



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, November 19, 2019

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [19-1189](#) November 5, 2019 City Council Meeting Minutes

Attachments: [1 - Meeting Minutes Nov 5 2019](#)

PRESENTATIONS

2. [19-1190](#) Swearing In New Police Officer- Champagne Eiklenborg.
3. [19-1191](#) Presentation Update on Housing & Redevelopment Authority.

Attachments: [1 - HRA Council Presentation](#)

4. [19-1192](#) Presentation Update on Economic Development Authority

Attachments: [1 - 2019 EDA Presentation to Council](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

5. [19-1193](#) Consider Community Event In-Kind Grant Support.

Attachments: [1 - event list 2019 - 2](#)
[2 - Hyperlink Community Event Page](#)

6. [19-1194](#) Consider Approving Disbursements totaling \$1,425,012.87

Attachments: [1 - Disbursements](#)
[2 - Disbursements](#)

7. [Res. 2019-120](#) Consider approving designation of City of Northfield polling places for 2020.

Attachments: [1 - Resolution 2020 Polling Places](#)

8. [Res. 2019-121](#) Approve Resolution accepting the Rice County All Hazard Mitigation Plan.

Attachments: [1- Resolution 5607_HC revision](#)
 [Hyperlink](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

PUBLIC HEARINGS AND RELATED ACTION

The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Chair will recognize speaker at podium and conversation will be between Chair and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.

9. [19-1195](#) Public Hearing to certify 2019 Delinquent bills.

Attachments: [1 - 2019 CERTIFICATION LETTER](#)
 [2 - 11-19-19 City Council Certification List](#)

10. [Res. 2019-122](#) Consider certifying delinquent charges to taxes payable 2020.

Attachments: [1 - Certification of 2019 Delinquent Charges Resolution](#)
 [2 - 11-19-19 City Council Certification List](#)

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- *Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- *Identify your relationship to the topic;*
- *Have a spokesperson or two for your group to present your comments;*
- *Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

11. [19-1196](#) Review Proposed Ordinance Amending Northfield City Code, Chapter 30 - Health Care and Sanitation, Article II. - Tobacco (Tobacco 21 Ordinance) and Consider Motion Approving Meeting Date for First Reading of the Proposed Ordinance.

Attachments: [1 - Northfield City Council T21 presentation 11-19-19](#)
[2 - MN T21 map-10-17-19](#)
[3 - Proposed Tobacco ordinance amendments 2019 v.3 101619](#)
[4 - City Code ARTICLE II. TOBACCO EXISTING](#)
[5 - Chapter 461 2019](#)

12. [19-1197](#) Discussion of FiftyNorth Phase I Completion Report and Discussion of Phase II NCRC Building Planning.

Attachments: [1 - FiftyNorth Letter to City Council, Nov. 8](#)
[2 - Phase 1 - final report and recommendation](#)
[3 - RFQ NCRC Facility Planning & Expansion](#)
[4 - NCRC Tenant Locations](#)

13. [19-1198](#) Receive and Discuss Proposed Charter Amendment to Section 15.2 and Discuss Proposed Alternatives.

Attachments: [1 - Charter Commission proposed amendment](#)
[2 - Option A Section15.2 Oath of Office. amend](#)
[3 - Option B Section15.2 Oath of Office. amend](#)
[4 - NORTHFIELD_CITY_CHARTER](#)
[5 - Memo re Procedure for Charter Commission Recommendation 012511](#)
[6 - AMENDMENTS - STATE STATUTES](#)
[7 - Charter resolution](#)
[8 - amendment timeline](#)

14. [19-1199](#) Consider a Resolution Amending Budget for Consulting Services to Explore Community Recreation Needs Analysis.

15. [19-1200](#) Discussion of 2020-2021 Budget and Levy.

Attachments: [1 - Budget Information](#)

ADMINISTRATORS UPDATE

16. [19-1201](#) City Administrator's Update.

Attachments: [1- 111519 list](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.