



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, July 17, 2018

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor: Pownell

Councilmembers: Colby, DeLong, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [18-351](#) June 19, 2018 City Council Meeting Minutes

PRESENTATIONS

2. [18-352](#) Presentation of mid-year report from the Northfield Downtown Development Corporation (NDDC).

Attachments: [1 - NDDC Mid-Year Report Written](#)
[2 - NDDC Mid-Year Report Presentation](#)
[3 - NDDC Contract](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

3. [18-353](#) Consideration of Consultant Service Contract for Youth Investment Program with Youthprise and Northfield Healthy Communities Initiative related to the Northfield Mayor's Youth Council and the Northfield Alliance for Substance Abuse Prevention.

Attachments: [1 - Youthfirst Council Information](#)

4. [18-354](#) Consideration of a Stormwater Maintenance Agreement - Northfield Hotel Properties, LLC.

Attachments: [1 - Sec. 22-306 Maintenance Agreement](#)
[2 - Stormwater Pond Maintenance Agreement](#)

5. [18-355](#) Consider Approving Disbursements totaling \$2,424,433.31
- Attachments: [Disbursement 1](#)
 [Disbursement 2](#)
 [Disbursement 3](#)
 [Disbursements 4](#)
6. [18-356](#) Consider Approval of Change Order No. 1 for the Division and Seventh Street Reconstruction Project, Washington Street Mill and Overlay and Various Parking Lot Rehabilitations Project.
- Attachments: [1- Change Order #1.pdf](#)
7. [Res. 2018-069](#) Call for Public Hearing on Tax Abatement for 2018 Public Improvements.
- Attachments: [1 - Northfield 2018B Draft Resolution Calling for Abatement public hearing](#)
 [2 - Northfield - 2018 public infrastructure financing abatement memo](#)
 [3 - Parking Lots Location Map](#)
8. [Res. 2018-070](#) Consideration of Resolution Requesting Bridge Bond Funds for Bridge L2765 Replacement (Spring Creek Road).
- Attachments: [1 - Resolution - Local Bridge Replacement Program](#)
9. [18-357](#) Consider Approval of Liquor Licenses for The Ole Store Restaurant, LLC at 1011 St. Olaf Ave.
10. [18-358](#) Consider Approval of Fire Department 2019 Contribution.
- Attachments: [1- NAFRS Proposed 2019 Operating Budget](#)
 [2- NAFRS Preliminary Capital Improvement Plan \(for consideration July NAFRS Board\)](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

11. [18-359](#) Consider Driveway Modification for Witt Brothers on the Division and Seventh Street Reconstruction Project.

Attachments: [1 - Final Council Adopted Concept 12-5-17](#)
 [2 - Division and 7th Streetscape Design final](#)
 [3 - Witt Bros Parking Space Reduction - City Council](#)
 [4 - Witt Bros Letter](#)

12. [18-360](#) Consideration of Resolution Supporting Application for Transit Hub and Local Funding Match Commitment.

Attachments: [1 -6-29-17 Draft NF140077 Historic Depot and Transit Hub Plans](#)
 [2 - Council 9-19-17 Transit Hub & Depot Update](#)
 [3 - Q Block - site illustration concept for transit parking](#)
 [4 - Concept drawings & uses](#)

13. [18-361](#) Wastewater Treatment Plant Biosolids Fire Update.

Attachments: [1- Biosolid Fire Investigation Report 18-M238 Status Report - Revised \(2\) 07102018_R](#)

14. [18-362](#) Review Strategic Plan (2018-2020): Strategic Targets

15. [18-363](#) City Administrator's Update.

Attachments: [1- Upcoming Agenda](#)

ADMINISTRATORS UPDATE

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.