



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, January 16, 2018

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: Colby, DeLong, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [18-042](#) January 2, 2018 City Council Meeting Minutes

Attachments: [January 2, 2018 Meeting Minutes](#)

PRESENTATIONS

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

2. [18-043](#) Consider Approving Disbursements totaling \$983,094.95

Attachments: [1 - Disbursements 1](#)
[2 - Disbursements 2](#)

3. [18-044](#) Consider Approval of Temporary Liquor License for Imminent Brewing, LLC for February 9 & 10, 2018.

4. [Res. 2018-007](#) Consider Resolution Proclaiming January 21-27, 2018 as School Choice Week in Northfield.

Attachments: [1 - Proclamation School Choice Week](#)

5. [18-045](#) Consider Approval of 2017 Pay Equity Report

Attachments: [1 - compliance report](#)
[2 - 2014 compliance report](#)
[3 - LocalGovernmentPayEquityAct](#)

6. [Res. 2018-008](#) Consider resolution authorizing extension of current Charter Spectrum cable contract

Attachments: [1 - Cable Franchise Resolution Extension.DOCX](#)
 [2 - Charter Franchise Agreement](#)

7. [Res. 2018-009](#) Consider resolution authorizing a \$.25 increase to the PEG fee.

Attachments: [1 - Resolution increasing PEG fees 1.16.18](#)
 [2 - 2018 Communications Fund narrative](#)
 [3 - Charter Franchise Agreement](#)
 [4 - Communications Fund Annual Trend](#)

8. [18-046](#) Consider Establishment of a Northwest Area Land Use Consultant and Process Advisory Committee.

Attachments: [1 - Northwest Area](#)
 [2 - NW Area St. Olaf Land Ownership & XCel Energy Site Location Map](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- *Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- *Identify your relationship to the topic;*
- *Have a spokesperson or two for your group to present your comments;*
- *Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

9. [Ord. 995](#) Consideration of Heritage Preservation Site Designation Ordinance for downtown properties.

Attachments: [1 - Ordinance](#)

10. [Res. 2018-010](#) Consider Resolution Approving Fire Station Expansion and Remodel Plans and Specifications and Authorizing Bids.

Attachments: [1 - Approve Plans Advertise Bids Resolution](#)
 [2 - Fire Station Project Timeline \(1-12-18\)](#)
 [3 - NAFRS Council Resolution Design](#)
 [4 - Fire Station Cost Estimate 11-13-17](#)
 [5 - NAFRS Plans, Specs, Bid Presentation](#)

11. [18-047](#) Review of draft Development Agreement with Chester J. Yanik & Associates, Inc. related to proposed Senior Housing Project.

Attachments: [1 - North Ave Hospital Utilities Map](#)
 [2 - 2030 Transportaion Plan Map](#)
 [3 - Design Standards - LDC 3.2-8](#)
 [4 - Approved FIRST AMENDMENT OF GROUND LEASE v.11 Final 120817](#)
 [5 - Development Agreement Presentation References](#)
 [6 - Yanik Senior Housing Agreement Draft Council 1-16-18](#)

ADMINISTRATORS UPDATE

12. [18-048](#) Upcoming Agenda Items

Attachments: [Upcoming Agenda Items](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.