



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, September 1, 2020

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

1. [20-441](#) Information on How to Provide Public Input and Watch the Meeting During the Pandemic.

Attachments: [08262020 Reg Mtg by telephone public notice](#)

APPROVAL OF MINUTES

2. [20-442](#) August 4, 2020 City Council Meeting Minutes.

Attachments: [08.04.2020 City Council Meeting Minutes](#)

3. [20-443](#) August 18, 2020 City Council Work Session Meeting Minutes.

Attachments: [8-18-2020 meeting minutes for approval](#)

PRESENTATIONS

4. [20-444](#) Oath of Office Ceremony for Northfield Police Department Promotions.

5. [20-445](#) Northfield Historical Society Report.

Attachments: [1 - Mid Year 2020](#)
[2 - 2020 Mid-Year Report](#)
[3 - NHS Contract](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

6. [Res. 2020-072](#) Consider Resolution Approving MnDOT Local Partnership Program (LPP) Grant Application for 2022/2023 for Trunk Highway (TH) 246 Trail Extension.

Attachments: [1 - LPP Resolution TH 246 Trail](#)
[2 - TH 246 East Side Trail Connection \(1\)](#)

7. [Res. 2020-073](#) Consider Resolution Approving MnDOT Local Partnership Program (LPP) Grant Application for 2022/2023 for Trunk Highway (TH) 3 Traffic Signal Modifications.

Attachments: [1 - LPP Resolution TH 3 Signals](#)
[2 - TH3 Traffic Signal Improvements](#)

8. [20-446](#) Consider Approving Disbursements totaling \$3,407,733.62.

Attachments: [1 - Disbursements](#)
[2 - Disbursements](#)
[3 - Disbursements](#)
[4 - Disbursements](#)

9. [20-447](#) Consideration of Motion for Amendment #1 to MnDOT Local Bridge Replacement Program (LBRP) Grant Agreement No. 1032891 for Spring Creek Bridge Replacement Project - 2018STRT-A39.

Attachments: [1 - 149-124-001 Amendment #1.pdf](#)
[2 - Resolution 2019-084.pdf](#)

10. [Res. 2020-074](#) Consider Approving Plans and Specifications and Order Advertisement for Bids for the Golf Course, Parmeadow Ponds 1 & 3 Dredging Project - (STRM2020-K25)

Attachments: [1 - Resolution Approve Plans and Specs](#)
[2 - Location Map](#)
[3 - Project Process - Current](#)
[4 - Link to Plans on Project Website](#)

11. [Res. 2020-075](#) Consideration of Resolution Approving a Minor Subdivision of Paul Hanson Subdivision Addition.

Attachments: [1 - Resolution](#)
[2 - Exhibit A - Paul Hanson Subdivision 2nd Addition](#)
[3 - Location Map](#)
[4 - 8.4.8 Type 5 Review Procedure Hyperlink](#)
[5 - 2323 Hwy 3 S - Target Store & Parking Lot with Wings Financial Site Sketch](#)

OPEN PUBLIC COMMENTS

The presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3). Please use one of the alternate methods for input below during the pandemic:

- *Send an email no later than 4 pm on the day of the meeting to City Clerk Deb Little at deb.little@ci.northfield.mn.us noting meeting item comment in the subject line and type your comment in the body of the email or attach a document if necessary. These comments will be sent to the entire City Council. Please note that these comments will be read at the meeting by the Mayor, unless you specifically request that they not be read. Comments will be limited to two minutes as is the normal practice and will be posted on the City's website with other meeting items following the meeting.*
- *eComment – Comment on agenda items by using the eComment (electronic comment) system no later than 4 pm the day of the meeting. Once the City Council agenda is published, the eComment link will be active. Persons can review agenda item details, indicate their position on an item and leave feedback by clicking on the eComment tab on the City Council meetings page: <https://northfield.legistar.com/Calendar.aspx>*
- *Send a letter containing your input to: City Clerk Deb Little, City of Northfield, 801 Washington Str., Northfield, MN 55057*
- *Members of the public can always contact the City Council directly via phone or email to provide input. This input will not be read publicly during the meeting.*

REGULAR AGENDA

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12. [Res. 2020-076](#) Consideration of Budget Amendment for Additional Legal Services.

Attachments: [1- Res budget amendment](#)
 [2 - Resolution 2019-083 Budget Amendment Legal Services](#)

13. [Res. 2020-077](#) Consider Accepting Feasibility Report and Call for Improvement Hearing - 2021 Reclamation and Overlay Project (STR2021-A46).

Attachments: [1 - 2021 Reclamation and Overlay Feasibility Resolution](#)
[2 - Link to Feasibility Report](#)
[3 - Project Process](#)
[4 - Project Location Maps](#)
[5 - Neighborhood Meeting 1 Questionnaire](#)
[6 - Project Funding Tables](#)
[7 - 2021 Reclamation and Overlay Feasibility Presentation](#)

14. [Res. 2020-078](#) Consider Resolution Approving CARES Act Funding for Business and Non-Profit Assistance.

Attachments: [1 - Resolution](#)
[2 - Northfield Business Assistance Program Policy](#)
[3 - Northfield Non-Profit Assistance Program Policy](#)

15. [Res. 2020-079](#) Consider Resolution Amending Budget for Purchase of Barriers and closing Water Street for the benefit of pedestrian enhancements and physical distancing accommodation improvements in an effort to reduce the spread of COVID-19.

Attachments: [res budget amendment 9-1-20](#)

16. [Res. 2020-080](#) Consider Resolution Amending Budget for Barriers Related to the addition of pedestrian lanes on the Fourth Street Bridge for the benefit of pedestrian enhancements and physical distancing accommodation improvements in an effort to reduce the spread of COVID-19.

Attachments: [res Fourth Street budget amendment 9-1-20](#)

ADMINISTRATORS UPDATE

17. [20-448](#) City Administrator's Update.

Attachments: [1- upcoming agenda items list](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.