



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes - Final City Council

Tuesday, July 1, 2025

6:00 PM

Council Chambers

6:00 PM - CITY COUNCIL MEETING AGENDA

CALL TO ORDER

Mayor Zweifel called the meeting to order at 6:01 p.m.

Present: 6 - Council Member Kathleen Holmes, Council Member Davin Sokup, Council Member Jessica Peterson White, Council Member Chad Beumer, Council Member Peter Dahlen, and Mayor Erica Zweifel

Absent: 1 - Council Member Brad Ness

Also present: Police Chief Jeff Schroepfer; Library Director Natalie Draper; Deputy City Clerk/Executive Administrative Assistant Sara Hoffman and City Clerk Lynette Peterson.

OPEN PUBLIC COMMENT

George Holt addressed the Council thanking the Council for serving the City and spoke in opposition of the raised curbs for bike lanes on Prairie Street.

Ruth McCarty addressed the Council opposed to the raised curbs for bike lanes on Prairie Street.

Julie Borene addressed the Council opposed to the raised curbs for bike lanes on Prairie Street.

Donna Jackson addressed the Council regarding flooding on Spring Creek Road asking for the green space between the bike trail and Spring Creek Road be less than five feet in width to accommodate the flood protection berm.

APPROVAL OF AGENDA

A motion was made by Council Member Holmes, seconded by Council Member Beumer, to approve the agenda. The motion carried by the following vote:

Yes: 6 - C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

CONSENT AGENDA

A motion was made by Council Member Sokup, seconded by Council Member Dahlen, to approve the Consent Agenda. The motion carried by the following vote:

Yes: 6 - C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

1. [25-353](#) Consider Approval of June 17, 2025 City Council Meeting Minutes.

A motion was made by Council Member Sokup, seconded by Council Member Dahlen, to approve the Consent Agenda. The motion carried by the following vote:

2. [25-354](#) Consider Approving Disbursements totaling \$2,000,659.72

Enactment No: M2025-080

3. [Res. 2025-067](#) Consideration of the Heading Home Minor Subdivision.

4. [Res. 2025-068](#) Consideration of the Annexation Application for 32260 Garrett Ave. (PID 160270005021) by Thomas Sorem.

5. [Res. 2025-069](#) Consideration of the Annexation Application for PID 160270009012 by Matthew & Shelley Langer.

6. [Ord. 1080](#) Second Reading of Text Amendments to the Permitted Use Table in Chapter 34: Land Development Code.

7. [25-355](#) Consideration of Summary Publication for Ordinance No.1080 Amendments to the Permitted Use Table 2.7-1 of Chapter 34 - Land Development Code.

Enactment No: M2025-081

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

REGULAR AGENDA

8. [25-356](#) Reports From the Mayor and Council Members.

Council Member Beumer - No report.

Council Member Dahlen - NAFRS Meeting.

Council Member Holmes - Ribbon Cutting for Transit Hub; Meet & Greet with Zander Abbott, CEO of Northfield Hospital and Clinics.

Council Member Sokup - EQC Meeting; HRA Meeting.

Council Member Peterson White - EDA Meeting; Hospital Board Meeting.

Mayor Zweifel - Meeting with Carleton's Athletic Department regarding hosting NCAA National Cross Country Meet in 2026.

9. **Ord. 1081** Consider First Reading of Ordinance 1081 Amending City Code Chapter 2, Related to City Boards and Commissions.

Deputy City Clerk/Executive Administrative Assistant Sara Hoffman presented background information on the Board and Commission governance work and introduced the 1st reading of Ordinance No. 1081 detailing changes to Chapter 2 of the City Code.

Hoffman answered questions from the Council. Council discussed the term Council Liaison asking to replace the term with different terminology for voting members versus non-voting members.

Library Director Natalie Draper gave an overview on the 1% for the Arts including a proposed cap for projects highlighting projections for 2025-2030.

Draper answered questions from the Council.

Rich Graves addressed the Council regarding the 1% for the Arts and the life cycle of the art.

A motion was made by Council Member Sokup, seconded by Mayor Zweifel, to approve the first reading of Ordinance No. 1081 Amending Northfield City Code, Chapter 2, Related to City Boards and Commissions.

A motion was made by Council Member Holmes, seconded by Council Member Peterson White, to amend the motion to maintain Council Members on the required boards and appoint Council Liaisons to Boards/Commissions the Council deems strategically important for the given year with specific times to discuss and debate to be determined.

The Council provided feedback to staff regarding the 1% for the Arts section of Ordinance No. 1081.

A motion was made by Council Member Beumer, seconded by Council Member Peterson White, to postpone approval of Ordinance No. 1081 and send the Ordinance back to staff to re-present to the Council based on the above amendment. The motion carried by the following vote:

Yes: 6 - C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

ADMINISTRATORS UPDATE

10. [25-357](#) City Administrator's Update.

Due to the City Administrator's absence, no report was given.

ADJOURN

A motion was made by Council Member Holmes, seconded by Council Member Beumer, to adjourn the meeting at 7:21 p.m. The motion carried by the following vote:

Yes: 6 - C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel