



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, January 21, 2020

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [20-052](#) January 7, 2020 City Council Meeting Minutes.

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

2. [Ord. 1009](#) Consider Ordinance Amending Northfield City Code, Chapter 30 - Health Care and Sanitation, Article II. - Tobacco (Tobacco 21 Ordinance)

Attachments: [1 - Tobacco ordinance amendments](#)
[2 - City Code ARTICLE II. TOBACCO EXISTING](#)
[3 - Chapter 461 2019](#)
[4 - Notice of Proposed Ordinance Changes Letter 120419](#)
[5 - T21 presentation from 11-19-19](#)
[6 - Hood Memo re T25 112219](#)
[7 - T21-T25 Implications - 12.18.19](#)

3. [20-053](#) Consider Summary Publication of Ordinance No. 1009 Amending Northfield City Code, Chapter 30 - Health and Sanitation, Article II. - Tobacco.

Attachments: [Summary Publication](#)

4. [20-054](#) Consider Approving Disbursements totaling \$1,040,739.90

Attachments: [1 - Disbursement](#)
[2 - Disbursement](#)

5. [Res. 2020-008](#) Consider Resolution of Support for Job Creation Fund Application.
- Attachments:** [1 - Resolution](#)
6. [20-055](#) Consider Motion accepting the Declaration of Restrictive Covenant for 5th Street Lofts
- Attachments:** [1 - Declaration of Restrictive Covenant](#)
7. [20-056](#) Consider Approval of Liquor Licenses for Lagom Cafe LLC dba The Ole Store Restaurant, LLC at 1011 St. Olaf Ave.
8. [20-057](#) Consider Approval of Election Judge Appointments, Pay and Absentee Ballot Boards for the 2020 Elections.
- Attachments:** [Election Judges](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- Identify your relationship to the topic;*
- Have a spokesperson or two for your group to present your comments;*
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

9. [20-058](#) Update of City's Wastewater Treatment Plant Draft National Pollutant Discharge Elimination System (NPDES)/ State Disposal System (SDS) Permit.
- Attachments:** [1 - Draft Northfield NPDES SDS Permit](#)
 [2 - Draft Northfield Permit Fact Sheet](#)
 [3 - Response to MPCA re Pre-Public Notice Draft NPDES SDS Permit](#)
 [4 - MESERB Permit Review](#)

10. [Res. 2020-009](#) Consider Approving Plans and Specifications and Order Advertisement for Bids for the 2020 Mill and Overlay Project.

Attachments: [1 - Resolution Approve Plans and Specs](#)
[2 - Project Location Map](#)
[3 - Project Process](#)
[4 - Seventh Street Turnaround](#)
[5 - Drainage Improvements](#)
[6 - Tree Removals](#)
[7 - Minimum Desired Design Widths](#)
[8 - Jefferson Road Heritage Drive Bikeway](#)
[9 - Fourth Street Bikeway](#)
[10 - Second Street](#)
[11 - College Street](#)
[12 - Nevada Eighth Street Bikeway.pdf](#)
[13 - Planned Walking & Biking Network Map](#)

11. [Res. 2020-010](#) Consider Approving Plans and Specifications and Order Advertisement for Bids for the Trunk Highway (TH) 246 and Jefferson Parkway Roundabout Project.

Attachments: [1 - Resolution Approve Plans and Specs](#)
[2 - NF150976 LA Rendered Plan3](#)
[3 - NF150976 LA Rendered Plan4](#)
[4 - Project Process - Current](#)
[5 - 95% Plans Linked to Project Web Page](#)
[6 - 200121 TH246 and Jefferson Pkwy Final Plan and Bid Authorization](#)

12. [Res. 2020-011](#) Consideration of Resolution Supporting the Authority to Impose a Local Sales Tax to Fund Specific Capital Improvements Providing Regional Benefit, to Establish the Duration of the Tax and the Revenue to be Raised by the Tax, and to Authorize the City to Issue Bonds Supported by the Tax Revenue.

Attachments: [1 - 2020_01_14 Council Worksession Presentation Local Option Sales Tax](#)
[2 - Draft Resolution for Proposed Local Option Sales Tax 01022020](#)
[3 - Parks and Rec Survey \(blank\)](#)
[4 - Revised Local Sales Tax Statute \(2019\) \(005\)](#)

13. [20-059](#) Review of Proposed Amendments to Strategic Plan Targets.

Attachments: [1 - Strategic plan tartgets](#)

ADMINISTRATORS UPDATE

14. [20-060](#) City Administrator's Update.

Attachments: [1- upcoming agenda item list](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.