



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Agenda

City Council

Tuesday, June 6, 2023

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor: Pownell

Councilmembers: Holmes, Ness, Peterson White, Reister, Sokup, Zuccolotto

APPROVAL OF AGENDA

PRESENTATIONS

1. [23-1197](#) Southern Minnesota Initiative Foundation (SMIF) 2024 Budget Request.

Attachments: [1 - SMIF Budget Request](#)
 [2 - SMIF Rice County Investments](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted.

2. [23-1198](#) Consider Approval of May 16, 2023 City Council Meeting Minutes.

Attachments: [1 - 05-16-2023 Council Minutes](#)

3. [23-1199](#) Consider Approval of May 30, 2023 City Council Special Work Session Minutes.

Attachments: [1 - 05-30-2023 Special Work Session Minutes](#)

4. [23-1200](#) Consider Approving Disbursements totaling \$1,553,123.93

Attachments: [1 - Disbursements](#)
 [2 - Disbursements](#)
 [3 - Disbursements](#)

5. [23-1201](#) Consider Approval of a Temporary Liquor License for Keepsake Cidery for July 20, 2023.

6. [23-1202](#) Consider approval of Memorandum of Agreement (Juneteenth) with Law Enforcement Labor Services (LELS) Sergeants Unit 331.

Attachments: [1 - Signed Northfield Memorandum of Agreement](#)
 [2 - 2022-2024 Sergeants contract](#)

7. [23-1203](#) Consider approval of Memorandum of Agreement (Juneteenth) with Law Enforcement Labor Services (LELS) Police Patrol Unit 293.

Attachments: [1 - Signed Juneteenth Memorandum of Agreement](#)
 [2 - Patrol Officer Contract 2022-2024](#)

8. [23-1204](#) Consider approval of Memorandum of Agreement (Juneteenth) with International Union of Operating Engineers (IUOE) General Unit.

Attachments: [1 - Signed Juneteenth Memorandum of Agreement](#)
 [2 - 2022-2024 General Unit Labor Contract](#)

9. [23-1205](#) Consider approval of Memorandum of Agreement (Juneteenth) with International Union of Operating Engineers (IUOE) Utility Unit.

Attachments: [1 - Signed Memorandum of Agreement](#)
 [2 - 2022-2024 Utility Unit Labor Contract](#)

10. [Res. 2023-048](#) Consider Resolution Accepting Bids and Awarding the Contract for the Wastewater Treatment Plant Improvements Project.

Attachments: [1 - Res. Accepting Bids and Award the Contract for WWTP Improvement Project](#)
 [2 - BMI WWTP Imp Bid Evaluation Letter](#)
 [3 - NOTICE OF AWARD](#)
 [4 - WWTP Improvement Projects Presentation](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

PUBLIC HEARINGS AND RELATED ACTION

The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Mayor will recognize speaker at podium and conversation will be between the Mayor and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.

11. [23-1206](#) Public Hearing on Tax Abatement for Babcock Ballfield and Shelter Improvements and Sechler Park Softball Field Lighting.
- Attachments:** [1 - 230606 Northfield - Revised Abatement Bonds](#)
12. [Res. 2023-049](#) Consider Resolution approving Property Tax Abatements for Babcock Park Warming House/Pavilion Construction and Field Updates.
- Attachments:** [1 - Northfield_GO_Bond_2023A_ABATEMENT_RESOLUTION](#)
13. [Res. 2023-050](#) Consider Accepting Bids and Awarding Contract - Babcock Park Warming House/Pavilion Construction and Field Upgrades.
- Attachments:** [1 - Resolution.docx](#)
 [2 - BIDTAB Northfield Babcock Park BP#2_05-09-23.pdf](#)

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- *Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- *Identify your relationship to the topic;*
- *Have a spokesperson or two for your group to present your comments;*
- *Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

14. [Res. 2023-051](#) Consider Resolution Declaring Insufficiency of Petition
- Attachments:** [1 - Resolution Declaring Insufficiency of Petition for Referendum](#)
 [2 - 05-15-23 Petition Condensed Version O](#)
 [3 - 05-16-2023 Letter to Petitioners](#)
 [4 - 05-25-2023 Letter to Petitioners](#)
15. [Res. 2023-052](#) Consider Accepting Bids and Awarding Contract - 2023 Reclamation and Overlay Project.
- Attachments:** [1 - Resolution - 2023 Reclamation & Overlay Project](#)
 [2 - Project Location Map](#)
 [3 - STRT2023-A69 Bid Tab](#)
 [4 - Project Process - Current](#)
 [6 - Alternative Options Summary](#)

16. [23-1207](#) Update/Discussion on Lincoln Parkway Pedestrian and Walking Study by
Greenvale Elementary.

Attachments: [1 - 2023-06-06 Lincoln Pkwy City Council Presentation \(1\)](#)

ADMINISTRATORS UPDATE

17. [23-1208](#) City Administrator's Update.

Attachments: [1 - Upcoming Agenda Items \(06-02-23\)](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.