

# **City of Northfield**

*City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov*



## **Meeting Agenda**

**Wednesday, November 1, 2023**

**6:00 PM**

**Council Chambers**

**Heritage Preservation Commission**

## 6:00 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

### APPROVAL OF AGENDA

### APPROVAL OF MINUTES

1. [23-1551](#) October 12, 2023 HPC Meeting Minutes

**Attachments:** [1 - October 12, 2023 HPC Meeting Minutes](#)

### OPEN PUBLIC COMMENT

*Persons may take one opportunity to address the Board/Commission for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Chair is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. You may use the back side of the comment cards available in the meeting room. Persons cannot gift their 2 minute speaking time to other members of the public.*

### REGULAR AGENDA

*Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also contact the staff liaison via the City's website no later than 12:00 noon on the day of the meeting. The Chair will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Commission's time. Members of the public wishing to speak must adhere to the following guidelines:*

- *Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Commission;*
- *Identify your relationship to the topic;*
- *Have a spokesperson or two for your group to present your comments;*
- *Persons wanting a response to a question must submit the question in writing to the recording secretary, including name and how you would like to be contacted.*

2. [HPC Res. 2023-019](#) Certificate of Appropriateness for Windows & Brickmold Repair/Replacement at 416 Division St. S - Lawler Building.

**Attachments:** [1 - HPC Resolution](#)  
[2 - Historic Photos](#)  
[3 - Building Inventory Form](#)

3. [HPC Res. 2023-020](#) Certificate of Appropriateness for New Construction at 212 Division Street South - the former Archer House site.

**Attachments:** [1 - HPC Resolution](#)  
[2 - HPC Resolution w. Condition of Approval for Screen](#)  
[3 - Hess Roise Report - The Archer Design Analysis 10232023](#)  
[4 - Archer House Renderings \(8-21-2023\)](#)  
[5 - Archer House Inventory Form](#)

**STAFF UPDATES**

- 4. [23-1552](#) Staff Updates.

**BOARD MEMBER AND COMMISSIONER REPORTS**

- 5. [23-1553](#) Commissioner Shadowing Reports and Updates.

**ADJOURNMENT**