



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, June 2, 2020

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

1. [20-267](#) Information on How to Provide Public Input and Watch the Meeting During the Pandemic.

Attachments: [06.02.2020 CC Reg Mtg by telephone public notice](#)

APPROVAL OF MINUTES

2. [20-268](#) May 19, 2020 City Council Meeting Minutes.

Attachments: [Meeting Minutes May 19 2020](#)

PRESENTATIONS

3. [20-269](#) Presentation of Northfield Hospital and Clinics 2019 Audit.

Attachments: [1 - NH+C 2019 Audit Presentation to City Council 0620](#)
[2 - NH+C 2019 Audited Financial Statement-Signed](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

4. [20-270](#) Consideration of a Stormwater Maintenance Agreement with ISD 659 for Greenvale Elementary School.

Attachments: [1 - Greenvale Elementary Stormwater Maintenance Agreement Final](#)

5. [20-271](#) Consider Bikeway on Prairie Street from Woodley Street to Jefferson Parkway in conjunction with 2020 Seal Coat Project.

Attachments: [1 - Planned Walking & Biking Network Map](#)
[2 - PRAIRIE ST TYP SECTION](#)

6. [20-272](#) Consider Approving Disbursements totaling \$1,703,962.86.
- Attachments:** [1 - Disbursements](#)
[2 - Disbursements](#)
7. [20-273](#) Consider Approving Professional Service Agreement for Golf Course #2, Parmeadow #1 and #3 Pond Dredging Project.
- Attachments:** [1 - Consultant-professional services contract Bolton and Menk](#)
[2 - Pond Dredging RFP](#)
[3 - Bolton & Menk Submittal](#)
[4 - SEH Submittal](#)
8. [Res. 2020-051](#) Consider Calling for a Public Hearing on Residential Tax Increment Financing incentive for Spring Creek II Affordable Housing Project.
- Attachments:** [1 - Resolution](#)
[2 - Council Resolution of Support 2018-061](#)
[3 - HRA Resolution of Support 2018-004](#)
[4 - Spring Creek II summary](#)
9. [20-274](#) Approve Surface Agreement with United Pacific Railroad for the Third Street Railroad Crossing Improvements.
- Attachments:** [1 - UPRR Surface Agreement](#)
10. [20-275](#) Consider Cancellation of 2020 Fireworks Contract
- Attachments:** [1 - 17349, Northfield 2020](#)
11. [20-276](#) Consider Change Order No. 03 for the Water Tower Maintenance Project.

OPEN PUBLIC COMMENTS

The presence of the public at the regular meeting location is not feasible due to the COVID-19 health pandemic/emergency declaration, pursuant to Minn. Stat. § 13D.021, subd. 1(3). Please use one of the alternate methods for input below during the pandemic:

- Send an email no later than 4 pm on the day of the meeting to City Clerk Deb Little at deb.little@ci.northfield.mn.us noting meeting item comment in the subject line and type your comment in the body of the email or attach a document if necessary. These comments will be sent to the entire City Council. Please note that these comments will be read at the meeting by the Mayor, unless you specifically request that they not be read. Comments will be limited to two minutes as is the normal practice and will be posted on the City's website with other meeting items following the meeting.
- eComment – Comment on agenda items by using the eComment (electronic comment) system no later than 4 pm the day of the meeting. Once the City Council agenda is published, the eComment link will be active. Persons can review agenda item details, indicate their position on an item and leave feedback by clicking on the eComment tab on the City Council meetings page: <https://northfield.legistar.com/Calendar.aspx>
- Send a letter containing your input to: City Clerk Deb Little, City of Northfield, 801 Washington Str., Northfield, MN 55057
- Members of the public can always contact the City Council directly via phone or email to provide input. This input will not be read publicly during the meeting.

PUBLIC HEARINGS AND RELATED ACTION

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- *Send an email no later than 4 pm on the day of the meeting to City Clerk Deb Little at deb.little@ci.northfield.mn.us and copy City Planner Mikayla Schmidt at mikayla.schmidt@ci.northfield.mn.us noting public hearing comment in the subject line and type your comment in the body of the email or attach a document if necessary. These comments will be sent to the entire City Council. Please note that these comments will be read at the meeting by the Mayor, unless you specifically request that they not be read. Comments will be limited to two minutes as is the normal practice and will be posted on the City's website with other meeting items following the meeting.*
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12. [20-277](#) Continued Public Hearing on Assessments for the 2020 Mill and Overlay Project - Carleton College Properties.

Attachments: [1 - Carleton Objection](#)
 [2 - Carleton Followup Letter to City re Assessments](#)
 [3 - Carleton Continued Hearing Notice Letter](#)
 [4 - 2020 Assessment Roll DRAFT - 05262020](#)

13. [Res. 2020-052](#) Consideration to Adopt Findings Related to Assessment Objection for 2020 Mill and Overlay Project, City Project STRT2020-A45.

Attachments: [1 - Resolution Findings of Fact re Objection Carleton College Properties v.2 mark-up 06](#)
 [2 - Carleton Objection 05142020](#)
 [3 - Carleton Followup Letter to City re Assessments](#)
 [4 - BRKW Ltr. Responding to Carleton College Objections 5-28-2020](#)
 [5 - Councilor DeLong Responses](#)
 [6 - 7964 - NE Area - Northfield 2020 Mill Overlay Project2_red](#)

14. [Res. 2020-053](#) Consider Adopting Assessments for the 2020 Mill and Overlay Project.

Attachments: [1 - 2020 Mill and Overlay Adopt Assessment Resolution](#)
 [2 - Carleton Continued Hearing Notice Letter](#)
 [3 - 2020 Mill and Overlay Project Process](#)
 [4 - 2020 Assessment Roll DRAFT](#)

REGULAR AGENDA

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15. [Res. 2020-054](#) Consider Resolution providing for the Sale of \$5,425,000 General Obligation Street Reconstruction, Improvement and Stormwater Revenue Bonds, Series 2020A for Public Improvements.

Attachments: [1 - PreSaleResolution.Northfield.2020A](#)
 [2 - PreSaleReport.Northfield.2020A](#)

16. [20-278](#) Consideration of Confirmation of City Administrator Nomination of Police Chief.
17. [Res. 2020-055](#) Consider alternative options for the Memorial Pool for the 2020 Summer Season due to COVID-19.

Attachments: [1 - Resolution Budget Amendment Pool Operations 2020](#)
 [2 - pool presentation](#)

18. [Ord. 1012](#) Consider Emergency Ordinance Temporarily Permitting Limited Sales of Goods and Delivery of Services within Public Rights-of-way, Private Open Space and Parking Lot Areas and Waiving Certain Zoning Restrictions During the COVID-19 Local Emergency.

Attachments: [1 - Northfield Emergency Ordinance Public Right of Way Private Exp \(v7-updated\) 052](#)
 [2 - EO 20-63 Final](#)
 [3 - City Code Existing Outdoor Dining Ordinances](#)
 [4 - Restaurant and Bar Reopening PR](#)
 [5 - Stay Safe Phase Table - 05.28.20](#)
 [6 - Restaurant-bar-industry-guidance-ACC_tcm1045-432897](#)
 [7 - DEED Outdoor dining beginning June 1 _Answers to commonly asked questions](#)

19. [20-279](#) Consideration of downtown public right of way changes including streets and parking to accommodate user changes related to COVID-19 community mitigation measures.

ADMINISTRATORS UPDATE

20. [20-280](#) City Administrator's Update.

Attachments: [1- Upcoming Agenda Items list](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.