

City of Northfield

*City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us*



Meeting Agenda

Tuesday, March 21, 2017

6:00 PM

5:15 pm Closed Meeting; 6 pm Regular Meeting

Council Chambers

City Council

5:15 PM - CLOSED MEETING AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: Colby, DeLong, Nakasian, Ness, Peterson White, Zweifel

1. [17-718](#) Closed Meeting 5:15 pm - Strategy for Labor Negotiations.

ADJOURN

6:00 PM - REGULAR AGENDA CALL TO ORDER

APPROVAL OF AGENDA

APPROVAL OF MINUTES

2. [17-719](#) March 7, 2017 City Council Meeting Minutes

Attachments: [Meeting Minutes March 7, 2017](#)

PRESENTATIONS

CONSENT AGENDA

Public Comments: Persons commenting on consent agenda items only may use this opportunity to speak. Speakers must identify themselves by providing their name and address and completing a comment card. Comments are limited to two (2) minutes (not including interpreter's time). Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

3. [17-720](#) Consider Approving Disbursements totaling \$773,106.14

Attachments: [Disbursements 1](#)
[Disbursements 2](#)

4. [17-721](#) Approve Costs for Mayor Pownell to attend the Minnesota Mayors Association & League of Minnesota Cities Annual Conferences

Attachments: [Hyperlink](#)

5. [Res. 2017-021](#) Consider Resolution Ordering Special Election to Fill the Vacancy for Council Member At-Large

Attachments: [Special Election resolution ordering special election](#)
[Charter Section 3.3](#)
[Charter Section 3.5](#)
[Charter Section 5.3](#)

6. [17-722](#) Approve Refuse Licenses
- Attachments:** [1 - Refuse License list](#)
7. [17-723](#) Approve Vehicle for Hire License Renewal
8. [17-724](#) Authorize the Purchase of Four Squads and the Sale/Trade of Four Squad Cars for the Northfield Police Department
- Attachments:** [1 - DokmoQuote - DodgeCaravan - 201703100833](#)
[2 - DokmoQuote - FordSUVs - 022817](#)
[3 - NelsonFordQuoteStateBid - FordInterceptorSUV - 030117](#)
[4 - DodgeBurnsvilleQuoteStateBid - PV5 Grand Caravan SE 2017 - 031017](#)
9. [17-725](#) Consider Approval of Project Pre-Construction Cost Agreement for NAFRS Facility Upgrade.
- Attachments:** [1 - Project Pre-Construction Cost Agreement for NAFRS Facility Upgrade](#)
[2 - Copy of NAFRS Facility Upgrade Schedule - REVISED 3-10-17](#)
10. [17-726](#) Consider approval of Project Management Agreement for NAFRS Facility Upgrade Project.
- Attachments:** [1 - NAFRS_PROJECT_MANAGEMENT_AGREEMENT](#)
[2 - 2017_03_06 NAFRS Facility Committee Framework DRAFT](#)
[3 - NAFRS Facility Upgrade Schedule - REVISED 3-10-17](#)
11. [17-727](#) Consider Approval of AIA Document B132 - 2009 Standard Form of Agreement Between Owner and Architect, Construction Manager as Adviser Edition with DJ Medin Architects.
- Attachments:** [AIA Document B132 - 2009](#)
[NAFRS Facility Upgrade Schedule - REVISED 3-10-17](#)
12. [17-728](#) Consider Approval of AIA Document C132 - 2009 Standard Form of Agreement Between Owner and Construction Manager as Adviser with Professional Contractors, Inc. d/b/a ProCon for the Northfield Area Fire and Rescue (NAFRS) Facility Upgrade.
- Attachments:** [AIA Document C132 - 2009](#)
[NAFRS Facility Upgrade Schedule - REVISED 3-10-17](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the council for two (2) minutes on any topic, even if on the agenda (not including interpreter's time), with the condition that they may not speak on the same item later in the meeting. No notification of the mayor is required. However, speakers are asked to complete a comment card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name, address and phone number.

REGULAR AGENDA

Please submit name and address to the recording secretary before the meeting or prior to the start of the regular agenda. The Mayor will ask you to speak after the staff report on the item. Please be respectful of the public's and the council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two (2) minutes (not including interpreter's time) on the topic unless the speaker is addressed by the council;
- Identify your relationship to the topic (interested citizens included);
- Have a spokesperson or two for your group to present your comments.

13. [17-729](#) Ice Arena Market Study Presentation

Attachments: [1 - BK Draft Ice Market Study 031417](#)
[2 - City of Northfield Ice Arena Study PP](#)

14. [Res. 2017-022](#) Consideration to Accept Trunk Highway 246 and Jefferson Parkway Intersection Control Initial Findings Report.

Attachments: [1 - Resolution Accepting Report](#)
[2 - TH 246 at Jefferson Parkway ICE 2016 12 08-final](#)
[3 - Northfield School Intersections Traffic Impact Study 2016 12 15 signed](#)

15. [Res. 2017-023](#) Consider Approving Implementation of Certain Components of Job Classification and Compensation Study

16. [17-730](#) Consider Approval of City Council Rules of Business.

Attachments: [Rules of Business 2017 Proposed v3 after 3 7 meeting](#)
[Rules of Order Appendix A](#)
[Rules of Decorum Appendix B](#)
[Citizens Guide Appendix D](#)
[Existing Rules of Business 2014 approved 3.4.14](#)
[Sign Up Card Example](#)
[Proclamation Options Mayor OR Council Approval Format as a resolution](#)

17. [Res. 2017-024](#) Consider Resolution Opposing Pre-Exemption Laws.

Attachments: [1 - Resolution Pre-Emption Legislation](#)
[2 - Local Gov Pre-Emption Related Bills \(3-10-17\)](#)
[3- National League of Cities Pre-Emption Report](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADMINISTRATORS UPDATE

18. [17-731](#) Upcoming Agenda Items

Attachments: [Upcoming Agenda Items](#)

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 10:00 pm unless a 5/7 majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.