



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Agenda

### City Council

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Tuesday, October 3, 2017

6:00 PM

Council Chambers

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#### 6:00 PM - REGULAR AGENDA

##### CALL TO ORDER

*Mayor: Pownell*

*Councilmembers: Colby, DeLong, Nakasian, Ness, Peterson White, Zweifel*

##### APPROVAL OF AGENDA

##### APPROVAL OF MINUTES

1. [17-1031](#) September 12, 2017 City Council Work Session Minutes

**Attachments:** [1 - Meeting Minutes September 12, 2017](#)

2. [17-1032](#) September 19, 2017 City Council Meeting Minutes

**Attachments:** [1 - Meeting Minutes September 19, 2017](#)

##### PRESENTATIONS

3. [17-1033](#) Presentation of Bookend Award

**Attachments:** [1 - BEC\\_one-pager\\_2017\\_Northfield](#)

4. [17-1034](#) Presentation from the Convention and Visitors Bureau.

**Attachments:** [1 - Northfield CVB City Council Presentation 2017 revised](#)

[2 - Motion M2015-111 cvb contract](#)

[3 - CVB 2018 Budget](#)

##### CONSENT AGENDA

*Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted*

5. [17-1035](#) Consider Approving Disbursements totaling \$788,160.42

**Attachments:** [1 - Disbursements 1](#)

[2 - Disbursements 2](#)

6. [17-1036](#) Consider approval of updated policies for the Employee Handbook.

**Attachments:** [1 - 3 20 Hiring City Employees with tracked changes \(v.2\)](#)  
[2 - 10.15 dismissal with tracked changes for 10.3.17](#)  
[3 - 3.05 Officers and Employees](#)

7. [17-1037](#) Consideration of a Stormwater Maintenance Agreement - Allina Health System

**Attachments:** [1 - Sec. 22-306 Maintenance Agreement](#)  
[2 -Allina Stormwater Maintenance Agreement Final1](#)

## OPEN PUBLIC COMMENTS

*Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.*

## REGULAR AGENDA

*Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:*

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- Identify your relationship to the topic;*
- Have a spokesperson or two for your group to present your comments;*
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

8. [17-1038](#) Review of New Liquor Store Conceptual Design Update.

**Attachments:** [1 - 2017-08-15 Northfield Liquor - Option 1](#)  
[2 - 2017-08-15 Northfield Liquor - Option 2](#)  
[3 - 2017-08-15 Northfield Liquor - Option 3](#)  
[4 - Northfield Liquor - Cost EstimateS TSP](#)  
[5 - 2017-08-16 Northfield Liquor Store Project Budget](#)  
[6 - Locations Summary 10-3-17](#)

9. [Res. 2017-080](#) Consider Resolution Approving Proposed Design of Northfield Area Fire & Rescue Site Improvements and Building Exterior Design.

**Attachments:** [1 - NAFRS Presentation](#)

10.     [Res. 2017-081](#)     Consider Resolution Authorizing Staff Initiation of the City of Northfield Strategic Plan (2018-2020) Action Plan Implementation.

Attachments:     [1 - Northfield Strategic Plan Report 2018-2020 APPROVED 9-19-17](#)

## ADMINISTRATORS UPDATE

11.     [17-1039](#)     Upcoming Agenda Items

Attachments:     [Upcoming Agenda Items](#)

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

## ADJOURN

*Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.*

*SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at [deb.little@ci.northfield.mn.us](mailto:deb.little@ci.northfield.mn.us). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.*