



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, August 20, 2019

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [19-1033](#) August 5, 2019 City Council Meeting Minutes

Attachments: [Meeting Minutes Aug 5, 2019](#)

PRESENTATIONS

2. [19-1034](#) Update from Climate Action Plan Advisory Board.
3. [19-1035](#) Presentation to Council regarding Growing Local Leadership Program.

Attachments: [1- Growing Local Leaders Proposal_082019](#)
[2- Growing Local Overview 8-20-19](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

4. [19-1036](#) Consider Motion Approving Permanent Easement for the 2018 Spring Creek Road Reconstruction Project - 10017 Hall Avenue

Attachments: [1 - Signed Final Easement_Larson](#)

5. [19-1037](#) Consideration of License Agreement (Deck Encroachment) for 1408 Blue Flag Court.

Attachments: [1 - Signed License Agreement](#)
[2 - Location Map of Public Utilities](#)

6. [19-1038](#) Consider Approving Disbursements totaling \$1,679,492.81
- Attachments:** [1 - Disbursements](#)
 [2 - Disbursements](#)
7. [19-1039](#) Consideration of Decommissioning Agreement - Chub Garden LLC.
- Attachments:** [1 - Decommissioning Agreement - signed](#)
8. [Res. 2019-084](#) Consideration of Resolution For Agreement for State Transportation Fund
 Local Bridge Replacement Program for Spring Creek Bridge Replacement
 Project, 2018STRT-A39.
- Attachments:** [1 - Resolution MnDOT Agreement](#)
 [2 - Resolution 2018-070](#)
 [3 - MnDOT Grant Agreement](#)
9. [Res. 2019-085](#) Call for Public Hearing to establish the 5th and Washington Tax Increment
 Financing District and a TIF Plan request by Rebound Real Estate, LLC.
- Attachments:** [1 - Resolution](#)
 [2 - 5th and Washington TIF District Map](#)
10. [19-1040](#) Consider Approval of Amendments to City of Northfield Employee Handbook,
 Section 7.02 (Health Care Savings Plan), Section 8.01 Vacation, and Section
 8.03 (Sick Leave).
- Attachments:** [Health Care Savings Plan Policy](#)
 [Sick Leave Policy Update -tracked changes](#)
 [Sick Leave Policy Update -final](#)
 [8.01 vacation 2019 tracked](#)
 [8.01 vacation 2019 final](#)
11. [19-1041](#) Consider Community Event In-Kind Grant Support.
- Attachments:** [1 - event list 2019 - 2](#)
 [2 - Hyperlink Community Event Page](#)
12. [Res. 2019-086](#) Consider Resolution Approving Fees and Parking Restrictions Related to the
 Electric Vehicle Charging Station.
- Attachments:** [1 - Resolution Approving Fees and Parking Restrictions for EV Station](#)
 [2 - EV Charging Station Map 5th Water](#)

13. [19-1042](#) Consider Approval of Memorandum of Understandings for Law Enforcement Labor Services Sergeants Unit and IUOE Local 70 General Unit regarding change of Post Employment Health Plan benefit with Nationwide to Health Care Savings Plan with Minnesota State Retirement System.

Attachments: [1- Sergeants signed MOU](#)
[2- Local 70 General Unit signed MOU](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

PUBLIC HEARINGS AND RELATED ACTION

The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Chair will recognize speaker at podium and conversation will be between Chair and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.

14. [19-1043](#) Public Hearing on Sale of Property Elko New Market (Northfield Hospital & Clinics)

Attachments: [Elko New Market Purchase Agreement City Council August 2019](#)

15. [Res. 2019-087](#) Consider Approval of Sale of Property in Elko New Market by Northfield Hospital & Clinics.

Attachments: [1 - City of Northfield Resolution approving sale of land in Elko New Market v.2 mark-t](#)
[2 - Offer to Purchase - Elko New Market \(Northfield Hospital\)\(Execution Copy\)\(7-25-1](#)

16. [19-1044](#) Public Hearing on Tax Abatement for 2019 Public Improvements.

Attachments: [1 - Northfield - Abatement and 2019A Bond presale discussion](#)

17. [Res. 2019-088](#) Consider Resolution approving Property Tax Abatements.

Attachments: [1 - 2019A Abatement Resolution](#)

18. [Res. 2019-089](#) Consider Resolution providing for the Sale of \$6,900,000 General Obligation Bonds, Series 2019A for Public Improvements.

Attachments: [1 - PreSaleResolution.Northfield.2019A \(002\)](#)
[2 - PreSaleReport.Northfield.2019A](#)

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

19. [Res. 2019-090](#) Consideration to Accept Donation for Additional Playground Equipment at Riverside/Lions Park.

Attachments: [1 - RESOLUTION RIVERSIDE.docx](#)
 [2 - Riverside playground.pdf](#)
 [3 - Ollies Nook.pdf](#)

20. [Res. 2019-091](#) Consideration of Resolution Ordering Preparation of Feasibility Report for the 2020 Mill and Overlay Project.

Attachments: [1 - Res Order Feasibility Report](#)
 [2 - Project Process](#)
 [3 - Location Map - 2020 Mill and Overlay](#)
 [4 - Mill Towns Trail Downtown Spur Map](#)
 [5 - Planned Walking & Biking Nextwork Map](#)

21. [19-1045](#) Consider Approval of Professional Service Agreement for the 2020 Mill and Overlay Project Engineering Services.

Attachments: [1 - Bolton and Menk Consultant Contract](#)
 [2 - Project Process](#)

22. [19-1046](#) Strategic Plan Update – Quarter 2 – 2019

Attachments: [1 - Strategic Plan Update for Council_Q2 - Aug 2019](#)
 [2- Strategic Plan Update for Council - Aug 2019](#)

ADMINISTRATORS UPDATE

23. [19-1047](#) City Administrator's Update.

Attachments: [Upcoming Agenda Items](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS**ADJOURN**

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.