



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, October 6, 2020

6:00 PM

[GotoMeeting](#)

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

1. [20-503](#) Information on How to Provide Public Input and Watch the Meeting During the Pandemic.

Attachments: [100120](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

2. [20-504](#) September 8, 2020 City Council Work Session Meeting Minutes.
Attachments: [09-08-2020 Meeting Minutes revised](#)
3. [20-505](#) Consider Approval of September 15, 2020 City Council Meeting Minutes.
Attachments: [Meeting Minutes September 15, 2020](#)
4. [Res. 2020-090](#) Consider Resolution Accepting Public Improvements and Approving Final Payment for the 2018 Spring Creek Road Reconstruction Project (STR2018-A38).

Attachments: [1 - Resolution - Accept Improvements and Approve Final Payment](#)
[2 - Final Pay Request](#)
[3 - Certificate of Final Acceptance](#)
[4 - Project Location Map](#)

5. [20-506](#) Consideration of a Stormwater Maintenance Agreement with Hometown Federal Credit Union.

Attachments: [1 - Hometown Credit Union Stormwater Maintenance Agreement \(v.3\) final 082420](#)

6. [Res. 2020-091](#) Consider Resolution Accepting Public Improvements and Approving Final Payment for the 2018 Division Street and Seventh Street Reconstruction, Washington Street Mill and Overlay, and Miscellaneous City Parking Lot Rehabilitations Project (STRT2018-A37)
- Attachments:** [1 - Resolution - Accept Improvements and Approve Final Payment](#)
 [2 - Final Pay Request](#)
 [3 - Certificate of Final Acceptance](#)
 [4 - Project Location Map](#)
7. [Res. 2020-092](#) Proclaim October 15 as Pregnancy and Infant Loss Remembrance Day.
- Attachments:** [1 - Resolution](#)
 [2 - IRIS City Government Proclamation Request Letter](#)
8. [20-507](#) Consider Approving Disbursements totaling \$3,157,154.89.
- Attachments:** [1 - Disbursements](#)
 [2 - Disbursements](#)
 [3 - Disbursements](#)
9. [Res. 2020-093](#) Consider Resolution to Close Special Revenue Fund 853 “Rescue Squad Trust” and Authorize Payment of Remaining Funds to the Northfield Area Fire & Rescue Services (NAFRS).
- Attachments:** [1 - Resolution Closing Fund 853 Rescue Squad Fund](#)
10. [20-508](#) Consider Community Event In-Kind Grant Support.
- Attachments:** [1 - event list 2020](#)
 [2 - Hyperlink Community Event Page](#)
11. [Res. 2020-094](#) Consider Accepting Bids and Awarding Contract - Golf Course, Parmeadow Ponds 1 & 3 Dredging Project.
- Attachments:** [1 - Resolution - Pond Dredging Project Award](#)
 [2 - Pond Dredging Location Map](#)
 [3 - STRM2020-K25 Bid Tab](#)
 [4 - Project Process](#)

OPEN PUBLIC COMMENTS

The presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3). Please use one of the alternate methods for input below during the pandemic:

- Send an email no later than 4 pm on the day of the meeting to City Clerk Deb Little at deb.little@ci.northfield.mn.us noting meeting item comment in the subject line and type your comment in the body of the email or attach a document if necessary. These comments will be sent to the entire City Council. . Comments will be posted on the City's website with other meeting items following the meeting.
- eComment – Comment on agenda items by using the eComment (electronic comment) system no later than 4 pm the day of the meeting. Once the City Council agenda is published, the eComment link will be active. Persons can review agenda item details, indicate their position on an item and leave feedback by clicking on the eComment tab on the City Council meetings page: <https://northfield.legistar.com/Calendar.aspx>
- Send a letter containing your input to: City Clerk Deb Little, City of Northfield, 801 Washington Str., Northfield, MN 55057
- Members of the public can always contact the City Council directly via phone or email to provide input. This input will not be read publicly during the meeting.

PUBLIC HEARINGS AND RELATED ACTION

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- Send an email no later than 4 pm on the day of the meeting to City Clerk Deb Little at deb.little@ci.northfield.mn.us and copy the staff member noted in the public hearing notice noting public hearing comment in the subject line and type your comment in the body of the email or attach a document if necessary. These comments will be sent to the entire City Council. Please note that these comments will be read at the meeting by the Mayor, unless you specifically request that they not be read. Comments will be posted on the City's website with other meeting items following the meeting.
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12. [20-509](#) Public Hearing on Sale of Property in Faribault (Northfield Hospital + Clinics)

- Attachments:**
- [1 - PH Notice Fblt. Clinic Sale](#)
 - [2 - Sale of Faribault Clinic request of City Council](#)
 - [3- 1645 Lyndale Ave. Site Location Map](#)
 - [4 - Purchase Agr. NHC Faribault](#)
 - [5 - NH+C Public Hearing Presentation](#)

13. [Res. 2020-095](#) Consider Approval of Sale of Property in Faribault by Northfield Hospital + Clinics.

- Attachments:**
- [1 - Resolution approving sale of Property for Hospital v.1 091720](#)
 - [2 - Purchase Agr. NHC Faribault](#)
 - [3 - 1645 Lyndale Ave. N Site Location Map](#)
 - [4 - NH+C Public Hearing Presentation](#)

14. [20-510](#) Public Hearing - Improvement Hearing - 2021 Reclamation and Overlay Project.

Attachments: [1 - Improvement Hearing Notice](#)
[2 - Project Process](#)
[3 - Project Location Map](#)
[4 - Hyperlink to Feasibility Report](#)
[5 - Questionnaire/Submitted Comments Summary](#)
[6 - Engineer's Estimate & Funding Tables](#)
[7 - 2021 Reclamation and Overlay - Improvement Hearing Presentation](#)

15. [Res. 2020-096](#) Consider Ordering the Improvement for the 2021 Reclamation and Overlay Project.

Attachments: [1 - Res. Ordering Improvement and Preparation of Plans](#)
[2 - Project Location Map](#)
[3 - Link to Feasibility Report](#)
[4 - Project Process](#)
[5 - Engineer's Estimate & Funding Tables](#)

16. [20-511](#) Meeting break.

REGULAR AGENDA

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17. [Res. 2020-097](#) Consideration Resolution Approving City Administrator Nomination of City Clerk.

Attachments: [1 - Resolution Appointing City Clerk](#)

18. [20-512](#) Consider Motion Authorizing Request for Proposals for Water System Study.

Attachments: [1 - Attachment 1 - Water System Study RFP](#)
[Water System Study RFP Presentation](#)

19. [Res. 2020-098](#) Consider Resolution Authorizing CARES Act Expenditures.

Attachments: [1 - CARES ACT 2020.10.6.20](#)
 [2 - CARES Act Patrol Redesign](#)
 [3 - Memo to Ben CARES ACT GRANT UPDATE](#)

20. [Res. 2020-099](#) Consider Resolution Releasing Outstanding Park Land Dedication Fees for Outlot F Southbridge 1st Addition.

Attachments: [1 - Resolution authorizing release park fees outlot f Southbridge 1st v.3 092920](#)

ADMINISTRATORS UPDATE

21. [20-513](#) City Administrators' Update.

Attachments: [1- upcoming agenda items list](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.