



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, June 5, 2018

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor: Pownell

Councilmembers: Colby, DeLong, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [18-293](#) May 15, 2018 City Council Meeting Minutes

Attachments: [Meeting Minutes May 15, 2018](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

2. [18-294](#) Consider Approving Disbursements totaling \$1,157,668.36

Attachments: [1 - Disbursements 1](#)
[2 - Disbursements 2](#)
[3 - Disbursements 3](#)

3. [18-295](#) Consider Mayoral Establishment of and Appointments to Temporary City/Hospital Governance Committee

Attachments: [1 - Hospital and Council Committee](#)

4. [Res. 2018-058](#) Consider Resolution Approving NCRC Senior Center Roof Repair Project Plans and Specifications and Authorizing Bids

Attachments: [1 - Resolution to Approve Plans_Advertise Bids](#)
[2 - A1 NCRC Roof Replacement 17021](#)
[3 - Project Process - Senior Center Roof Replacement -Current](#)

5. [Res. 2018-059](#) Consider Resolution Approving Rent Schedule and Corrections to Amended and Restated Fire Station Lease Agreement

Attachments: [1 - Resolution City of Northfield - Lease Revisions.approving final Rent Schedule](#)
 [2 - Northfield NAFRS LEASE AGREEMENT](#)
 [3 - Fire Station Tentative Timeline](#)

6. [18-296](#) Approve New Joint Funding Agreement for River Gages between the U.S. Geological Survey and the City of Northfield

Attachments: [1 - CannonBasinGageProposedFundingFFY2018-22 - Council 06.05.18](#)
 [2 - NorthfieldRiverGageAgreementProposed - 2017.2022 - 04.17.18](#)
 [3 - Cannon River Watershed Map - 02.16.18](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

PUBLIC HEARINGS AND RELATED ACTION

The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Chair will recognize speaker at podium and conversation will be between Chair and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.

7. [18-297](#) Public Hearing for Liquor License for Northfield Hotel Properties LLC - 114 Second Str. W.

Attachments: [1 - Public Hearing Notice](#)
 [2 - 114SecondStW_350 map](#)

8. [18-298](#) Consider Approval of Liquor Licenses for Northfield Hotel Properties, LLC at 114 Second Str. W.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- *Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- *Identify your relationship to the topic;*
- *Have a spokesperson or two for your group to present your comments;*
- *Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

9. [18-299](#) Project Update and Consider Funding Request from Age Friendly Northfield

[illegible]

10. [Res. 2018-060](#) Consider Resolution Restricting Parking on both sides of Spring Creek Road from Superior Drive to Huron Court

Attachments:

- [1 - Resolution Restricting Parking](#)
- [2 - 2018 Recon Spring Creek Rd Project Area](#)
- [3 - Spring Creek Road Typical Section](#)
- [4 - LDC Table 5.2-2](#)

11. [Res. 2018-061](#) Consider Resolution of Support of Tax Increment Financing for Affordable Housing Spring Creek II Project in Southbridge Area

Attachments:

- [1 - Resolution](#)
- [2 - Spring Creek II Site Plan](#)
- [3 - Ehlers TIF Analysis 5-21-2018](#)
- [4 - TRCA Project Summary](#)
- [5 - Spring Creek II - Sources & Uses](#)
- [6 - Market Study Demand Analysis](#)

12. [18-300](#) Discussion of Resolution Approving 1/2 Cent Sales Tax Question and Property Tax Referendum Question Related to a Civic Center (includes ability for 2 sheets of ice and other civic uses) and Improvements to Parks, Trails and Open Space to be Certified to Rice County and Dakota County.

Attachments: [1 - Northfield Sales Tax RESOLUTION CALLING ELECTION](#)
 [2 - Ice Arena Financing Summary 2 Sheet](#)

13. [Res. 2018-062](#) Consider Resolution Accepting Public Improvements, Budget Amendment Approving Use of Capital Reserve Fund, and Approving Final Payment for the 2010 East Cannon River Trail Project (STRT2010-A10)

Attachments: [1 - Resolution To Accept Improvements and Approve Final Payment](#)
 [2 - Final Pay Request](#)
 [3 - Northfield/Dundas Cooperative Agreement](#)
 [4 - ECRT Final Project Funding](#)
 [5 - Certificate of Final Acceptance](#)

14. [Res. 2018-063](#) Consider Resolution Declaring a Local Emergency

Attachments: [1 - Declare emergency resolution](#)

ADMINISTRATORS UPDATE

15. [18-301](#) City Administrator's Update

Attachments: [1 - 2018_06_05 City Administrator Update](#)
 [2 - Upcoming Agenda Items 01-Jun-2018-11-15-38](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.