



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, October 2, 2018

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor: Pownell

Councilmembers: Colby, DeLong, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [18-477](#) September 18, 2018 City Council Meeting Minutes

 Attachments: [Meeting Minutes September 18, 2018](#)
2. [18-478](#) September 11, 2018 Work Session Meeting Minutes

 Attachments: [1- 09-11-2018 Meeting minutes](#)
3. [18-479](#) September 24, 2018 Special City Council Meeting Minutes

 Attachments: [1 - Meeting Minutes September 24, 2018](#)

PRESENTATIONS

4. [18-480](#) Presentation Recognizing KYMN Radio's 50th Anniversary.
5. [18-481](#) Presentation on Recognizing the Second Monday in October as Indigenous Peoples Day in Northfield, Minnesota.
6. [18-482](#) Presentation of September 20 Tornado and Thunderstorm Response Update.

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

7. [Res. 2018-098](#) Consider Resolution Recognizing the Second Monday in October as Indigenous Peoples Day in Northfield, Minnesota.

 Attachments: [1- Resolution Recognizing the Second Monday of October](#)

8. [18-483](#) Consider Approving Disbursements totaling \$936,930.12
- Attachments:** [1- Disbursements 1](#)
 [2- Disbursements 2](#)
9. [18-484](#) Council consideration of Permanent Drainage and Utility Easement Agreement with Strobel and Werner Real Estate Holding Company, LLC.
- Attachments:** [1 - Drainage and Utilities Easement Agreement, Strobel Werner](#)
 [2 - Drainage Pond Map](#)
10. [18-485](#) Consider Approval of Public Works Banner Policy.
- Attachments:** [1 - 1.01 redline changes CITY OF NORTHFIELD BANNER POLICY to Council revisi](#)
 [2 - 1.01 - FINAL BANNER POLICY](#)
 [3 - Exhibit A Streetlight Banners Streets](#)
11. [Res. 2018-099](#) Consider Resolution for 2020-2021 MnDOT Local Partnership Program Grant Submittal for Trunk Highway 246 and Jefferson Parkway Roundabout Improvements.
- Attachments:** [1 - Res Local Road Improvement Program Grant](#)
 [2 - Location Map](#)
12. [Res. 2018-100](#) Consider the acceptance of gift sculpture by Nick Swearer.
- Attachments:** [1- Sculpture acceptance resolution 10.2.2018](#)
 [2- Flame by Nick Swearer](#)
 [3- Sculpture pad west side 2](#)
 [4 - Depot Sculpture Update images](#)
 [5 - Nick & Iggy photo](#)
13. [18-486](#) Consideration of Temporary Space Lease for the Library Bookmobile.
- Attachments:** [1 - Northfield Building Lease Agreement \(Book mobile - QB Club\) v.1 082218](#)
 [2 - 120 3rd St. West location image](#)
14. [Res. 2018-101](#) Approve application for off-site gambling premises permit for the Defeat of Jesse James Days Committee, Inc.at the Eagles Club, 304 Water Str., on October 28, 2018.
- Attachments:** [1 - Premises permit resolution](#)
15. [Res. 2018-102](#) Consider Proclamation Declaring KYMN Radio's 50th Anniversary.
- Attachments:** [1- 50th Anniversary](#)

16. [18-487](#) Consider Authorization of Northfield Shares Fund Grant Application for translation capital equipment.

Attachments: [1 - example image equipment translation and conference system](#)
[2 - 2018-19- Northfield Shares Grant-Questions](#)
[3 - Grant application translation grant application working draft](#)

17. [18-488](#) Consider Mayoral Appointment to Northfield Park and Recreation Advisory Board.

Attachments: [1- PRAB Daniel Hollerung 8_31_2018_Redacted](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- Identify your relationship to the topic;*
- Have a spokesperson or two for your group to present your comments;*
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

18. [Res. 2018-103](#) Consider Resolution Approving Budget Amendment for 2019 NAFRS Fire Truck to be Purchased in 2018 utilizing reserve funds.

Attachments: [1- Resolution Fire Truck Budget Amendment](#)
[2 - NAFRS Invoice](#)
[3 - Pages from Board Mtg Materials Sept. 2018](#)
[4 - NAFRS - Budget Request Letter FINAL - 2019](#)

19. [18-489](#) Consider authorizing staff to prepare Dick's Sanitation, Inc. Waste Hauling Contract Extension.

Attachments: [1- Attachment 1](#)
[2- Existing Refuse Contract](#)

20. [Ord. 998](#) Consider Approving Amendment of Article IV of Chapter 70 of Northfield City Code on Right-of-Way Management.

Attachments: [1- ROW enactment ordinance v.1 081318](#)
 [2- Highlighted Changes - ROW Ordinance \(App A\) - Northfield v.5 second reading vers](#)
 [3- ROW Ordinance \(App A\) - Northfield v.6 second reading Final version 092618](#)
 [4- Small Cell Picture](#)

21. [18-490](#) Consider Approving Summary Publication of Ordinance No. 998 - Amending of Article IV of Chapter 70 of Northfield City Code on Right-of-Way Management.

Attachments: [1- ROW ordinance summary 081318](#)

22. [18-491](#) Consider Resolution Small Cell Wireless Facility Collocation Agreement.

Attachments: [1 - Res Collocation Agreement](#)
 [2 - Template Master Small Wireless Collocation Agreement and Supplement v.3 Final C](#)

23. [18-492](#) Discussion of Scope, Project and Focus Area for the Northfield Transportation Advisory Committee.

Attachments: [1- Resolution Establishing Northfield Transportation Advisory Committee](#)

ADMINISTRATORS UPDATE

24. [18-493](#) City Administrator's Update

Attachments: [1- Upcoming Agenda Items](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.