



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, December 11, 2018

6:00 PM

Council Chambers

Council Meeting/Closed Session

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: Colby, DeLong, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [18-599](#) December 4, 2018 City Council Meeting Minutes.

Attachments: [Meeting Minutes Dec 4 2018](#)

PRESENTATIONS

2. [18-600](#) Presentation by Bridgewater Township Related to Northfield Annexation Agreement Status and Exploration of Incorporation.

Attachments: [1 - Bridgewater Incorporation - PowerPoint](#)
[2 - Resolution 2018-09 Bridgewater Action Interest in Orderly Annexation](#)
[3 - Bridgewater Township Existing Orderly Annexation Agreement](#)
[4 - Bridgewater Township & Annexation Area Map](#)
[5 - Northfield Comprehensive Plan](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

3. [Res. 2018-135](#) Consider Northfield Hospital & Clinic Second Amended and Restated Indenture of Trust.

Attachments: [1 - Resolution NHC DOCSOPEN-#546714-v1](#)
 [2 - Second Amended & Restated Indenture of Trust NHC REDLINE](#)
 [3 - PowerPoint NHC Amended Bond Documents](#)
 [4 - NHC GASB Pension Accounting Can Skew Debt Service Coverage](#)
 [5 - NHC Moody's GASB Pension report 2017](#)

4. [18-601](#) Approve Tobacco License Renewals.

Attachments: [1- Tobacco license list 2019](#)
 [2 - Hyperlink City Code Tobacco](#)
 [3 - Hyperlink to Sec. 50-89 Drug Paraphernalia](#)

5. [18-602](#) Approve a new three-year School Resource Officer agreement between the City of Northfield and Independent School District No. 659.

Attachments: [1- 2019-2021 School Resource Officer Agreement - Final - 12.05.18](#)

6. [18-603](#) Consider Approving the Updated Animal Impound Service Contract with Countryside Animal Hospital.

Attachments: [1- Countryside Contract for Services Final 12.05.2018](#)
 [2- Animal Impound Stats 2013-2017](#)

7. [18-604](#) Approve Updated Joint Powers Agreement for the Dakota County - South Metro SWAT.

Attachments: [1- Final MAAG JPA 2019-2023](#)

8. [18-605](#) Consider Approving a Temporary Liquor License for St. Dominic School for March 2, 2019.

9. [18-606](#) Consider Approving Disbursements totaling \$860,925.54

Attachments: [1- Disbursements1](#)

10. [Res. 2018-136](#) Consider Resolution Amending Lot 5 Contract Extension Agreement.

Attachments: [1 - Resolution](#)
 [2 - Amendment to Development Agreement](#)
 [3 - Extension Request Letter 10.26.18](#)
 [4 - Assignment and Assumption Agreement 3.15.18](#)
 [5 - Warranty Deed 3.19.18](#)
 [6 - Lot 5 Site Map](#)
 [Executed Contract for Private Development - Resolution 2016-053](#)

11. [Res. 2018-137](#) Consider approving application for premises permit for the Northfield Fire Relief Association at Northfield Golf Corporation.

Attachments: [1 - Premises permit resolution](#)

12. [18-607](#) Consider approval of Extension of and Third Amendment to Northfield Community Resource Center Management Services (NCRC) Agreement.

Attachments: [1 - Extension and Third Amendmment of NCRC Agreement v.1 092118](#)
 [2 - NCRC 1st & 2nd amendments & orig agr.](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- Identify your relationship to the topic;*
- Have a spokesperson or two for your group to present your comments;*
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

13. [Res. 2018-138](#) Consider Resolution Accepting Feasibility Report and Call for Improvement Hearing - 2019 Street Reclamation Project.

Attachments: [1- 2019 Street Reclamation Accept Feasibility Resolution.docx](#)
 [2 - Project Process](#)
 [3 - Project Location Map](#)
 [4 - Link to Feasibility Report](#)
 [5 - Parcel Zoning](#)
 [6 - Parks & Open Space Trail System Plan](#)
 [7 - 2019 Reclamation Project Council Presentation](#)

14. [Res. 2018-139](#) Consider Resolution Approving Concept for the Northfield Hospital & Clinics - Clinic and Birth Center Expansion Project.

Attachments: [1 - Resolution for clinic expansion project v.3 120418](#)
 [2 - Birth Center and Clinic Project City Council December 2018](#)
 [3 - Charter Chapter 14](#)
 [4 - City Code, Chapter 2, Division 2](#)

15. [18-608](#) Update from the Northwest Area Land Use Consultant and Process Advisory Committee.

Attachments: [1 - Committee Memo](#)
 [2 - Committee Process Recommendation](#)
 [3 - Key Points from Interview Process](#)
 [4 - Council Presentation on PAC Committee outcomes](#)

ADMINISTRATORS UPDATE

16. [18-609](#) City Administrator's Update.

Attachments: [1 - Upcoming Agenda Items](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

17. [18-610](#) Closed Meeting - Strategy for Labor Negotiations.

Attachments: [1 - Internet Link to Minn. Stat. § 13D.03, Subd. 1](#)

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.