



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Agenda

### City Council

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Tuesday, May 7, 2019

6:00 PM

Council Chambers

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#### 6:00 PM - REGULAR AGENDA

#### CALL TO ORDER

*Mayor: Pownell*

*Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel*

#### APPROVAL OF AGENDA

#### APPROVAL OF MINUTES

1. [19-847](#) April 16, 2019 City Council Meeting Minutes

**Attachments:** [Meeting Minutes Apr 16 2019](#)

#### PRESENTATIONS

2. [19-848](#) Swearing In New Deputy Chief of Police Mark Elliott and Police Officer Mark Murphy, Sr.

#### CONSENT AGENDA

*Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted*

3. [19-849](#) Consideration of a Stormwater Maintenance Agreement - St. Olaf College.

**Attachments:** [1 - Sec. 22-306 Maintenance Agreement](#)  
[2 - St. Olaf turf athletic field Stormwater Maintenance Agreement SIGNED.pdf](#)

4. [Res. 2019-040](#) Consider Resolution Approving Street Maintenance Facility Roof Replacement Project Plans and Specifications and Authorizing Bids

**Attachments:** [1 - Resolution to Approve Plans Advertise Bids](#)  
[2 - Street Maintenance Roof Plans](#)  
[3 - Project Process - Street Maintenance Facility Roof Replacement -Current](#)  
[4 - Northfield Street Shop Roof Replacement UPDATED cost est](#)

5.        [19-850](#)                      Consider Approving Disbursements totaling \$1,368,561.71

**Attachments:**        [1 - Disbursements](#)  
                                 [2 - Disbursements](#)  
                                 [3 - Disbursements](#)

6.        [Res. 2019-041](#)              Call for Public Hearing of Business Subsidy/TIF Request by Schrom Construction.

**Attachments:**        [1 - Resolution](#)  
                                 [2 - Northfield Housing TIF District Fact Sheet](#)  
                                 [3 - Schrom Housing TIF Request Memo](#)  
                                 [4 - HRA Resolution of Support-Signed](#)

7.        [Res. 2019-042](#)              Resolution Proclaiming May 11 - 17, 2019 as Police Week in the City of Northfield.

**Attachments:**        [1- 2019 Police Week Proclamation](#)

## OPEN PUBLIC COMMENTS

*Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.*

## REGULAR AGENDA

*Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:*

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- Identify your relationship to the topic;*
- Have a spokesperson or two for your group to present your comments;*
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

8.        [19-851](#)                      Presentation of Northfield Hospital and Clinics 2018 Audit.

**Attachments:**        [1 - 2018 Full Board Presentation Northfield Hospital and Clinics](#)  
                                 [2 - NH+C 2018 Audited Financial Statement](#)

9.     [Res. 2019-043](#)     Consider Resolution Approving Lease of Space by Northfield Hospital & Clinics from Northgate Development Company, LLC for an Orthopedic and ENT Clinic at 1980 30th Street Northwest, Faribault MN.

**Attachments:**     [1 - NHC Faribault Clinic Lease Resolution v.3 Final 050219](#)  
                          [2 - Faribault lease -LL Final 050319](#)  
                          [3 - Relocating Faribault Clinic SBAR](#)  
                          [4 - April 2019 Faribo Clinic Relocation](#)

10.    [Res. 2019-044](#)     Consider Approving Plans and Specifications and Order Advertisement for Bids for the 2019 Street Reclamation Project.

**Attachments:**     [1 - Resolution Approve Plans and Specs](#)  
                          [2 - Bolton and Menk Recommendation Letter](#)  
                          [3 - Proposed Project Schedule Map](#)  
                          [4 - Project Location Maps](#)  
                          [5 - Project Process](#)  
                          [6 - Third Street Corridor Plan Preferred Concept](#)

11.    [19-852](#)            Consider Motion to Authorize Preparation of Plans and Specifications for Highland Avenue and Ivanhoe Drive Sidewalk.

**Attachments:**     [1 - Ivanhoe SRTS Sidewalk](#)  
                          [2 - Highland Avenue Ivanhoe Drive Resident Letter](#)

12.    [19-853](#)            Discussion on changes to Accessory Dwelling Unit Ordinance

**Attachments:**     [1- ADU Ord. passed on first reading](#)  
                          [2 - ADU Ordinance Language for 5-7-19 CC Mtg](#)

## ADMINISTRATORS UPDATE

13.    [19-854](#)            City Administrator's Update.

**Attachments:**     [1- Upcoming Agenda items 5.14.19](#)

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

## ADJOURN

***Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.***

***SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at [deb.little@ci.northfield.mn.us](mailto:deb.little@ci.northfield.mn.us). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.***