



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, January 2, 2018

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor: Pownell

Councilmembers: Colby, DeLong, Nakasian, Ness, Peterson White, Zweifel

1. [18-001](#) Oath of Office - Council Member Colby

Attachments: [1 - Hyperlink - Charter Section 4.1](#)
[2 - Hyperlink - MN Stat. 358.08](#)

2. [18-002](#) Consideration of Election of Mayor Pro Tem.

Attachments: [1 - Hyperlink - Charter Section 3.9 - President Pro Tem](#)
[2 - Hyperlink - City Code Sec. 2-57 - Meetings](#)

APPROVAL OF AGENDA

APPROVAL OF MINUTES

3. [18-003](#) December 12, 2017 City Council Meeting Minutes

Attachments: [1 - December 12, 2017 Meeting Minutes](#)

PRESENTATIONS

4. [18-004](#) Swearing In New Police Officer - Kelly Robinson.

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

5. [18-005](#) Consider Approving Disbursements totaling \$1,223,885.46

Attachments: [Disbursements 1](#)
[Disbursements 2](#)
[Disbursements 3](#)

6. [18-006](#) Consider Designation of Official Newspaper.
- Attachments:** [1 - Hyperlink - Charter Sec. 15.1 - Official Publications](#)
 [2 - Hyperlink - City Code Sec. 2-57 - Meetings](#)
 [3 - Official Newspaper References City Attorney e-mail](#)
7. [18-007](#) Consider Designation of Official Depository for the City of Northfield.
8. [Res. 2018-001](#) Consider Approval of 2018 Currency Exchange License Renewals for Servicios Latinos Menas LLC at 513 First Street W. and Northfield Fast Cash, LLC at 650 Professional Drive
- Attachments:** [1 - currency exchange resolution](#)
9. [18-008](#) Consider Approval of Board/Commission and Council Appointments.
- Attachments:** [1 - Applications for appointees](#)
10. [18-009](#) Consider Accepting the Yard Waste Compost Agreement with Rice County
- Attachments:** [Agreement for Yard Waste composting.pdf](#)
11. [18-010](#) Consider Motion Accepting the Stormwater Pond Assessment Report (December 2017) Submitted by Bolton & Menk, Inc.
- Attachments:** [1 - Pond Priority Map](#)
 [2 - Executive Summary](#)
 [3 - Link to Full Pond Assessment Report](#)
12. [18-011](#) Consider Motion Approving Easement Agreements with Tom Gill Construction Inc. and Douglas Ims - Valley View 4th Addition.
- Attachments:** [1 - Valley View 4th Infiltration Area](#)
 [2 - Signed Easement Agreements](#)
13. [Res. 2018-002](#) Consider Resolution to Accept Public Improvements - Valley View 4th Addition
- Attachments:** [1 - Final Acceptance Resolution](#)
 [2 - Valley View 4th Addition - Development Agreement](#)
 [3 - Certificate of Final Acceptance](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

PUBLIC HEARINGS AND RELATED ACTION

The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Chair will recognize speaker at podium and conversation will be between Chair and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.

14. [18-012](#) Public Hearing Concerning Resolution Giving Preliminary Approval for the Issuance of the City's General Obligation Capital Improvement Plan Bonds in an Amount not to Exceed \$4,215,000 and Adopting the City of Northfield, Minnesota Capital Improvement Plan for 2018 through 2022 Under Minnesota Statutes, Section 475.521.

Attachments: [1 - Resolution Approving NAFRS CIP Bonds](#)
 [2 - CIP Bonding Summary Memo](#)
 [3 - Fire Station Project Tentative Timeline](#)

15. [Res. 2018-003](#) Consider Resolution Giving Preliminary Approval for the Issuance of the City's General Obligation Capital Improvement Plan Bonds in an Amount not to Exceed \$4,215,000 and Adopting the City of Northfield, Minnesota Capital Improvement Plan for 2018 through 2022 Under Minnesota Statutes, Section 475.521.

Attachments: [1 - Resolution Approving NAFRS CIP Bonds](#)
 [2 - CIP Bonding Summary Memo](#)
 [3 - Fire Station Project Tentative Timeline](#)

16. [18-013](#) Public Hearing Concerning Giving Preliminary Approval for the Issuance of the City's General Obligation Capital Improvement Plan Bonds in an Amount Not to Exceed \$5,120,000 and Adopting the City of Northfield, Minnesota Capital Improvement Plan for 2018 through 2022 Under Minnesota Statutes, Section 475.521.

Attachments: [1 - Resolution Approving Public Safety CIP Bonds](#)
 [2 - CIP Bonding Summary Memo](#)

17. [Res. 2018-004](#) Consider Resolution Giving Preliminary Approval for the Issuance of the City's General Obligation Capital Improvement Plan Bonds in an Amount Not to Exceed \$5,120,000 and Adopting the City of Northfield, Minnesota Capital Improvement Plan for 2018 through 2022 Under Minnesota Statutes, Section 475.521.

Attachments: [1 - Resolution Approving Public Safety CIP Bonds](#)
 [2 - CIP Bonding Summary](#)

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

18. [Res. 2018-005](#) Consider Resolution Accepting Feasibility Report and Order Preparation of Plans and Specifications for 2018 Spring Creek Road Reconstruction.

Attachments: [1 - Res Accept Feas and Order Preparation of Plans and Specs](#)
 [2 - Transportation Plan - Functional Classification](#)
 [3 - Land Development Code - Street Table Major Collector](#)
 [4 - mtt proposed options Reduced](#)
 [5 - 2018 Spring Creek Rd Annexation](#)
 [6 - 2018 Spring Creek Rd ROW](#)
 [7 - Typical Sections - Feasibility](#)
 [8 - 20171222 Feasibility Report 2018 Spring Creek Road](#)
 [9 - Project Process - Spring Creek Road Reconstruction-Current](#)

ADMINISTRATORS UPDATE

19. [18-014](#) Upcoming Agenda Items

Attachments: [1 - Upcoming Agenda Items List](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.