



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, October 15, 2019

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [19-1126](#) September 10, 2019 City Council Work Session Meeting Minutes.

Attachments: [1- draft meeting minutes 9.10.19](#)

2. [19-1127](#) October 1, 2019 City Council Meeting Minutes

Attachments: [Meeting Minutes Oct 1 2019](#)

PRESENTATIONS

3. [19-1128](#) Presentation from the Convention and Visitors Bureau.

Attachments: [1 - CVB City Council Presentation 2019](#)
[2 - 2020 CVB Budget FINAL](#)
[3 - 2019-2021 contract w amendment](#)

4. [19-1129](#) Update from the Riverfront Enhancement Advisory Committee

Attachments: [1 - REAC Council Update Presentation](#)

5. [19-1130](#) Presentation by the Save the Northfield Depot update on project progress.

Attachments: [1 - Depot Council update Oct.2019](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

6. [Res. 2019-114](#) Proclaim October 15 as Pregnancy and Infant Loss Remembrance Day as part of the “National Pregnancy and Infant Loss Awareness Month” program.
- Attachments:** [1 - Resolution](#)
 [2- Request Letter September 5, 2019](#)
7. [19-1131](#) Consider Approving Disbursements totaling \$1,462,981.98
- Attachments:** [1 - Disbursements](#)
 [2 - Disbursements](#)
8. [19-1132](#) Consider Community Event In-Kind Grant Support.
- Attachments:** [1 - event list 2019 - 2](#)
 [2 - Hyperlink Community Event Page](#)
9. [19-1133](#) Consideration of License Agreement (Deck Encroachment) for 1413 Blue Flag Court.
- Attachments:** [1 - deck Encroachment License - 1413 Blue Flag Ct v3](#)
 [2 - 1413 Blue Flag Ct Utilities](#)
10. [Res. 2019-115](#) Consider Resolution for Millstream Commons Minor Subdivision.
- Attachments:** [1 - Resolution](#)
 [2 - Mill Stream Commons Plat](#)
 [3 - mill-stream-commons-plat-with comments](#)
 [4 - aerial view](#)
11. [19-1134](#) Consideration of 2020 Health and Life Benefits Renewal.
- Attachments:** [Northfield_Medical_Renewal 2020_Insurance Committee Presentation FINAL_09241](#)
12. [Res. 2019-116](#) Consider proclamation declaring October 20-26, 2019 National Friends of the Library Week.
- Attachments:** [1- Proclamation resolution Friends Week October 20-26, 2019](#)

13. [19-1135](#) Consider Approval of Memorandums of Agreement for Law Enforcement Labor Services Sergeant Unit Law Enforcement Labor Services Patrol Unit, International Union of Operating Engineers Local 70 General Unit, and International Union of Operating Engineers Local 70 Utility Unit regarding discontinuance of Public Employee Insurance Plan as the employee's health insurance carrier effective January 1, 2020.

Attachments: [1- Signed General Unit](#)
 [2- Signed Patrol Unit](#)
 [3- Signed Sergeants Unit](#)
 [4- Signed Utility Unit](#)

14. [19-1136](#) Consider Approval of Mayoral Appointment to the Heritage Preservation Commission.

Attachments: [Michael Meehan 9_30_2019 redacted Redacted](#)

15. [19-1137](#) Consider Approving BCA Joint Powers Agreement renewal for participation in the Minnesota Anti-Heroin Task Force Program.

Attachments: [Northfield PD - Anti-Heroin Task Force Renewal JPA](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- Identify your relationship to the topic;*
- Have a spokesperson or two for your group to present your comments;*
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

16. [19-1138](#) Consider Approving Purchasing Policy Amendments.

Attachments: [1 - 4 55 purchasing policy- proposed amendments final mark-up v10](#)
[2 - Purchasing Policy- proposed amendments final clean version](#)
[3 - HF3841 House Research Memo](#)

17. [19-1139](#) Review of Draft Climate Action Plan.

Attachments: [Climate Action Plan DRAFT_10-10-19](#)
[Appendices A-F](#)
[CAP City Council Presentation_10_15](#)

18. [19-1140](#) City Council discussion on the 2020 Mill and Overlay Project (Bikeway Concepts and Sidewalks) for the Third Street, Fourth Street and College Street segments.

Attachments: [1 - 2020 Mill and Overlay Project](#)
[2 - Third Street Concepts](#)
[3 - Fourth Street Concepts](#)
[4 - College Street Concepts](#)
[5 - Neighborhood Meeting Comments Summary](#)
[6 - Project Process - Current](#)
[7 - Presentation 2020 Mill Overlay-Options Council 101519](#)

ADMINISTRATORS UPDATE

19. [19-1141](#) City Administrator's Update.

Attachments: [1- Upcoming Agenda Items](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.