



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Agenda

City Council

Monday, August 4, 2025

6:00 PM

Council Chambers

Monday Council Meeting

6:00 PM - CITY COUNCIL MEETING AGENDA

CALL TO ORDER

Mayor: Zweifel

Councilmembers: Beumer, Dahlen, Holmes, Ness, Peterson White, Sokup

OPEN PUBLIC COMMENT

Open Public Comment is intended to receive public comment on matters of City business and/or topics under the jurisdiction of the City Council. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time. If the topic relates to an item later in the agenda individuals may speak at this time if that is their preference. However, they will be unable to comment again later on the same agenda item.

Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak if time permits. Open Public Comment will conclude by 6:20 p.m.

APPROVAL OF AGENDA

PRESENTATIONS

1. [25-420](#) Quarterly Police Report, Quarter 2, 2025

Attachments: [1 - 2025 Q2](#)

CONSENT AGENDA

The proposed consent agenda is included on the agenda and shown on the screens in the Council Chambers. The purpose of a consent agenda is to allow for routine motions, resolutions, ordinances, and items previously discussed with consensus made, to be passed with one motion. These items are still important and necessary considerations and full background memo and materials have been prepared and are publicly available on the website and in the Council Chambers. City Council Members have had the opportunity to ask questions for clarification of consent agenda items in advance of the meeting and have had the opportunity to request an item be moved to the regular agenda for further discussion.

2. [25-421](#) Consider Approval of July 22, 2025 City Council Meeting Minutes.

Attachments: [1 - 07-22-2025 Council Minutes](#)

3. [25-422](#) Consider Approval of July 22, 2025 City Council Work Session Minutes.

Attachments: [1 - 07-22-2025 Council Work Session Minutes](#)

4. [25-423](#) Consider Approving Disbursements totaling \$2,347,049.35

Attachments: [1 - Disbursements](#)
 [2 - Disbursements](#)

5. [25-424](#) Consideration of New Liquor License for The Hideaway 2.0 LLC DBA The Hideaway at 421 Division Street South.

6. [Res. 2025-075](#) Consider Resolution Authorizing Temporary Closure of Streets and Public Consumption of Alcoholic Beverages for the August Third Thursdays Event on August 21, 2025, a City Sanctioned Special Event.

Attachments: [1 - Res Authorizing Temporary Closure of Streets City Sanctioned Special Event](#)
 [2 - Exhibit A - Map of Area](#)

7. [Res. 2025-076](#) Consider Amending Adopted Schedule for 2025 City Council Meetings.

Attachments: [1 - Res. Setting Amended 2025 Council Dates](#)
 [2 - 2025 council meeting schedule.0804](#)

8. [Res. 2025-077](#) Consider Amendments to Council Rules of Business and Appendices.

Attachments: [1 - Res. Rules of Business Policy](#)
 [2 - 1.05 Council Rules of Business Redline WORD](#)
 [3 - 1.05 Council Rules of Business Redline PDF](#)

9. [Res. 2025-078](#) Approve revised City Administrator performance review policy.

Attachments: [1 - 1.02 City Administrator Performance Reive Policy Update Resolution](#)
 [2 - tracked changes 1.02 City Administrator Performance Review Policy](#)
 [3 - accepted changes 1.02 City Administrator Performance Review Policy](#)

10. [25-425](#) Consider Confirmation of Mayoral Appointments to a College Donation Review Committee.

11. [Res. 2025-079](#) Consider Resolution Accepting Bids and Awarding Contract for Jefferson Parkway Extension, Sandstone Street Construction and Utility Improvements.

Attachments: [1 - Resolution Accepting Bids and Awarding Contract Jefferson Parkway Extension, Sa](#)
 [2 - WATR2023-J34 Jefferson Parkway Extension and Utility Project Bid Tab](#)
 [3 - Project Page Hyperlink \(bid costs not updated\)](#)

12. [25-426](#) Consider Motion Authorizing Submittal of Application for the Minnesota Department of Natural Resources (DNR) Flood Hazard Mitigation Grant Assistance Program.

