



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, September 18, 2018

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor: Pownell

Councilmembers: Colby, DeLong, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [18-453](#) September 4, 2018 City Council Meeting Minutes

Attachments: [1 - Meeting Minutes Sep 4 2018](#)

PRESENTATIONS

2. [18-454](#) Presentation - Introducing the Library's Youth Services/Teen Librarian Layna Mestad and the Teen Program initiatives.

Attachments: [1- Teen Initiatives Presentation](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

3. [Res. 2018-085](#) Consider Resolution Establishing Northfield Transportation Advisory Committee.

Attachments: [Resolution Establishing Northfield Transportation Advisory Committee](#)

4. [Res. 2018-086](#) Consider Fine forgiveness during October 2018 for Teens during Teen Read Month.

Attachments: [1- Teen Fine Waiver resolution 9.18.18](#)

5. [Res. 2018-087](#) Consider Proclamation Declaring October 2018 as Teen Read Month.

Attachments: [1- Teen Read Month Proclamation \(002\)](#)

6. [18-455](#) Consider Approving Disbursements totaling \$1,435,025.53.
- Attachments: [1- Disbursements 1](#)
 [2- Disbursements 2](#)
7. [Res. 2018-088](#) Consider Resolution Supporting Northfield Community Celebration of International Day of Peace on September 21, 2018.
- Attachments: [1- 09-18-18 Resolution](#)
 [2- Letter re International Day of Peace](#)
8. [Res. 2018-089](#) Proclaim September 17 - 23 as Constitution Week in Northfield.
- Attachments: [1 - Resolution](#)
9. [18-456](#) Consider approval of Public Works Street and Utilities Policies.
- Attachments: [1 - STREET DIVISION POLICIES 9-18-18](#)
 [2- UTILITIES DIVISION POLICIES 9-18-18](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- Identify your relationship to the topic;*
- Have a spokesperson or two for your group to present your comments;*
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

10. [Res. 2018-090](#) Consider Resolution Providing for the Issuance and Sale of \$1,765,000 General Obligation Improvement and Abatement Bonds, Series 2018B.
- Attachments: [1 - Bond Sale Award Resolution 2018B](#)
 [2 - Bond Sale POS.Northfield.2018B](#)
 [3 - S&P Global Raings Northfield](#)

11. [Res. 2018-091](#) Consideration of Resolution Adopting a Proposed 2018 Northfield Economic Development Authority (EDA) Tax Levy Payable in 2019.

Attachments: [1- Res 2018 for 2019 Preliminary EDA levy](#)

12. [Res. 2018-092](#) Consideration of Resolution Adopting a Proposed 2018 Northfield Housing and Redevelopment Authority (HRA) Tax Levy Payable in 2019.

Attachments: [1- Res 2018 for 2019 Preliminary HRA levy](#)

13. [Res. 2018-093](#) Consideration of Resolution Adopting a Proposed 2018 Total Tax Levy Payable in 2019, includes HRA & EDA.

Attachments: [1 - 2019 Levy Only Preliminary Resolution 4.9%](#)
 [2 - 2019 Levy Only Preliminary Resolution 6.0%](#)
 [3 - 2019 Levy Only Preliminary Resolution 7.0%](#)
 [4 - 2019 Levy Only Preliminary Resolution 8.85%](#)
 [5 - 2019 Levy Only Preliminary Resolution 9.86%](#)
 [6 - 2019 Budget Update 9.18.18](#)

14. [Res. 2018-094](#) Consideration of a Preliminary General Fund Budget and Establishing a Date and Time for the Public Hearing.

Attachments: [1 - Res 2018 for 2019 Preliminary Budget 4.9%](#)
 [2 - Res 2018 for 2019 Preliminary Budget 6.0%](#)
 [3 - Res 2018 for 2019 Preliminary Budget 7.0%](#)
 [4 - Res 2018 for 2019 Preliminary Budget 8.85%](#)
 [5 - Res 2018 for 2019 Preliminary Budget 9.86%](#)

15. [Res. 2018-095](#) Consider Resolution Approving Appointment of Michael Ericson as Interim Community Development Director.

Attachments: [1- Resolution 2018-xxx Appointing Interim Community Development Director](#)
 [2- recommletter2018-01 Redacted](#)
 [3- Resume 2018-01 Redacted](#)

16. [Ord. 998](#) Consider Approving Amendment of Article IV of Chapter 70 of Northfield City Code on Right-of-Way Management.

Attachments: [1- ROW enactment ordinance v.1 081318](#)
 [2- ROW Ordinance \(App A\) - Northfield v.4 Final 090618](#)
 [3- Template Master Small Wireless Collocation Agreement and Supplement v.1 081418](#)
 [4- Template Collocation Supplement Agreement v.1 081418](#)
 [5- Small Cell Picture](#)

17. [18-457](#) Discussion of Public Works Banner Policy.

Attachments: [1 - Draft Banner Policy 9-4-18 Council](#)
 [2 - 1.01 - Banner Policy ACC Modifications](#)

ADMINISTRATORS UPDATE

18. [18-458](#) City Administrator's Update.

Attachments: [1- Upcoming Agenda Items](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.