



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, September 15, 2020

6:00 PM

[GotoMeeting](#)

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

1. [20-468](#) Information on How to Provide Public Input and Watch the Meeting During the Pandemic.

Attachments: [091020 Reg Mtg\) by telephone public notice](#)

APPROVAL OF MINUTES

2. [20-469](#) September 1, 2020 City Council Meeting Minutes.

Attachments: [City Council Meeting Minutes September 1, 2020](#)

PRESENTATIONS

3. [20-470](#) Presentation on Solar for Northfield project.

Attachments: [1 - Renewable Energy Study Hyperlink](#)
[2 - Northfield Solar Presentation_City Council](#)

4. [20-471](#) Presentation: Brief Update on Riverfront Enhancement Action Plan.

Attachments: [1 - DRAFT Riverfront Action Plan](#)

5. [20-472](#) Strategic Plan - Quarter 2, 2020 update.

Attachments: [1 - Strategic Plan Update_Q2_2020_072420](#)
[2 - Presentation_Strategic Plan Update for Council - Q2 Update_080420](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

6. [Res. 2020-081](#) Consider Resolution Establishing Citizen Police Department Administrative Policy Review Task Force and Related Mayoral Appointments.
- Attachments:** [Resolution Establishing Citizen Police Policy Review Task Force](#)
7. [20-473](#) Consider Calling for a Public Hearing to Consider Sale of Property in Faribault for Northfield Hospital + Clinics.
- Attachments:** [1 - PH notice Faribault property sale](#)
 [2 - Sale of Faribault Clinic request of City Council](#)
8. [Res. 2020-082](#) Consider Adoption of Utility Rates for 2021.
- Attachments:** [1 - 2020 Resolution for 2021 Utility Rates](#)
 [2 - 2021 Utility Rate Adoption Presentation](#)
 [3 - Draft 2021-2025 CIP by Funding 9-1-20](#)
 [4 - Draft 2021-2025 CEP by Funding 9-1-20](#)
9. [20-474](#) Consider Approving Disbursements totaling \$1,217,360.65.
- Attachments:** [1 - Disbursements](#)
 [2 - Disbursements](#)
10. [20-475](#) Consideration of 2021 Northfield Area Fire & Rescue Services Budget and Capital Improvement Plan (CIP) and Related City of Northfield of Fire Department 2021 Contribution.
- Attachments:** [1 - 2021 NAFRS Budget and CEP Request](#)
11. [20-476](#) Consideration of 2021 Employee Benefits Renewal.
- Attachments:** [City of Northfield Insurance Committe Renewal Presentation_20200831 updated](#)
12. [Res. 2020-083](#) Approve application for off-site gambling premises permit for the Defeat of Jesse James Days Committee, Inc.at the Grand Event Center, 316 Washington Str., on October 25, 2020.
- Attachments:** [1 - Premises permit resolution](#)
13. [20-477](#) Consider Community Event In-Kind Grant Support.
- Attachments:** [1 - event list 2020](#)
 [2 - Hyperlink Community Event Page](#)

OPEN PUBLIC COMMENTS

The presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3). Please use one of the alternate methods for input below during the pandemic:

- Send an email no later than 4 pm on the day of the meeting to City Clerk Deb Little at deb.little@ci.northfield.mn.us noting meeting item comment in the subject line and type your comment in the body of the email or attach a document if necessary. These comments will be sent to the entire City Council. Please note that these comments will be read at the meeting by the Mayor, unless you specifically request that they not be read. Comments will be limited to two minutes as is the normal practice and will be posted on the City's website with other meeting items following the meeting.
- eComment – Comment on agenda items by using the eComment (electronic comment) system no later than 4 pm the day of the meeting. Once the City Council agenda is published, the eComment link will be active. Persons can review agenda item details, indicate their position on an item and leave feedback by clicking on the eComment tab on the City Council meetings page: <https://northfield.legistar.com/Calendar.aspx>
- Send a letter containing your input to: City Clerk Deb Little, City of Northfield, 801 Washington Str., Northfield, MN 55057
- Members of the public can always contact the City Council directly via phone or email to provide input. This input will not be read publicly during the meeting.

PUBLIC HEARINGS AND RELATED ACTION

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- Send an email no later than 4 pm on the day of the meeting to City Clerk Deb Little at deb.little@ci.northfield.mn.us and copy City Planner Mikayla Schmidt at mikayla.schmidt@ci.northfield.mn.us noting public hearing comment in the subject line and type your comment in the body of the email or attach a document if necessary. These comments will be sent to the entire City Council. Please note that these comments will be read at the meeting by the Mayor, unless you specifically request that they not be read. Comments will be limited to two minutes as is the normal practice and will be posted on the City's website with other meeting items following the meeting.
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14. [20-478](#) Public Hearing for Liquor License for Erickson's Diversified Corp. (Family Fare #330) - 601 Division Str. S.

Attachments: [1 - Public Hearing Notice](#)
 [2 - 601Division_350 map](#)

15. [20-479](#) Consider Approval of Off-Sale 3.2% Malt Liquor License for Erickson's Diversified, Corp. (Family Fare #330) at 601 Division Str. S.

Attachments: [601Division_350 map](#)

REGULAR AGENDA

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16. [Res. 2020-084](#) Consideration of Resolution Adopting a Proposed 2020 Northfield Economic Development Authority (EDA) Tax Levy Payable in 2021.

Attachments: [1 - 2020 Resolution for 2021 Preliminary EDA levy](#)
[2- 2021 EDA Budget Staff Report](#)

17. [Res. 2020-085](#) Consideration of Resolution Adopting a Proposed 2020 Northfield Housing and Redevelopment Authority (HRA) Tax Levy Payable in 2021.

Attachments: [1 - 2020 Resolution for 2021 Preliminary HRA levy.](#)
[2 - HRA Staff Report 8.25.2020](#)

18. [Res. 2020-086](#) Consideration of Resolution Adopting a Proposed 2020 Total Tax Levy Payable in 2021, includes HRA & EDA.

Attachments: [1 - 2020 Resolution 2021 Preliminary Tax Levy 5.7%](#)
[2 - 2020 Resolution 2021 Preliminary Tax Levy 7.7%](#)
[3 - 2020 Resolution 2021 Preliminary Tax Levy 3.7%](#)

19. [Res. 2020-087](#) Consideration of a Preliminary General Fund Budget and Establishing a Date and Time for the Public Hearing.

Attachments: [1 - 2020 Resolution 2021 Preliminary Budget 5.7%](#)
[2 - 2020 Resolution 2021 Preliminary Budget 7.7%](#)
[3 - 2020 Resolution 2021 Preliminary Budget 3.7%](#)

20. [Res. 2020-088](#) Consider Resolution for Advance Assistance from MN Homeland Security and Emergency Management for Downtown Flood Study.

Attachments: [1 - Resolution Authorizing Executing of Sub-grant Agreement v2](#)
[2 - Downtown Property Prone to Flooding 081120](#)
[3 - HMA_AdAsst_Application Form FINAL 9-9-20](#)

21. [Res. 2020-089](#) Consider Resolution Authorizing Cares Act Funding

ADMINISTRATORS UPDATE

22. [20-480](#) City Administrator's Update.

Attachments: [upcoming agenda items](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.