



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Agenda

### City Council

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Tuesday, May 16, 2023

6:00 PM

Council Chambers

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#### 6:00 PM - REGULAR AGENDA

#### CALL TO ORDER

Mayor: Pownell

Councilmembers: Holmes, Ness, Peterson White, Reister, Sokup, Zuccolotto

#### APPROVAL OF AGENDA

#### PRESENTATIONS

1. [23-1162](#) Presentation - Stormwater Pollution Prevention Poster Contest Winners.  
**Attachments:** [1 - 2023 Poster Contest Winners](#)  
[2 - Posters and Certificates](#)
2. [23-1163](#) Recognition of service for our graduating Northfield High School Seniors and youth coming off Boards and Commissions.

#### CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted.

3. [23-1164](#) Consider Approval of May 2, 2023 City Council Closed Meeting Minutes.  
**Attachments:** [1 - 05.02.2023 Special Closed Meeting Minutes](#)
4. [23-1165](#) Consider Approval of May 2, 2023 City Council Meeting Minutes.  
**Attachments:** [1 - 05.02.2023 Council Minutes](#)
5. [23-1166](#) Consider Approval of May 9, 2023 City Council Work Session Minutes.  
**Attachments:** [1 - 05.09.2023 Council Work Session Minutes](#)
6. [23-1167](#) Consider Approving Disbursements totaling \$1,068,282.57  
**Attachments:** [1 - Disbursements](#)  
[2 - Disbursements](#)

7. [23-1168](#) Consider Approval of Mayoral Board/Commission Youth Appointments.

8. [23-1169](#) Consider Community Event In-Kind Grant Support.

**Attachments:** [1 - event list 2023](#)  
[2 - Hyperlink Community Event Page](#)

9. [23-1170](#) Consider Approval of a Temporary Liquor License for The Meetinghouse LLC dba Chapel Brewing for June 15, 2023.

10. [23-1171](#) Consideration of Joint Powers Agreement Between Dakota County and the Cities, Townships and School Districts in Dakota County for the Provision of Absentee Voting Administration Services

**Attachments:** [1 - Draft AB Admin. Joint Powers Agreement 4.24.23](#)  
[2 - Attachment A Dakota County Absentee Voting Admin ver 04 03 2023](#)  
[3 - Attachment B - Estimated Costs for Absentee Services 2023 2024 050423](#)  
[4 - AB Tasks to Completed by Dakota County](#)

11. [Res. 2023-042](#) Consider Joint Resolution for Orderly Annexation with Greenvale Township for Hauberg Woods.

**Attachments:** [1 - Joint Resolution Greenvale Orderly Annexation Hauberg Woods](#)

12. [Res. 2023-043](#) Consider Joint Resolution for Orderly Annexation with Greenvale Township for Water Tower Property.

**Attachments:** [1 - Joint Resolution Greenvale Orderly Annexation Water Tower Site](#)  
[2 - Water tower location map](#)

13. [23-1172](#) Annual Report of Carbon Reduction Fund (2021-2022).

**Attachments:** [1 - Carbon Reduction Fund Policy - highlight annual report](#)

## OPEN PUBLIC COMMENTS

*Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.*

**REGULAR AGENDA**

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

14.     [Res. 2023-044](#)     Consider Resolution of Support for Post Holdings Inc Pedestrian Crossing Improvements on Trunk Highway (TH) 19.

**Attachments:**     [1 - Res of Support Post Crossing Improvements](#)  
                          [2 - TH 19 Pedestrian Crossing Enhancements \(Post\) - 03.29.2023](#)  
                          [3 - 230516 TH 19 Post Crossing Improvements Presentation](#)

15.     [23-1173](#)             Discuss Downtown Flood Study Phase 2 - FEMA Benefit Cost Analysis.

**Attachments:**     [1 - Council Northfield Flood Study Update 2023-05-16](#)  
                          [2 - DRAFT Memo Northfield BCA Summary 2023-05-04](#)  
                          [3 - Hyperlink to Phase 1 Report May 3, 2022](#)

16.     [Res. 2023-045](#)     Consideration of Resolution Ordering Preparation of Feasibility Report for the 2024 College Street and Water Street Areas Reconstruction.

**Attachments:**     [1 - Res Order Feasibility Report](#)  
                          [2 - Project Process](#)  
                          [3 - 2024 Reconstruction Project Map 05112023](#)  
                          [4 - 2024STRT A77 Approve Feasibility Presentation College-water](#)

17.     [Res. 2023-046](#)     Consideration of Resolution Ordering Preparation of Feasibility Report for the 2024 Jefferson Parkway West Mill and Overlay and Mill Towns Trail Improvements Project.

**Attachments:**     [1 - Res Order Feasibility Report](#)  
                          [2 - Project Process](#)  
                          [3 - 2024 Jefferson Parkway West Mill and Overlay Location Map](#)  
                          [4 - 2024 Jefferson Parkway West Mill and Overlay Council Presentation](#)  
                          [5 - Jefferson Parkway & Jefferson Road Council Intersection Presentation 5-10-22](#)

18. [23-1174](#) Consider approval of a Parklet Installation at the Northwest Corner of Fifth Street and Division Street.

**Attachments:** [1 - Farmstead Bike Shop Parklet](#)  
[2 - Parklet Relocated Handicap Stall](#)

## ADMINISTRATORS UPDATE

19. [23-1175](#) City Administrator's Update.

**Attachments:** [1 - Upcoming Agenda Items \(05-12-23\)](#)

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

## ADJOURN

***Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.***

***SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at [lynette.peterson@ci.northfield.mn.us](mailto:lynette.peterson@ci.northfield.mn.us). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.***