



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Draft City Council

---

Tuesday, August 4, 2020

6:00 PM

Council Chambers

---

### 6:00 PM - REGULAR AGENDA CALL TO ORDER

*Mayor Pownell called the meeting to order at 6:02 pm.*

**Present:** 6 - Council Member David DeLong, Council Member Clarice Grabau, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Erica Zweifel, and Mayor Rhonda Pownell

**Absent:** 1 - Council Member Jessica Peterson White

### APPROVAL OF AGENDA

*Mayor Pownell noted the supplemental memo items including moving item #10 from the consent agenda to the regular agenda following item #15.*

**A motion was made by Council Member DeLong, seconded by Council Member Ness, to approve the agenda as amended by moving item #10 from the consent agenda to the regular agenda following item #15. The motion carried by the following vote:**

**Yes:** 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

1. [20-399](#) Information on How to Provide Public Input and Watch the Meeting During the Pandemic.

### APPROVAL OF MINUTES

2. [20-400](#) July 14, 2020 City Council Work Session Meeting Minutes.

**A motion was made by Council Member Ness, seconded by Council Member DeLong, to approve the July 14, 2020 Work Session Minutes. The motion carried by the following vote:**

**Yes:** 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

3. [20-401](#) July 21, 2020 City Council Meeting Minutes.

**A motion was made by Council Member DeLong, seconded by Council Member Grabau, to approve the July 21, 2020 City Council Meeting Minutes. The motion carried by the following vote:**

**Yes:** 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

### PRESENTATIONS

4. [20-402](#) Informational presentation regarding land acknowledgement statements.  
*Mar Valdecantos presented information on the land acknowledgement statements, reviewed the process, history and the proposed statement. Council provided input on the statement. Valdecantos answered questions posed by Council.*

5. [20-403](#) Strategic Plan - Quarter 2, 2020 update  
*Due to the time, City Administrator Martig suggested moving this item to a future agenda. Mayor Pownell suggested moving to the end of the agenda if there is still time.*

## CONSENT AGENDA

*City Administrator Martig introduced the items on the consent agenda.*

**A motion was made by Council Member DeLong, seconded by Council Member Nakasian, to approve the consent agenda. The motion carried by the following vote:**

**Yes:** 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

6. [20-404](#) Consider Approving Disbursements totaling \$1,040,902.11.
7. [20-405](#) Consider Approval of Administrative Policy and Handbook Policy updates.
8. [20-406](#) Consider Community Event In-Kind Grant Support.
9. [20-407](#) Consider miscellaneous/concessions license for FiftyNorth Popcorn Wagon.
11. [20-408](#) Consider Approving Mayoral Board/Commission Youth Appointment.

## OPEN PUBLIC COMMENTS

*Mayor Pownell noted the comments received on the land acknowledgement statement.*

## REGULAR AGENDA

12. [20-409](#) Introduction and consideration of a public improvement project, with assessments, for Bluff View phase I residential development.  
*Community Development Director Baker introduced this item. Public Works Director/City Engineer Bennett reviewed the public project process, agreements, and timeline. Financial Advisor Nick Anhut reviewed project financing. Paul and Matt Reiland reviewed the proposed project. Baker reviewed the next steps and tentative schedule. Bennett and Baker answered questions posed by Council.*

**A motion was made by Council Member Ness, seconded by Council Member DeLong, to support staff proceeding to prepare documents for constructing public infrastructure for residential subdivision through a public project. The motion carried by the following vote:**

**Yes:** 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

13. [Res. 2020-067](#) Consider Resolution for Spring Creek Townhomes 2nd Addition Preliminary Plat.

*City Planner Schmidt introduced this item, provided an overview, reviewed location, timeline, project, and trails. Schmidt and Public Works Director/City Engineer Bennett answered questions posed by Council.*

**A motion was made by Council Member Zweifel, seconded by Council Member Grabau, to approve Resolution 2020-067 - Approving a Preliminary Plat for the Spring Creek Townhomes 2nd Addition without the Planning Commission recommendation. The motion carried by the following vote:**

**Yes:** 6 - C. DeLong, C. Grabau, C. Nakasian, C. Ness, C. Zweifel, and Mayor Pownell

14. [20-410](#) Consider extension closing downtown streets for the benefit of pedestrian enhancements and physical distancing accommodation improvements in an effort to reduce the spread of COVID-19.

*City Administrator Martig introduced this item and answered questions posed by Council. Public Works Director/City Engineer Bennett answered questions posed by Council.*

**A motion was made by Council Member Zweifel, seconded by Council Member Nakasion to approve the staff recommended motion as follows:**

**The Northfield City Council approves the extension of**

- 1) the closure of Water Street to vehicles from Bridge Square Street to Fourth Street; and**
- 2) the temporary pedestrian walking lanes on the Fourth Street Bridge through November or earlier at staff discretion related to weather considerations.**

**A motion was made by Council Member DeLong, seconded by Council Member Ness, to amend the motion that the temporary pedestrian walking lanes on the Fourth Street bridge are limited to the south side.**

**At 8:58 pm during the discussion, a motion was made by Council Member Ness, seconded by Council Member DeLong to extend the meeting to 9:15 pm. The motion failed by the following vote:**

**Yes:** 3 - C. Grabau, C. Ness and Mayor Pownell

**No:** 3 - C. DeLong, C. Nakasian, C. Zweifel

## ADJOURN

**A motion was made by Council Member DeLong, seconded by Council Member Ness, to adjourn the meeting at 9:00 pm. The motion carried by the following vote:**

**Yes:** 4 - C. DeLong, C. Grabau, C. Nakasian, and C. Zweifel

**No:** 2 - C. Ness, and Mayor Pownell