



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, October 20, 2020

6:00 PM

[GotoMeeting](#)

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

1. [20-540](#) Information on How to Provide Public Input and Watch the Meeting During the Pandemic.

Attachments: [council meeting notice revised 10.20](#)

PRESENTATIONS

2. [20-541](#) Presentation of report from the Northfield Downtown Development Corporation (NDDC).

Attachments: [1- City council presentation 10.2020](#)

[2- Thelen Poster](#)

[3 - NDDC Contract](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

3. [20-542](#) Consider Approval of October 6, 2020 City Council Meeting Minutes.

Attachments: [MeetingMinutes Oct-6-2020](#)

4. [Res. 2020-100](#) Consider Final Payment of the Water Tower Maintenance Project.

Attachments: [1 - Final Pay Resolution](#)

[2 - Pay Request Final](#)

5. [Res. 2020-101](#) Consider Resolution updating the City of Northfield Acceptable Tree & Shrub List.

Attachments: [1 - Res Tree and Shrub List](#)
 [2 - 4 Existing Tree Lists \(combined\)](#)
 [3 - Acceptable Tree and Shrub list 10 20 2020](#)

6. [Res. 2020-102](#) Consider Resolution Establishing Carbon Reduction Fund.

Attachments: [Carbon Reduction Fund Resolution 091720](#)

7. [20-543](#) Consider Approval of Professional Service Agreement for the 2021 Reclamation and Overlay Project.

Attachments: [1 - Bolton and Menk Consultant Contract](#)
 [2 - Project Process](#)

8. [20-544](#) Consider Approving Disbursements totaling \$725,686.48

Attachments: [1 - Disbursements](#)
 [2 - Disbursements](#)

9. [Res. 2020-103](#) Consider Resolution Approving Mayoral Appointment to the Citizen Police Department Administrative Policy Review Task Force.

Attachments: [Resolution Establishing Citizen Police Policy Review Task Force](#)
 [Resolution 2020-081](#)

10. [20-545](#) Consider Southeastern Libraries Cooperative (SELCO) - Rice County Agreement for Library Services.

Attachments: [SELCO-Rice County Agreement 2021-26](#)

OPEN PUBLIC COMMENTS

The presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3). Please use one of the alternate methods for input below during the pandemic:

- Send an email no later than 4 pm on the day of the meeting to City Clerk Deb Little at deb.little@ci.northfield.mn.us noting meeting item comment in the subject line and type your comment in the body of the email or attach a document if necessary. These comments will be sent to the entire City Council. . Comments will be posted on the City's website with other meeting items following the meeting.
- eComment – Comment on agenda items by using the eComment (electronic comment) system no later than 4 pm the day of the meeting. Once the City Council agenda is published, the eComment link will be active. Persons can review agenda item details, indicate their position on an item and leave feedback by clicking on the eComment tab on the City Council meetings page: <https://northfield.legistar.com/Calendar.aspx>
- Send a letter containing your input to: City Clerk Deb Little, City of Northfield, 801 Washington Str., Northfield, MN 55057
- Members of the public can always contact the City Council directly via phone or email to provide input. This input will not be read publicly during the meeting.

REGULAR AGENDA

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11. [20-546](#) Rice County Comprehensive Plan 2040 presentation.

Attachments: [1 - 2040 Rice County Comprehensive Plan Update Presentation](#)
 [2 - Hyperlink](#)

12. [20-547](#) Consideration of Call for Public Hearing for Ordinance Implementing Franchise Fees.

Attachments: [1 - Council 10.13.2020 Worksession Presentation](#)
 [2 - Electric Franchise Fee Ord \(3.5 perc. street-trails\) 101620](#)
 [3 - Electric Franchise Fee Ord \(4.0 perc. street-trails\) 101620](#)
 [4 - Electric Franchise Fee Ord \(4.0 perc. street-trails-climate\) 101620](#)
 [5 - Gas Franchise Fee Ord \(5 perc. streets-trails\) 101620](#)
 [6 - Gas Franchise Fee Ord \(5 perc. streets-trails-climate\) 101620](#)

13. [20-548](#) Discussion of COVID-19 Local State of Emergency Status and Remote Meetings.

Attachments: [Resolution 2020-039](#)

14. [Res. 2020-104](#) Consider Resolution Ordering Preparation of Plans and Specifications for Honey Locust Drive East Cannon River Trail (ECRT) Connection.

Attachments: [1 - Res Order Preparation of Plans and Specs](#)
 [2 - ECRT Connection Memorandum](#)
 [3 - 2021 Honeylocust Dr ECRT Connection Alignment Options](#)
 [4 - ECRT Access Points](#)
 [5 - Project Process - Current](#)
 [6 - Honeylocust ECRT Order Plan Presentation](#)

ADMINISTRATORS UPDATE

15. [20-549](#) City Administrator's Update.

Attachments: [Upcoming agenda items](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.