



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Agenda

### City Council

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Tuesday, September 20, 2022

6:00 PM

Council Chambers

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#### 6:00 PM - REGULAR AGENDA

#### CALL TO ORDER

Mayor: Pownell

Councilmembers: Allen, Grabau, Ness, Peterson White, Reister, Zuccolotto

#### APPROVAL OF AGENDA

#### CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted.

1. [22-607](#) Consider Approval of September 6, 2022 City Council Minutes.

**Attachments:** [1 - 09.06.2022CouncilMinutes](#)

2. [22-608](#) Consider Approval of September 13, 2022 City Council Work Session Minutes.

**Attachments:** [1 - 09-13-2022 City Council Work Session Minutes](#)

3. [22-609](#) Consider Approving Disbursements totaling \$1,223,100.65

**Attachments:** [1 - Disbursements](#)  
[2 - Disbursements](#)

4. [Res. 2022-087](#) Consider Adopting Schedule for 2023 City Council Meetings.

**Attachments:** [1 - Resolution Setting Council Dates 2023](#)  
[2 - 2023 council meeting schedule](#)

5. [22-610](#) Consideration of Consultant Agreement with FiftyNorth and Age Friendly Northfield Steering Committee Related to Age Friendly Northfield (AFN) initiatives.

**Attachments:** [1 - 2023 FIFTYNORTH AND AFN SERVICE CONTRACT](#)  
[2 - 2022 Mid Year Progress Report](#)  
[3 - Age-Friendly Northfield Action Plan Final \(1\)](#)

6. [Res. 2022-088](#) Consider approval of purchase agreement for land for water tower.

**Attachments:** [1 - Resolution for City purchase of property Water Twr v4 083122](#)  
[2 - Purchase Agmt Water Twr City purchase of prop v6 090122 Final with exhibits](#)  
[3 - 2022Water TowerLocation Map](#)

## OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

## REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

7. [Res. 2022-089](#) Consider Resolution Receiving Charter Amendment to Section 4.5 of the City Charter and Calling for a Public Hearing on Charter Amendment Proposed to be Adopted by Ordinance.

**Attachments:** [2 - Charter resolution Exhibit A \(Notice of Public Hearing\)](#)  
[3 - Draft Ordinance Amending City Charter, Section 4.5](#)  
[4 - Charter Commission Notification - 09-15-22 Heisler Email](#)  
[5 - Hood memo on amendments 2011](#)  
[6 - Minnesota Statute 410.12](#)  
[7 - Charter Amendment Process Timeline](#)  
[8 - Northfield City Charter Section 4.5. Hyperlink](#)  
[9 - September 8, 2022 Charter Commission Meeting video](#)  
[10 - M. Neuville Legal Opinion July 13, 2022](#)  
[11 - M. Neuville Legal Opinion June 28, 2022](#)  
[12 - Martig Email Referencing Hood Memo March 24, 2022](#)

8. [22-611](#) Consideration of Support for Creation of Policy Related to Annual Voluntary Donations to City from Colleges.

**Attachments:** [1- 6.08 R2016-102 Roles & Resp Fin Policy Sub Comm](#)

9. [Res. 2022-090](#) Consider Adoption of Utility Rates for 2023.

**Attachments:** [1 - 2022 Resolution for 2023 Utility Rates](#)  
[2 - 2023 Utility Rate Adoption Presentation](#)  
[3 - Draft 2023-2027 CIP by Funding 9-13-22](#)  
[4 - Draft 2023-2027 CEP by Funding 9-13-22](#)

10. [Res. 2022-091](#) Consideration of Resolution Adopting a Proposed 2022 Total Tax Levy Payable in 2023, includes HRA & EDA.

**Attachments:** [1 - 2022 Resolution 2023 Preliminary Tax Levy 18.5%](#)  
[2 - 2023 Budget Update 9.20.22 Presentation Budget & Levy](#)

11. [Res. 2022-092](#) Consideration of a Preliminary 2023 General Fund Budget and Establishing a Date and Time for the Public Hearing.

**Attachments:** [1 - 2022 Resolution 2023 Preliminary Budget 18.5%](#)

12. [Ord. 1044](#) Consideration of Second Reading of Ordinance No. 1044 Amending Chapter 30 - Health and Sanitation of the City Code Adding Article III - Sale of Edible Cannabinoid Products.

**Attachments:** [2 - Ordinance No. 1044 2nd Reading \(Recommended W/Amendments Clean Version\)](#)  
[3 - Ordinance No. 1044 2nd Reading \(Recommended W/Amendments Redline from Fir](#)  
[4 - 09-06-2022 Cannabinoid Staff Report](#)  
[5 - 09.06.2022CouncilMinutes Draft](#)  
[6 - LMC Cannabis Tracker](#)

13. [22-612](#) Consider Summary Publication of Ordinance No. 1044 Amending Chapter 30 - Health and Sanitation of the City Code Adding Article III - Sale of Edible Cannabinoid Products.

**Attachments:** [1 - Summary Publication Ord. 1044](#)

14. [Res. 2022-093](#) Consider Resolution Setting Fees Related to Sale of Edible Cannabinoid Products.

**Attachments:** [1 - Resolution.CannabinoidFees](#)

## ADMINISTRATORS UPDATE

15. [22-614](#) City Administrator's Update.

**Attachments:** [1 - Upcoming Agenda Items](#)

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

### ADJOURN

*Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.*

***SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at [lynette.peterson@ci.northfield.mn.us](mailto:lynette.peterson@ci.northfield.mn.us). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.***