

City of Northfield

*City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov*



Meeting Agenda

Monday, September 29, 2025

6:00 PM

Council Chambers

Economic Development Authority

6:00PM REGULAR AGENDA

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [25-533](#) August 25, 2025 EDA Meeting Minutes

Attachments: [1 - August 25, 2025 EDA Meeting Minutes](#)

PRESENTATIONS

OPEN PUBLIC COMMENT

Persons may take one opportunity to address the Board/Commission for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Chair is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. You may use the back side of the comment cards available in the meeting room. Persons cannot gift their 2 minute speaking time to other members of the public.

BOARD MEMBER AND COMMISSIONER REPORTS

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also contact the staff liaison via the City's website no later than 12:00 noon on the day of the meeting. The Chair will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Commission's time. Members of the public wishing to speak must adhere to the following guidelines:

- *Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Commission;*
- *Identify your relationship to the topic;*
- *Have a spokesperson or two for your group to present your comments;*
- *Persons wanting a response to a question must submit the question in writing to the recording secretary, including name and how you would like to be contacted.*

2. [25-534](#) August 2025 EDA Financials

Attachments: [1 - August 2025 EDA Loan Report](#)
 [2 - August EDA Finances 2025](#)

3. [EDA M2025-014](#) Review of Micro-Grant Application for Verbena Vinyl, LLC.

Attachments: [1 - Current EDA Micro-Grant Program Info](#)
 [2 - Micro Grant Application Verbena Vinyl](#)
 [3 - Verbena Vinyl MicroAgreement 9-29-25](#)

4. [EDA M2025-015](#) Review of Micro-Grant Application for Elsa Kraus, LLC dba Relationship Therapy and Consultation.

Attachments: [1 - Micro Grant Application - Relationship Therapy and Consultation](#)
 [2 - RTC cover letter for EDA](#)
 [3 - Micro Grant Presentation-RTC](#)
 [4 - Relationship Therapy_MicroAgreement_9-29-25](#)

5. [25-535](#) Communications Department Presentation to the EDA.

Attachments: [1 - Communications Presentation](#)

6. [EDA M2025-016](#) Latino Economic Development Center (LEDC) Contract Approval.

Attachments: [1 - LEDC Contract 2026 - 2028](#)
 [2 - Assignment of Contract](#)
 [3 - LEDC memorandum of understanding](#)
 [4 - LEDC Presentation August 2025](#)
 [5 - Hyperlink to LEDC Website](#)

7. [25-536](#) Staff Updates on Outstanding EDA Items and City-Wide Projects.

Attachments: [1 - Future Meeting Schedule 9-29-25](#)

STAFF UPDATES

ADJOURNMENT