

City of Northfield

*City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us*



Meeting Agenda

Tuesday, September 5, 2017

6:00 PM

Council Chambers

City Council

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor: Pownell

Councilmembers: Colby, DeLong, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [17-973](#) August 15, 2017 City Council Meeting Minutes

Attachments: [1 - August 15 Worksession Meeting Minutes](#)

2. [17-974](#) August 22, 2017 City Council Meeting Minutes

Attachments: [August 22 City Council Meeting Minutes](#)

PRESENTATIONS

3. [17-975](#) Northfield Downtown Development Corporation (NDDC) Funding Request Presentation

Attachments: [1 - NDDCFundingRequest2017v2](#)
 [2 - NDDC Funding Request](#)
 [3 - NDDC Income Statement Aug17](#)
 [4 - NDDC Contract 2017 apprvd Motion M2016-149](#)
 [5 - NDDC 2017 Mid-Year Report Cover Letter](#)
 [6 - NDDC Mid Year Report 2017](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

4. [17-976](#) Consider Approving Disbursements totaling \$1,036,172.61

Attachments: [1 - Disbursements 1](#)
 [2 - Disbursements 2](#)

5. [Res. 2017-069](#) Approve Resolution Supporting Northfield Community Celebration of International Day of Peace on September 21, 2017.

Attachments: [1 - Resolution](#)
 [2 - Peace Letter 2017](#)

6. [17-977](#) Consider Approval of Fire Department 2018 Contribution.

Attachments: [1- NAFRS 2018 Budget Request Memo](#)
 [2 - NAFRS JPA](#)
 [3 - NAFRS FINAL ANNUAL REPORT 2016](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- Identify your relationship to the topic;*
- Have a spokesperson or two for your group to present your comments;*
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

7. [Res. 2017-070](#) Consider Northfield Hospital + Clinics Lease for Clinic Space at 700 Division Street

Attachments: [1 - NHC Resolution v.2](#)
 [2 - City Request for Sterling Clinic Lease](#)
 [3 - Sterling Building Lease](#)
 [4 - Sterling Clinic Proposal to the City](#)

8. [Ord. 993](#) Consideration of City Charter Amendment to Section 3.8, Subd. 2.

Attachments: [1 - Ord 993 Charter amendment](#)
 [2 - Proposed Charter Amendment](#)
 [3 - Memorandum to City Council re proposed mayoral reporting requirement 083...](#)

9. [17-978](#) Consider Initiation of Request for Mediation with Waterford Township Related to 1980 Annexation Agreement.

Attachments: [1 - 2017_08_09 Waterford Township Letter](#)
 [2 - Waterford Annexation Agreement](#)
 [3 - Res. 2010-079 Waterford Township](#)
 [4 - Settlement and Release Agreement \(draft proposed\) 110116](#)
 [5 - Waterford Joint Resolution for Orderly Annexation \(draft proposed\) - 110116](#)
 [6 - Orderly Annexation Map Waterford Township](#)

10. [17-979](#) Consider Approving Strategic Plan (2018-2020) and Authorizing Staff Initiating the Action Plan Implementation.

Attachments: [1 - Northfield Strategic Plan Summary 8_8_2017](#)

11. [17-980](#) Consideration of Approval of City Vision and Mission Statements.

12. [17-981](#) Review and Discussion of Preliminary Tax Levy and Budget for 2018

Attachments: [1 - 2018 Budget Update 9.5.17](#)

ADMINISTRATORS UPDATE

13. [17-982](#) Upcoming Agenda Items

Attachments: [Upcoming Agenda Items 31-Aug-2017-04-48-09](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.