



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, October 18, 2016

7:00 PM

Council Chambers

7:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor: Graham

Councilmembers: DeLong, Ludescher, Nakasian, Peterson White, Pownell, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [16-455](#) October 4, 2016 City Council Meeting Minutes

Attachments: [Meeting Minutes Oct 4, 2016](#)

PRESENTATIONS

2. [16-456](#) Introduction of the City of Northfield's Poet Laureate.
3. [16-457](#) Presentation from the Convention and Visitors Bureau.

Attachments: [1 - This is northfield PP 2016](#)
[2 - CVB 2017 Budget Monthly Comparison](#)
[3 - 2017 Marketing Schedule](#)
[4 - 2017 Advertising Schedule](#)

CONSENT AGENDA

Public Comments: Persons commenting on consent agenda items only may use this opportunity to speak. Speakers must identify themselves by providing their name and address and completing a comment card. Comments are limited to two (2) minutes (not including interpreter's time). Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

4. [16-458](#) Consider Approving Disbursements totaling \$649,541.04

Attachments: [Disbursements 1](#)
[Disbursements 2](#)

5. [Res. 2016-104](#) Consider Approval of Electronic Signatures for Employees

Attachments: [1 - Resolution to Adopt Electronic Signatures v. 2 revised 100616](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the council for two (2) minutes on any topic, even if on the agenda (not including interpreter's time), with the condition that they may not speak on the same item later in the meeting. No notification of the mayor is required. However, speakers are asked to complete a comment card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name, address and phone number.

PUBLIC HEARINGS AND RELATED ACTION

The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes per item. The Chair will recognize speaker at podium and conversation will be between Chair and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.

6. [16-459](#) Public Hearing Regarding Order to Abate Nuisance at 908 College Street South.

Attachments: [1- 908 College Street S](#)

7. [Res. 2016-105](#) Consider Resolution Regarding Order to Abate Nuisance at 908 College Street South.

Attachments: [1- Resolution](#)

8. [16-460](#) Public Hearing Regarding Order to Abate Nuisance at 315 8th Street West.

Attachments: [1- 315 8th Street West](#)

9. [Res. 2016-106](#) Consider Resolution Regarding Order to Abate Nuisance at 315 8th Street West.

Attachments: [1- Resolution](#)

10. [16-461](#) Public Hearing Regarding Order to Abate Nuisance at 504 4th Street East

Attachments: [1 -504 6th Street East PP](#)

11. [Res. 2016-107](#) Consideration of Resolution Regarding Order to Abate Nuisance at 504 4th Street East.

Attachments: [1- Resolution](#)

REGULAR AGENDA

Please submit name and address to the recording secretary before the meeting or prior to the start of the regular agenda. The Mayor will ask you to speak after the staff report on the item. Please be respectful of the public's and the council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two (2) minutes (not including interpreter's time) on the topic unless the speaker is addressed by the council;*
- Identify your relationship to the topic (interested citizens included);*
- Have a spokesperson or two for your group to present your comments.*

12. [16-462](#) Consider approval of Link Center Contract for 2017-2019.

Attachments: [1 - Link Center services contract 2017 v.4 101116](#)
[2 - LINK Center Proposal - 2017-19](#)
[2 - 2014_01_21 M2014-012 - LINK Center Consultant Service Contract & Cover Mem](#)
[4 - NCRC Corp Letter of Support](#)

13. [16-463](#) Consider Southwest Minnesota Initiative Foundation (SMIF) Funding Request for 2017.

Attachments: [1 - SMIF Proposal](#)

14. [Res. 2016-108](#) Consider Adoption of Utility Rates for 2017.

Attachments: [1 - Res 2016 Utility Rate Increase Resolution](#)
[2 - Utility Rate Study Model -2017](#)

15. [16-464](#) Consideration to Authorize 2016 Ordering and 2017 CEP-Funded Purchasing of 2017 Elgin Pelican Street Sweeper.

16. [Res. 2016-109](#) Consider acceptance for the Minneapolis Foundation funding for a Library Bookmobile, funding for a Bookmobile collection and funding for a part-time Outreach Coordinator Librarian position.

Attachments: [1 - Draft resolution bookmobile funding 10.18.16](#)
[2 - Commitment Letters - 10.04.16](#)
[3 - Booker Repairs email letter from Ryan Kiefer](#)
[4 - LibraryBookmobilePP10.18.16](#)
[5 - Bookmobile resolution signed for 10.18.16](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADMINISTRATORS UPDATE

17. [16-465](#) Upcoming Agenda Items

Attachments: [1- Upcoming Agenda Items 13-Oct-2016-04-37-28](#)

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 10:00 pm unless a 5/7 majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.