Attachments: [1 - DNR Flood Hazard Mitigation Grant Application](#)
 [2 - Cost Spreadsheet](#)
 [3 - Figure 1. Existing Conditions Downtown Floodmap](#)
 [4 - Figure 2. Alt 1-2 Floodwall Extension Floodmap](#)
 [5 - Figure 4. C-4 Area CC2 AltCC2-4](#)
 [6 - Figure 5. C-5 Area CC3 Alt3-2](#)

13. [25-427](#) Consider Approval of Extension of and Second Amendment to Personal Communications Services (PCS) Site Agreement for the cell tower located at 10353 Hall Avenue on the water tower and future water treatment plant site Dated September 15, 1999.

Attachments: [1 - Extension of and Second Amendment to Cell Tower Lease v2 Final 072825](#)
 [2 - Original Lease Agreement](#)

14. [Res. 2025-074](#) Consideration of a Conditional Use Permit for St. Olaf College to add 26 Parking Stalls to the Lincoln St. Parking Lot within the Perimeter Transition Area.

Attachments: [1 - Resolution](#)
 [2 - PC Resolution 2025-007](#)
 [3 - Lincoln St. Parking Lot Site Plan](#)
 [4 - City Council Resolution R2021-017 - 2020 St. Olaf CUP](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

15. [25-428](#) Reports From the Mayor and Council Members.

Attachments: [1 - Rice County 2025-34 Transportation Improvement Plan map.pdf 202501170936376](#)
 [2 - Rice County Transportation Improvement Plan Webpage](#)

REGULAR AGENDA

The public will have an opportunity to address the City Council on the following regular agenda items. Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak. Persons must give their name and address and if representing a business must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.

The intent of the public comment is to receive information from the public. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time.

16. [Res. 2025-080](#) Consider Resolution Declaring the City of Northfield, Minnesota, as an LGBTQIA+ Sanctuary City.

Attachments: [1 - LGBTQIA+ sanctuary city resolution](#)
 [2 - Hyperlink to June 25,2025 Human Rights Commission meeting](#)
 [3 - Hyperlink to MN Human Rights Act provision](#)
 [4 - Hyperlink to City of Northfield webpage regarding conversion therapy ban](#)
 [5 - SUPPLEMENTAL 1 - City Council Supplemental Agenda Background Memo No. 1](#)
 [6 - SUPPLEMENTAL 1 - Res. 2025-080 \(LGBTQIA+ Sanctuary City\) REDLINE](#)
 [7 - SUPPLEMENTAL 1 - Res. 2025-080 \(LGBTQIA+ Sanctuary City\) CLEAN](#)

17. [Res. 2025-081](#) The City Council approves Resolution to Accept the Feasibility Report and Authorize Preparation of Plans and Specifications for the 2026 Mill and Overlay and Mill Towns State Trail Improvements (STRT2026-A83).

Attachments: [2 - Project Location Map](#)
 [3 - Feasibility Report](#)
 [4 - Project Process](#)
 [5 - Council Presentation](#)

18. [Ord. 1082](#) Consider Ordinance Amending Northfield City Code, Chapter 30 - Health and Sanitation, Article II. - Tobacco (First Reading).

Attachments: [1 - Tobacco Ordinance.Clean](#)
 [2 - City of Northfield Tobacco Ordinance Presentation Final without notes](#)
 [3 - ARTICLE II. Tobacco.Redlined Within Broader Ordinance Section](#)
 [4 - Letter to City Council Members.NASAP](#)
 [5 - Letters of Support](#)
 [6 - Youth Contact Cards](#)
 [7 - SUPPLEMENTAL 1 - City Council Supplemental Agenda Background Memo No. 1](#)

19. [Ord. 1081](#) Consider First Reading of Ordinance 1081 Amending City Code Chapter 2, Related to City Boards and Commissions.

Attachments: [1 - Ordinance Bd and Commission Update Phase 2 v.6 redline 072925](#)
 [2 - Ordinance Bd and Commission Update Phase 2 v.6 CLEAN 072925](#)
 [3 - Governance and 1% for the Arts \(08-04-25\) Presentation](#)

20. [25-429](#) Discussion of Multi-Family Water Meter Ordinance (Councilor Dahlen Request).

ADMINISTRATORS UPDATE

21. [25-430](#) City Administrator's Update.

Attachments: [1 - Upcoming Agenda Items \(07-31-25\)](#)

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@northfieldmn.gov. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.