



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, April 2, 2019

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [19-792](#) March 19, 2019 City Council Meeting Minutes

Attachments: [Meeting Minutes March 19, 2019](#)

PRESENTATIONS

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

2. [Res. 2019-028](#) Consider Resolution Approving Plans and Specifications and Order Advertisement for Bids for 2018 Spring Creek Road Bridge Replacement Project.

Attachments: [1 - Resolution Approve Plans and Specifications](#)
[2 - Spring Creek Road Bridge Location Map](#)
[3 - Resolution 2018-070](#)
[4 - 149-124-001 Bridge Funding Letter](#)
[5 - Hyperlink to Final Plans](#)

3. [19-793](#) Consider Motion Approving Temporary and Permanent Easements for the 2018 Spring Creek Bridge Replacement Project.

Attachments: [1 - Resolution 2018-070](#)
[2 - 149-124-001 Bridge Funding Letter](#)
[3 - Spring Creek Culvert - Official Easement Documents](#)

4. [Res. 2019-029](#) Consider Resolution Accepting Gifts Received by the City of Northfield in 2018.
- Attachments:** [1 - 2018 Gifts Resolution Acceptance](#)
 [2 - Exhibit A-Gifts 2018](#)
 [3 - Library Gift List 2018](#)
 [4 - HCI City of Northfield in-kind 2018](#)
5. [Res. 2019-030](#) Consider Resolution Proclaiming April 26, 2019 as Arbor Day in Northfield.
- Attachments:** [1 - Resolution Proclaiming April 26 2019 as Arbor Day in Northfield](#)
6. [Res. 2019-031](#) Consider Resolution Proclaiming April 27, 2019 as Earth Day in Northfield.
- Attachments:** [1 - Resolution Proclaiming April 27 2019 as Earth Day](#)
7. [19-794](#) Consider Approving Disbursements totaling \$1,012,643.42.
- Attachments:** [1 - Disbursements](#)
 [2 - Disbursements](#)
8. [19-795](#) Consider approval of City Council Professional Development and Travel Council Administrative Policy.
- Attachments:** [1 - Administrative Policy City Council Professional Development](#)
 [2 - Motion M2012-022](#)
 [3 - Minnesota Statutes 2018, Section 471](#)
 [4 - Comparable Cities - Council Professional Devel and Expense Reimbursement Policy](#)
 [5- modelectedofficialtravelpolicy \(1\)](#)
 [6- 2019 City Council Expense Form](#)
 [7- Appendix A training request form updated](#)
9. [19-796](#) Consider Approving Professional Service Agreement for TH 246 and Jefferson Parkway Roundabout Improvement Project.
- Attachments:** [1 - Consultant-professional services contract SEH](#)
 [2 - TH 246 & Jefferson Parkway RFP](#)
 [3 - SEH - TH 246 & Jefferson Parkway Roundabout Proposal](#)
 [4 - Bolton & Menk TH 246 & Jefferson Parkway Roundabout Proposal](#)
 [5 - Stantec - TH 246 & Jefferson Parkway Roundabout Proposal](#)
10. [19-797](#) Consider Community Event In-Kind Grant Support.
- Attachments:** [1 - event list 2019 - 2](#)
 [2 - Hyperlink Community Event Page](#)

11. [19-798](#) Consider Approval of a Temporary Liquor License for Imminent Brewing, LLC for July 27, 2019
12. [19-799](#) Approve Costs for Mayor Pownell to attend the Minnesota Mayors Association 2019 Annual Conference and League of Minnesota Cities Annual Conference.
- Attachments:** [1- Hyperlink - Mn Mayors Assoc Conf.](#)
 [2- Hyperlink - LMC Conf.](#)
13. [19-800](#) Consider Approval of Mayoral Board/Commission Appointment.

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- Identify your relationship to the topic;*
- Have a spokesperson or two for your group to present your comments;*
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

14. [19-801](#) Discussion of the Pedestrian, Bike and Trail System Update Recommendations Submitted by Toole Design.
- Attachments:** [1 - Edits to Final Documents.pdf](#)
 [2 - City of Northfield Pedestrian, Bike, and Trail System_Final Report.pdf](#)
 [3 - Safe Routes to School Sidewalk Gaps](#)
15. [19-802](#) Discuss Resolution Designating Mill Towns State Trail Location in Northfield
- Attachments:** [1-Res Mill Towns State Trail Alignment](#)
 [2 - Exhibit 1 - Mill Towns State Trail_Planned Route Through Northfield](#)

16. [Res. 2019-032](#) Consider Resolution of Support Driver's License for all Legislation in Minnesota.

Attachments: [1- Res. Supporting MN Drivers License for All Legislation](#)
 [2 - Article should undocumented residents get driver licenses Pioneer Press Article](#)
 [3 - Immigrant Law Center Fact Sheet about Driving Licenses for All](#)
 [4 - Hyperlink MN Legislative Information and Hearing Video](#)
 [5 - HF 1500 Bill Text](#)
 [6 - link to other State Information](#)

17. [Res. 2019-033](#) Consider Resolution of Support for State of Minnesota Transit Hub Capital Investment Request.

Attachments: [1- Res. Requesting MN State Cap Invest Bonds](#)
 [2 - HF 2295 Northfield Regional Transi Hub summary](#)

ADMINISTRATORS UPDATE

18. [19-803](#) City Administrator's Update.

Attachments: [1- UpcomingAgendaItems](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.