



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Monday, August 5, 2019

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [19-1006](#) July 16, 2019 City Council Work Session Meeting Minutes.

Attachments: [07-16-2019 Meeting Minutes for approval](#)

2. [19-1007](#) July 23, 2019 City Council Meeting Minutes

Attachments: [Meeting Minutes July 23, 2019](#)

PRESENTATIONS

3. [19-1008](#) Swearing In New Police Officer- Dillon Brashear.

4. [19-1009](#) Presentation of final design, plans and specifications for Northfield Hospital and Clinic "Clinic and Birth Center Expansion."

Attachments: [1 - Birth Center and Clinic Project Final Design City Council August 2019](#)

[2 - Hospital Resolution Clinic and Birth Center Expansion](#)

[3 - City Comprehensive Plan Public Facilities & Hospital](#)

5. [19-1010](#) Presentation - Age Friendly Northfield Final Action Plan.

Attachments: [1 - Age Friendly Northfield Presentation](#)

[2 - Age-Friendly Northfield Action Plan Final](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

6. [Ord. 1007](#) Consideration of Ordinance Rezoning 2280 Cannon Road from Commercial to Industrial.
- Attachments:** [1 - Ordinance](#)
 [2 - Area map](#)
 [3 - 2280 Cannon Rd. Zoning Map](#)
7. [Res. 2019-079](#) Consideration of Resolution Requesting Advance Funding from MnDOT for the Construction of Municipal State Aid (MSA) Street Project 2018STRT-A38, Spring Creek Road Reconstruction, and MSA Street Project 2018STRT-A39 Spring Creek Bridge Replacement Project.
- Attachments:** [1 - Resolution Requesting Advance Funding - MnDOT](#)
8. [19-1011](#) Consideration of 2020 Northfield Area Fire & Rescue Services Budget and Capital Improvement Plan (CIP) and Related City of Northfield of Fire Department 2020 Contribution.
- Attachments:** [1 - NAFRS Budget and Capital Equipment Plan 2020 Request](#)
9. [19-1012](#) Consideration of a Stormwater Maintenance Agreement - Chub Solar, LLC
- Attachments:** [1 - Final Maintenance Agreement - Chub Solar v5 073119](#)
10. [19-1013](#) Consider Approving Disbursements totaling \$1,167,672.11
- Attachments:** [1 - Disbursements](#)
 [2 - Disbursements](#)
11. [19-1014](#) Consider Approval of Amendments to City of Northfield Employee Handbook, Section 6.05 (Timesheets and Payroll) and Section 6.25 (Overtime).
- Attachments:** [1- final 6.15 overtime 2019 tracked changes](#)
 [2- final 6.15 overtime 2019](#)
 [3- 6.05 timesheets tracked for 8.5.19](#)
 [4- FINAL 6.05 timesheets tracked for 8.5.19](#)
12. [19-1015](#) Consider Approving Subrecipient Agreement with Three Rivers Community Action.
- Attachments:** [1 - Sub Recipient Agreement with Exhibits](#)
 [2 - 200 & 210 Dresden Ave Map](#)
13. [Res. 2019-080](#) Consider Resolution to authorize Budget Amendment to transfer repair cost for the Northfield Outdoor Pool (Old Memorial Field) Pool Repair Project from the Insurance Fund to the Park Fund.
- Attachments:** [1 - Resolution Authorizing Budget Amendment](#)
 [2 - Resolution 2019-027](#)

14. [Res. 2019-081](#) Consider Resolution Approving the Third Amendment to Northfield Area Fire & Rescue (NAFRS) Joint Powers Agreement.

Attachments: [1 - Resolution for 3rd amendment to JPA 072919](#)
 [2 - Exhibit B JPA Showing amendments 1-3](#)
 [3 - Exhibit C JPA with amendments 1-3 incorporated](#)
 [4 - 2019_07_25 City of Dundas Concerns Re JPA Amendments](#)

15. [19-1016](#) Consider Calling for a Public Hearing to Consider Sale of Property in Elko New Market for Northfield Hospital & Clinics.

Attachments: [1 - PUBLIC HEARING NOTICE FOR CC Sale of Land Hospital](#)
 [2 - Elko New Market Sale Summary](#)

16. [19-1017](#) Consider Summary Publication of Ordinance No. 1007 amending the official zoning map of Northfield.

Attachments: [1 - SUMMARY PUBLICATION OF REZONING ORDINANCE No. 1007 v.2 mark-u](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- Identify your relationship to the topic;*
- Have a spokesperson or two for your group to present your comments;*
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

17. [19-1018](#) Consider Approving Contract with Jacobs Engineering Group for Wastewater Treatment Plant Operational Analysis and Facility Study Update.

Attachments: [1 - WWTP Operation and Facility Consultant Contract v.3](#)
 [2 - Exhibit 1 - Jacob Scope of Work](#)
 [3 - 190805 Wastewater Operational Analysis and Plant Update Presentation](#)

18. [19-1019](#) Consideration of Establishing Grants Policy.

Attachments: [1- Grants Policy Presentation](#)
 [2- Draft Grants Policyv4](#)

19. [Res. 2019-082](#) Consider Resolution Stating Principles and Policy Positions Regarding Future Growth, Development and Boundary Adjustment Issues in Preparation for Negotiations with Bridgewater Township and in Response to Bridgewater Township's Efforts to Incorporate as a City.

Attachments: [1 - Proposed Resolution establishing growth and development principles and policies re](#)
 [2 - Resolution 2019-060 Proposing 5-Year Orderly Annexation Extension](#)
 [3 - Resolution 2019-014 Authorize Negotiations with Bridgewater for Orderly Annexati](#)
 [4 - 2019_6_12 Bridgewater Resolution Preparing Incorporation Petition](#)

20. [Res. 2019-083](#) Consideration of Resolution Budget Amendment for Additional Legal Services.

Attachments: [1 - Resolution Budget Amendment Legal Fees](#)

ADMINISTRATORS UPDATE

21. [19-1020](#) City Administrator's update.

Attachments: [Upcoming Agenda List](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.