



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Agenda

### City Council

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Tuesday, March 7, 2023

6:00 PM

Council Chambers

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#### 6:00 PM - REGULAR AGENDA

#### CALL TO ORDER

Mayor: Pownell

Councilmembers: Holmes, Ness, Peterson White, Reister, Sokup, Zuccolotto

#### APPROVAL OF AGENDA

#### PRESENTATIONS

1. [23-1003](#) Presentation on Youth First Activities
2. [23-1004](#) Police Assisted Recovery and Diversion Presentation

#### CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted.

3. [23-1005](#) Consider Approval of February 21, 2023 City Council Meeting Minutes.
4. [23-1006](#) Consider Approving Disbursements totaling \$1,599,059.02.
5. [Res. 2023-021](#) Proclaiming AmeriCorps Week March 12-18, 2023.
6. [23-1007](#) Consider Approval of Mayoral Board and Commission Appointment.
7. [23-1008](#) Consider Approval of Liquor License Renewals.
8. [23-1009](#) Approve Refuse License Renewals.
9. [23-1010](#) Approve Vehicle for Hire License Renewals.
11. [23-1012](#) Consider Approval of Updated Handbook Policy (4.5 Ethical Standards of Conduct Policy).

12. [23-1013](#) Consider Approval of Updated Handbook Policy (4.37 Respectful Workplace Policy).
13. [23-1014](#) Consider Approval of Updated Handbook Policy (4.02 Flexible Work Schedule Policy a.k.a. Alternative Work Schedule).
14. [23-1015](#) Police Assisted Recovery and Diversion Agreement with Rice County
15. [Ord. 1053](#) Amending City Code, Chapter 26-4 Fire Inspection and Fees
16. [23-1016](#) Consideration of Abdo Audit Contract 3-Year Extension.
17. [23-1017](#) Consideration of InvoiceCloud Contract for online payment processing
18. [Res. 2023-022](#) Consider Resolution of Support for Enhanced Energy Efficiency in MN Residential Energy Codes
19. [23-1018](#) Consider approval of Roadway, Drainage, Utility and Trail easement for Eaves Avenue with St. Olaf College.

## OPEN PUBLIC COMMENTS

*Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.*

## REGULAR AGENDA

*Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:*

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- Identify your relationship to the topic;*
- Have a spokesperson or two for your group to present your comments;*
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

20. [23-1019](#) Presentation of Department of Motor Vehicles (DMV) Customer Satisfaction Report (Fieldstone Research).

21. [Res. 2023-023](#) Consideration of a Resolution of Negative Declaration for the Need of an Environmental Impact Statement for North and Cedar, LLP Proposed Residential Development at PID 435200500010.
22. [23-1020](#) Consideration of Authorization to Initiate a Request for Proposals (RFP) for the Water Treatment Plant Project.

### ADMINISTRATORS UPDATE

23. [23-1021](#) City Administrator's Update.

### REPORTS FROM THE MAYOR AND COUNCILMEMBERS

### ADJOURN

*Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.*

*SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at [lynette.peterson@ci.northfield.mn.us](mailto:lynette.peterson@ci.northfield.mn.us). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.*