park Basketball Court Improvement Project.pdf](#)
6. [Res. 2021-049](#) Consider Resolution approving plans and specifications and authorizing approval for advertisements for bids for City Hall Safety and Security Project FACL2021-M26.
- Attachments:** [1 City Hall project ad for bid resolution](#)
 [2 - Project Process - City Hall Safety and Security Improvements -Current](#)
 [3 - 95% Owner Review Set - Northfield City Hall](#)
 [4 - May 4 staff report](#)
7. [Res. 2021-050](#) Consider Resolution of Support to Dakota County for the additional funding for Phase 1 Waterford Bridge Construction related to Mill Towns State Trail.
- Attachments:** [1 - Resolution of support.docx](#)
8. [21-314](#) Consider Approving Professional Service Agreement for the 2022 NW Mill and Overlay Improvement Project.
- Attachments:** [1 - Consultant-professional services contract SEH](#)
 [2 - STRT2022_A59 NW Area Mill and Overlay RFP](#)
 [3 - SEH Submittal_2022 NW Area Mill and Overlay Projec](#)
 [4 - Bolton & Menk Submittal_2022 NW Area Mill and Overlay Project](#)
 [5 - Project Process](#)
9. [21-315](#) Consider Approving Disbursements totaling \$1,108,005.04
- Attachments:** [1 - Disbursements](#)
 [2 - Disbursements](#)
10. [21-316](#) Consider Approval of a Temporary Liquor License for Imminent Brewing, LLC for July 31, 2021
11. [21-317](#) Consider Approval of Mayoral Board/Commission Appointments.

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

PUBLIC HEARINGS AND RELATED ACTION

The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Chair will recognize speaker at podium and conversation will be between Chair and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.

12. [21-318](#) Public Hearing to consider Cable Franchise Applications.

Attachments: [1 - Report to City re CMN App for a cable franchise - Northfield](#)
[2 - Competitive Franchise Public Hearing - Northfield\(6968955.1\)](#)
[3 - Resolution APPLICATION OF CMN-RUS, INC. FOR A CABLE FRANCHISE](#)

13. [Res. 2021-051](#) Consider Resolution Regarding the Application of CMN-RUS, Inc. for a Cable Franchise.

Attachments: [1 - Resolution re CMN App for a cable franchise - Northfield\(6971392.1\)](#)
[2 - Report to City re CMN App for a cable franchise - Northfield](#)
[3 - Competitive Franchise Public Hearing - Northfield\(6968955.1\)](#)

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

14. [21-319](#) Consider financial assistance request for Community Action Center (CAC) Hillcrest development.

Attachments: [1 - CAC Hillcrest Village City Support Request 2021 letter](#)
[2 - CAC Concept Duplex](#)
[3 - Financial Assistance from City Code](#)

15. [Res. 2021-052](#) Approve the Northfield Fire Relief Association request for fire relief pension benefits

Attachments: [1 - Resolution - Pension Level Increase](#)
 [2 - Addendum "A"](#)
 [3 - NAFRS Res. 2021-06.pdf](#)
 [4 - Form SC-21](#)
 [5- GASB Actuarial Audit - 2020](#)
 [6 - Current NFRA Bylaws](#)

16. [21-320](#) Presentation and Discussion to Consider Resolution for Spring Creek Townhomes 2nd Addition Development Agreement.

Attachments: [1 - Resolution](#)
 [2 - Exhibit A Spring Creek Townhomes II Development Agreement](#)
 [3 - Exhibit D Spring Creek Townhomes 2nd Final Plans](#)
 [4 - Spring Creek Townhome II Location Map](#)
 [5 - Bluff View Vision Map w. Road Connections](#)
 [6 - Northfield Planned Walking & Bicycling Network Map](#)
 [7 - Pictures of Spring Creek Townhomes](#)
 [8 - Elevation Views of Spring Creek Townhomes II](#)

17. [21-321](#) Presentation and Discussion to Consider Resolution approving Tax Increment Financing Agreement for Spring Creek II Townhomes.

Attachments: [1 - City Council Resolution and TIF Assistance Agreement](#)
 [2 - Spring Creek II Presentation_Nate and Nick_2021 TIF Assistance \(v2\)](#)
 [3 - City Council Resolution 2020-065_previous action](#)

18. [21-322](#) Review and Discussion on Proposed 2022-2023 Budget Timeline.

ADMINISTRATORS UPDATE

19. [21-323](#) City Administrator's Update.

Attachments: [1 - 2021 Q1 Financial Report AEM](#)
 [2 - 2021 Q1 Investment Performance Review](#)
 [3- UpcomingAgendaItem](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: *The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.*

SPECIAL NEEDS: *If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.*