



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Agenda

### City Council

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Tuesday, June 4, 2019

6:00 PM

Council Chambers

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#### 6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

#### APPROVAL OF AGENDA

#### APPROVAL OF MINUTES

1. [19-892](#) May 14, 2019 City Council Work Session Meeting Minutes.

**Attachments:** [1- Meeting Minutes May 14, 2019](#)

2. [19-893](#) May 21, 2019 City Council Meeting Minutes

**Attachments:** [1-Meeting Minutes May 21, 2019](#)

#### PRESENTATIONS

3. [19-894](#) Presentation of Southern Minnesota Initiative Foundation (SMIF) Projects and Request for 2020 Budget Appropriation.

**Attachments:** [1 - Northfield Request Letter](#)  
[2- Rice County](#)

#### CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

4. [Res. 2019-049](#) Consider Adopting Service Assessments - Division and Seventh Street Reconstruction Project

**Attachments:** [1 - Res Division and Seventh Reconstruction- Adopt Service Assessments](#)  
[2 - Service Assessment Notice](#)  
[3 - Final Service Assessment Roll](#)

5.     [Res. 2019-050](#)     Consider Resolution Approving Plans and Specifications and Authorizing Advertisement for Bid for Water Tower Maintenance.

**Attachments:**     [1 - Resolution Approving Plans and Specifications and Authorizing Advertisement for I](#)  
                              [2 - Engineer's Estimates](#)  
                              [Hyperlink](#)

6.     [19-895](#)             Consider Approving Disbursements totaling \$1,310,870.41

**Attachments:**     [1 - Disbursements](#)  
                              [2 - Disbursements](#)

7.     [19-896](#)             Consider Approving BCA Joint Powers Agreement for participation in the Minnesota Anti-Heroin Task Force Program.

**Attachments:**     [Northfield PD - Anti-Heroin Task Force JPA](#)

8.     [Res. 2019-051](#)     Consider Resolution Declaring the June 7-8 to be National Gun Violence Awareness Days in Northfield.

**Attachments:**     [1- 2019 - Gun Violence Awareness Day CITY Proclamation](#)  
                              [2- Hyperlink](#)

9.     [19-897](#)             Consider Community Event In-Kind Grant Support.

**Attachments:**     [1 - event list 2019 - 2](#)  
                              [2 - Hyperlink Community Event Page](#)

## OPEN PUBLIC COMMENTS

*Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.*

## REGULAR AGENDA

*Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:*

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- Identify your relationship to the topic;*
- Have a spokesperson or two for your group to present your comments;*
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

10.     [Res. 2019-052](#)     Consider Resolution Accepting Donation to the City of Northfield from Jan Shoger.
- Attachments:**     [1 - Donation Resolution Zero Waste Education](#)  
                          [2 - Donation Resolution Attachment Shoger Letter](#)
11.     [Ord. 1000](#)            Consider Ordinance revising Accessory Dwelling Unit regulations in Chapter 34  
                          - Land Development Code
- Attachments:**     [1 - Ordinance \(v.10 final incorporating changes\)](#)  
                          [2 - Measuring Basement Floor Area](#)
12.     [Res. 2019-053](#)     Consider Resolution to authorize Budget Amendment for the Depot and Transit Hub Site Improvement Project
- Attachments:**     [1 - Resolution Authorizing Budget Amendment](#)
13.     [Res. 2019-054](#)     Consider Resolution Approving Plans and Specifications and Order Advertisement for Bids for Depot and Transit Hub Site Improvement Project.
- Attachments:**     [1 - Resolution Approve Plans and Specifications](#)  
                          [2 - Project Process - Transit Hub Site](#)  
                          [3 - NF140077 - Northfield Transit Hub Plans](#)
14.     [19-898](#)             Discussion of Civil and Criminal Prosecution Contract Extensions.
- Attachments:**     [1- Flaherty Hood Civil Contract Motion M2014-127](#)  
                          [2- Eckberg Lammers Motion M2014-128](#)  
                          [3- Northfield Criminal - Case Type 2016-2018](#)  
                          [4- Northfield City Criminal - Total Cases](#)  
                          [5- Flaherty & Hood 2019 rates letter](#)  
                          [6- Eckberg Lammers rate increase 2018 2019](#)  
                          [7- Civil and criminal fees for city attorney 2010 thru 2019](#)  
                          [8- EckbergLammers Contract Request - 05.07.19](#)
15.     [Res. 2019-055](#)     Consider Resolution Requesting State Capital Investment Bonds for Regional Transit Hub in the City of Northfield.
- Attachments:**     [1 - Resolution of Support State Bonding Transit Hub](#)  
                          [2 - Current HF 2295](#)  
                          [3 - 2019\\_05\\_21 Council Worksession Presentation transit hub options](#)  
                          [4 - Hyperlink - Historical Bonding Funds](#)  
                          [5 - Hyperlink-2020 Capital Budget Instructions](#)

## ADMINISTRATORS UPDATE

16. [19-899](#) City Administrator's Update.

Attachments: [1- 5.30.19 upcoming list](#)

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

### ADJOURN

*Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.*

*SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at [deb.little@ci.northfield.mn.us](mailto:deb.little@ci.northfield.mn.us). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.*