

City of Northfield

*City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov*



Meeting Agenda

Wednesday, June 7, 2023

6:00 PM

Council Chambers

Heritage Preservation Commission

6:00 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [23-1209](#) May 3, HPC Meeting Minutes

Attachments: [1 - HPC Work Session Minutes 05-03-23](#)
 [2 - HPC Minutes 05-03-23](#)

OPEN PUBLIC COMMENT

Persons may take one opportunity to address the Board/Commission for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Chair is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. You may use the back side of the comment cards available in the meeting room. Persons cannot gift their 2 minute speaking time to other members of the public.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also contact the staff liaison via the City's website no later than 12:00 noon on the day of the meeting. The Chair will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Commission's time. Members of the public wishing to speak must adhere to the following guidelines:

- *Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Commission;*
- *Identify your relationship to the topic;*
- *Have a spokesperson or two for your group to present your comments;*
- *Persons wanting a response to a question must submit the question in writing to the recording secretary, including name and how you would like to be contacted.*

2. [HPC Res. 2023-011](#) Certificate of Appropriateness for Signage at 409 Division St S - Wheeler Building.

Attachments: [1 - HPC Resolution](#)
 [2 - Exhibit A: Sign Plan](#)
 [3 - Inventory Form](#)

3. [23-1210](#) Continued Discussion on Signage Regulations within the Historic District.

Attachments: [1 - Redlined Draft](#)
[2 - Hyperlink to 4.5.23 HPC Meeting Staff Report](#)
[3 - Hyperlink to 12.7.22 HPC Meeting Staff Report](#)
[4 - Hyperlink to 12.7.22 HPC Supplemental Memo](#)
[5 - Hyperlink to LDC Article 6 Signage](#)
[6 - Hyperlink to NPS Brief](#)

4. [23-1211](#) 2024 Board and Commission Appointment Process Update.

STAFF UPDATES

5. [23-1212](#) Staff Updates.

Attachments: [1 - Hyperlink to John Sitze Building Video](#)
[2 - Hyperlink to Lyceum Building Video](#)
[3 - Northfield Parking Study Phase 1](#)

BOARD MEMBER AND COMMISSIONER REPORTS

6. [23-1213](#) Commissioner Shadowing Reports.

Attachments: [1 - PC Meeting 5.18.23](#)
[2 - HRA Meetings April-May](#)

ADJOURNMENT