



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Agenda

### City Council

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Tuesday, January 8, 2019

6:00 PM

Council Chambers

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#### 5:15 PM - CLOSED SESSION CALL TO ORDER

1. [19-623](#) Closed Meeting - Strategy for Labor Negotiations.

**Attachments:** [1 - Internet Link to Minn. Stat. § 13D.03, Subd. 1](#)

#### ADJOURN

#### 6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

2. [19-624](#) Oath of Office - Council Members

**Attachments:** [1 - Hyperlink - Charter Section 4.1](#)

[2 - Hyperlink - MN Stat. 358.08](#)

#### APPROVAL OF AGENDA

#### APPROVAL OF MINUTES

3. [19-625](#) December 11, 2018 City Council Meeting Minutes.

**Attachments:** [Meeting Minutes - December 11, 2018](#)

#### PRESENTATIONS

4. [19-626](#) Presentation on Clean Water-Focused events for the “Year of Water” Proclamation.

**Attachments:** [1- Year of Water Council Presentation](#)

[2- Year of Water Handout for City Council 12-21-18](#)

#### CONSENT AGENDA

*Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted*

5.     [19-627](#)             Consider Designation of Official Newspaper.
- Attachments:**     [1 - Hyperlink - Charter Sec. 15.1 - Official Publications](#)  
                          [2 - Hyperlink - City Code Sec. 2-57 - Meetings](#)  
                          [3 - Official Newspaper References City Attorney e-mail](#)
6.     [19-628](#)             Consider Designation of Official Depository for the City of Northfield.
7.     [19-629](#)             Consider Approval of Board/Commission and Council Appointments.
- Attachments:**     [1- Arts](#)  
                          [2- EDA Mike S.](#)  
                          [3- EQC apps](#)  
                          [4- HPC apps](#)  
                          [5- HRA Jayne Hager](#)  
                          [6- Library apps](#)  
                          [7- NAFSAP apps \(2\)](#)  
                          [8- NAFRS Elizabeth H.](#)  
                          [9- Park apps](#)  
                          [10- PC apps](#)  
                          [11- Climate Action George Kinney 11\\_2\\_2018\\_Redacted](#)
8.     [Res. 2019-001](#)        Consider a Resolution Proclaiming 2019 as the “Year of Water” in Northfield.
- Attachments:**     [1- 2019 Year of Water Resolution](#)
9.     [19-630](#)             Consider Approving Disbursements totaling \$1,907,001.65
- Attachments:**     [1- Disbursements 1](#)  
                          [2- Disbursements 2](#)  
                          [3- Disbursements 3](#)
10.    [Res. 2019-002](#)        Consider Resolution Approving Lease of Space by Northfield Hospital & Clinics from ABC Financing 5, LLC For an Orthopedic Clinic at 1645 Lyndale Avenue North, Suite 101, Faribault MN.
- Attachments:**     [1 - Resolution NH+C Lease in Faribault](#)  
                          [2 - Faribault Ortho Lease v.3 Final 122718](#)  
                          [3 - NH+C Letter Request Faribault Clinic Lease Request of City Council](#)  
                          [4 -NH+C Lease Location Faribault Clinic Map](#)  
                          [5 - NH+C Board Packet Lease Faribault Approval Dec.2018](#)

## OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

## PUBLIC HEARINGS AND RELATED ACTION

The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Chair will recognize speaker at podium and conversation will be between Chair and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.

11. [19-631](#) Public Hearing - Improvement Hearing - 2019 Street Reclamation Project.

**Attachments:**      [1 - Improvement Hearing Notice](#)  
[2 - Project Process](#)  
[3 - Project Location Maps](#)  
[4 - 2019 Reclamation Improvement Hearing Presentation](#)  
[5 - Ex Railroad Safety Improvement Measures](#)

## REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

12. [Res. 2019-003](#) Consider approval of 2019-2020 Sergeants labor agreement and memorandums of understanding.
13. [Res. 2019-004](#) Consider Approving New Base Pay Schedules for City of Northfield Employees
14. [19-632](#) Consideration of Election of Mayor Pro Tem.

**Attachments:**      [1 - Hyperlink - Charter Section 3.9 - President Pro Tem](#)  
[2 - Hyperlink - City Code Sec. 2-57 - Meetings](#)

15.     [Res. 2019-005](#)     Consider Resolution Approving Plans and Specifications and Authorizing Advertisement for Bid for the Wastewater Treatment Plants Biosolids Processing Equipment.
- Attachments:     [1- wwtp res](#)  
                          [2- ww presentation](#)  
                          [3- Engineer's Estimate](#)
16.     [Ord. 1000](#)     Consider Ordinance revising Accessory Dwelling Unit regulations in Chapter 34 - Land Development Code
- Attachments:     [1 - ADU Ord](#)  
                          [2 - ADU Public Hearing Presentation 1-8-19](#)
17.     [Ord. 1001](#)     Consider Introduction of Ordinance for Human Rights Commission Amendment.
- Attachments:     [1- ORD DIVISION 3. HUMAN RIGHTS COMMISSION - v3 01032019](#)
18.     [19-633](#)     Presentation of Existing Council Rules of Business and Discussion of Potential Amendments.
- Attachments:     [1- Rules of Business Final Adopted 3 21 17 for web with bookmarks](#)  
                          [2 - Proposed Changes Rules of Business](#)  
                          [3 - Rules of Decorum Appendix B Final approved 3 21 2017 \(PROPOSED AMENDM](#)

## ADMINISTRATORS UPDATE

19.     [19-634](#)     City Administrator's Update.
- Attachments:     [1- upcoming list for packet](#)

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

## ADJOURN

*Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.*

*SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at [deb.little@ci.northfield.mn.us](mailto:deb.little@ci.northfield.mn.us). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.*