



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, September 4, 2018

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor: Pownell

Councilmembers: Colby, DeLong, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [18-431](#) August 21, 2018 City Council Meeting Minutes

Attachments: [1- Meeting Minutes Aug 21 2018](#)

2. [18-432](#) August 6, 2018 City Council Work Session Minutes

Attachments: [1- Meeting Minutes Aug 6 2018](#)

PRESENTATIONS

3. [18-442](#) Presentation Change to Chill Program.

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

4. [18-433](#) Consider Community Event In-Kind Grant Support.

Attachments: [1 - event list 2018](#)
[2 - Hyperlink Community Event Page](#)

5. [Res. 2018-080](#) Proclaim October 15 as Pregnancy and Infant Loss Remembrance Day as part of the "National Pregnancy and Infant Loss Awareness Month" program.

Attachments: [1 - Resolution](#)

6. [18-434](#) Consider Approving Disbursements totaling \$954,214.64.

Attachments: [1- Disbursements](#)
[2- Disbursements](#)

7. [Res. 2018-081](#) Proclaim September 10 - 14 as Change to Chill Week in Northfield.

Attachments: [1 - Resolution](#)
 [2 - Proclamation Letter Request](#)
 [3 - 2018 Chill Week 9-10 to 9-14 Activities](#)

8. [18-435](#) Consider Approving a Temporary Liquor License for St. Dominic School for October 6, 2018.

9. [18-436](#) Approve Costs for Mayor Pownell to attend the Women Mayors of America-White House Conference.

Attachments: [1- Invite - Women Mayors White House Conference updated](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

PUBLIC HEARINGS AND RELATED ACTION

The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Chair will recognize speaker at podium and conversation will be between Chair and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.

10. [18-437](#) Public Hearing on Sale of Land to Strobel & Werner Real Estate Holding Company, LLC.

Attachments: [1 - Aurora Expansion Presentation](#)

11. [18-438](#) Public Hearing on Business Subsidy and Tax Increment Financing for Strobel & Werner Real Estate Holding Company, LLC.

12. [Res. 2018-082](#) Consideration of Resolution approving Tax Increment Financing Business Subsidy and Development Agreement to Strobel & Werner Real Estate Holding Company, LLC.

Attachments: [1 - Resolution](#)
 [2 - TIF Development Agreement](#)
 [3 - Springsted Memo](#)
 [4 - TIF Plan for ED TIF District](#)
 [5 - Aurora TIF Application](#)

13. [Res. 2018-083](#) Consideration of Resolution approving sale of city owned land to Strobel & Werner Real Estate Holding Company, LLC.

Attachments: [1 - Resolution](#)
 [2 - Purchase Agreement Strobel expansion v5 as revised 082818](#)
 [3 - Staff Land Valuation](#)
 [4 - DRC Approval Letter Aurora Pharm](#)
 [5 - Staff Memo on Council Questions](#)

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- *Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- *Identify your relationship to the topic;*
- *Have a spokesperson or two for your group to present your comments;*
- *Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

14. [18-439](#) Consider Response to Northfield City Charter Commission Request.

Attachments: [1 - Resolution 2016-053 and Related Documentation](#)
 [2 - Charter Commission Request](#)
 [3 - Memo re charter commission role and authority \(Charter Commission\) 092517](#)

15. [18-443](#) Discuss Public Works Street and Utilities Policies.

Attachments: [1- Draft Street Policies 8-29-18](#)
 [2- Draft Utility Policies 8-29-18](#)
 [3- Existing Snow Policy](#)

16. [18-440](#) Discuss Resolution Establishing Northfield Transportation Advisory Committee and Related Mayoral Appointments.

ADMINISTRATORS UPDATE

17. [18-441](#) City Administrator's Update

Attachments: [1- Most recent upcoming agenda items list](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.