



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Agenda

### City Council

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Tuesday, August 4, 2020

6:00 PM

Council Chambers

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#### 6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

#### APPROVAL OF AGENDA

1. [20-399](#) Information on How to Provide Public Input and Watch the Meeting During the Pandemic.

**Attachments:** [08-04-2020 CC Reg Mtg by telephone public notice](#)

#### APPROVAL OF MINUTES

2. [20-400](#) July 14, 2020 City Council Work Session Meeting Minutes.

**Attachments:** [1- Meeting Minutes July 14, 2020](#)

3. [20-401](#) July 21, 2020 City Council Meeting Minutes.

**Attachments:** [Meeting Minutes July 21, 2020](#)

#### PRESENTATIONS

4. [20-402](#) Informational presentation regarding land acknowledgement statements.

**Attachments:** [1 - Land acknowledgement for HRC](#)  
[2- Presentation to Northfield City Council on the Land Acknowledgement August 4 202](#)

5. [20-403](#) Strategic Plan - Quarter 2, 2020 update

**Attachments:** [1 - Strategic Plan Update\\_Q2\\_2020\\_072420](#)  
[2 - Presentation\\_Strategic Plan Update for Council - Q2 Update\\_080420](#)

#### CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

6.     [20-404](#)             Consider Approving Disbursements totaling \$1,040,902.11.
- Attachments:**     [1 - Disbursements](#)  
                              [2 - Disbursements](#)
7.     [20-405](#)             Consider Approval of Administrative Policy and Handbook Policy updates.
- Attachments:**     [1- Purchasing Card Administrative Policy \(v.2\) 063020](#)  
                              [2- Handbook Civil Air Patrol tracked](#)  
                              [3- Military Leave Tracked](#)
8.     [20-406](#)             Consider Community Event In-Kind Grant Support.
- Attachments:**     [1 - event list 2020](#)  
                              [2 - Hyperlink Community Event Page](#)
9.     [20-407](#)             Consider miscellaneous/concessions license for FiftyNorth Popcorn Wagon.
10.    [Res. 2020-066](#)        Consideration of Budget Amendment Resolution for Additional Legal Services.
- Attachments:**     [1 - Resolution Budget Amendment Legal Fees](#)  
                              [2 - Resolution 2019-083](#)
11.    [20-408](#)             Consider Approving Mayoral Board/Commission Youth Appointment.

## OPEN PUBLIC COMMENTS

*The presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3). Please use one of the alternate methods for input below during the pandemic:*

- *Send an email no later than 4 pm on the day of the meeting to City Clerk Deb Little at [deb.little@ci.northfield.mn.us](mailto:deb.little@ci.northfield.mn.us) noting meeting item comment in the subject line and type your comment in the body of the email or attach a document if necessary. These comments will be sent to the entire City Council. Please note that these comments will be read at the meeting by the Mayor, unless you specifically request that they not be read. Comments will be limited to two minutes as is the normal practice and will be posted on the City's website with other meeting items following the meeting.*
- *eComment – Comment on agenda items by using the eComment (electronic comment) system no later than 4 pm the day of the meeting. Once the City Council agenda is published, the eComment link will be active. Persons can review agenda item details, indicate their position on an item and leave feedback by clicking on the eComment tab on the City Council meetings page: <https://northfield.legistar.com/Calendar.aspx>*
- *Send a letter containing your input to: City Clerk Deb Little, City of Northfield, 801 Washington Str., Northfield, MN 55057*
- *Members of the public can always contact the City Council directly via phone or email to provide input. This input will not be read publicly during the meeting.*

## REGULAR AGENDA

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12.     [20-409](#)                   Introduction and consideration of a public improvement project, with assessments, for Bluff View phase I residential development.

**Attachments:**            [1- Phase 1 bluff view](#)  
                                  [2- Combined Map](#)  
                                  [3- Bluff View letter to city 7120](#)  
                                  [4- Gemelo Slab](#)  
                                  [5- JRB299 REV2 \(1\)](#)  
                                  [6- JRB297 REV3 \(1\)](#)  
                                  [7- JRB299 REV2 LIT \(1\)](#)  
                                  [8- JRB299 REV2 RENDERING 1 \(1\)](#)  
                                  [9- JRB297\\_RELEASED\\_RENDERING \(2\)](#)  
                                  [10 - Ehlers - Public Improvement Assessment Discussion \(8.4.2020\)](#)

13.     [Res. 2020-067](#)            Consider Resolution for Spring Creek Townhomes 2nd Addition Preliminary Plat.

**Attachments:**            [1 - Resolution - without PC Recommendation](#)  
                                  [2 - Resolution - with PC Recommendation](#)  
                                  [3 - Exhibit B - Spring Creek Townhomes 2nd Addition Prelim. Plat](#)  
                                  [4 - Spring Creek Townhome II Location Map](#)  
                                  [5 - Combined Map of Spring Creek Townhomes 2nd Add., Bluff View Prelim. Plat and](#)  
                                  [6 - Bluff View Vision Map w. Road Connections](#)  
                                  [8 - Bluff View letter 729 pdf](#)  
                                  [7 - Northfield Planned Walking & Bicycling Network Map](#)  
                                  [9- Resolution 2019-070 Extending Prelim Plat Approv](#)

14. [20-410](#) Consider extension closing downtown streets for the benefit of pedestrian enhancements and physical distancing accommodation improvements in an effort to reduce the spread of COVID-19.

15. [Res. 2020-068](#) Consider Budget Amendment Authorizing the Purchase of Pedestrian and Vehicle Safety Equipment.

**Attachments:** [1 - Res Budget Amend Pedestrain anf Vehicle Safety Equip](#)  
[2 - safety barricades illustrations](#)

16. [20-411](#) Discuss MnDOT Local Partnership Program (LPP) Grant Application for 2022/2023 for TH 246 New Trail and TH 3 Traffic Signal Modifications.

**Attachments:** [1 - TH 246 East Side Trail Connection](#)

## ADMINISTRATORS UPDATE

17. [20-412](#) City Administrator's Update.

**Attachments:** [1- UpcomingAgendaItems](#)

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

## ADJOURN

***Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.***

***SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at [deb.little@ci.northfield.mn.us](mailto:deb.little@ci.northfield.mn.us). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.***