



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, March 19, 2019

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [19-778](#) March 5, 2019 City Council Meeting Minutes.

Attachments: [1- revised meeting minutes 3.5.19](#)

PRESENTATIONS

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

2. [19-779](#) Approve Refuse License Renewals

Attachments: [1 - Refuse License list](#)

3. [19-780](#) Approve Vehicle for Hire License Renewal

4. [Res. 2019-023](#) Consider Resolution of Support of Application for the Northfield Rotary Electric Vehicle (EV) Charging Project.

Attachments: [1- Res Rotary Charging Station Grant](#)
[2 - Rotary EV Charging Project - Partnership](#)
[3 - Rotary EV Charging Project - Grant Application](#)
[4 - Chargepoint Fact Sheet](#)

5. [19-781](#) Consider Community Event In-Kind Grant Support

Attachments: [1 - event list 2019](#)
[2 - Hyperlink Community Event Page](#)

6. [19-782](#) Consider Approving Disbursements totaling \$924,743.24

Attachments: [1-Disbursements](#)
 [2-Disbursements](#)

7. [Res. 2019-024](#) Consider Adoption of 20-Gallon Garbage Container and Carted Yard Waste Container Utility Rates for 2019.

Attachments: [1 - 20 Gallon Container and Carted Yard Waste Resolution](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- *Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- *Identify your relationship to the topic;*
- *Have a spokesperson or two for your group to present your comments;*
- *Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

8. [Res. 2019-025](#) Northfield Cultural Plan adoption by the Northfield City Council.

Attachments: [1- Cultural Plan resolution 3.19.19](#)
 [2 - Cultural Plan](#)
 [3 - CC Cultural Plan presentation, 3.12.2019](#)
 [4 - ArtsPlan06ReportFinal 201212131259153961](#)

9. [Res. 2019-026](#) Consider Approving Plans and Specifications and Order Advertisement for Bids for the 2019 Street Reclamation Project.

Attachments: [1 - Resolution Approve Plans and Specs](#)
 [2 - Project Location Maps](#)
 [3 - Project Process](#)
 [4 - Third Street Corridor Plan Preferred Concept](#)
 [5 - Hyperlink to Plans](#)

10. [Res. 2019-027](#) Consider Resolution to authorize Budget Amendment for the Northfield Outdoor Pool (Old Memorial Field) Pool Repair Project and Award Repair Project Work.

Attachments: [1 - Resolution Authorizing Budget Amendment](#)
 [2 - Purchase Policy](#)
 [3 - Photos of Broken Pipe](#)

11. [19-783](#) New City Council Professional Development and Travel Council Administrative Policy

Attachments: [1- draft professional development and expense reimbursement policy v4](#)
 [2- Appendix A training request form updated 2.27.19](#)
 [3 - Motion M2012-022](#)
 [4 - Minnesota Statutes 2018, Section 471](#)
 [5 - Comparable Cities - Council Professional Devel and Expense Reimbursement Policy](#)
 [6- modelectedofficialtravelpolicy \(1\)](#)
 [7- 2019 City Council Expense Form](#)

12. [19-784](#) Discussion of NCRC Contracts.

Attachments: [1 - Presentation 190312 NCRC Management Contract Discussion](#)
 [2 - 6.C1-NCRC_Opt1_092704](#)
 [3 - NCRC Agr. Ext. 3 Motion M2018-143](#)
 [4- Wellness Center Amended Lease 04_29_05](#)

ADMINISTRATORS UPDATE

13. [19-785](#) City Administrator's Update.

Attachments: [1- Upcoming items list for 4.2.19](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.