



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes - Draft Zoning Board of Appeals

Thursday, November 21, 2024

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

Chair Buckheit called the meeting to order at 6:02pm.

Present: 5 - Julia Menard, Donald Stager, Bill Kuhlmann, William Schroeer and Brian Nowak

Absent: 1 - Tracy Heisler

Also present: Community Development Director Jake Reilly, City Planner Mikayla Schmidt, Associate City Planner Mathias Hughey, Administrative Associate Kari Bonde.

APPROVAL OF AGENDA

A motion was made by Schroeer, seconded by Kuhlmann, to approve the agenda. The motion carried by the following vote:

Yes: 5 - Menard, Stager, Kuhlmann, Schroeer and Nowak

OPEN PUBLIC COMMENT

No comments.

PUBLIC HEARINGS

1. [BC 24-018](#) Public Hearing for Consideration of a Variance Request from Cardinal Glass at 1500 Industrial Dr.

Attachments: [1 - Public Hearing Notice Mailing & Map](#)

Chair Buckheit opened the Public Hearing at 6:04pm.

Associate City Planner Hughey gave a PowerPoint presentation on the variance request from Cardinal Glass. Hughey reviewed the criteria and noted staff is in support of the variance request.

No public comment.

A motion was made by Kuhlmann, seconded by Menard, to close the public hearing. The motion carried by the following vote:

Yes: 5 - Menard, Stager, Kuhlmann, Schroeer and Nowak

2. [ZBA Res. 2024-001](#) Consideration of Variance Request for Cardinal Glass at 1500 Industrial Dr.

- Attachments:** [1 - Variance Resolution](#)
[2 - Site Plan Overall](#)
[3 - Exterior Elevations](#)
[4 - Full Property Survey](#)
[5 - Enlarged Partial Survey](#)
[6 - PW Review Memo](#)

A motion was made by Kuhlmann, seconded by Menard, to approve the Variance request to encroach 10 feet into the 20-foot front yard setback for Cardinal Glass at 1500 Industrial Dr. The motion carried by the following vote:

Yes: 5 - Menard, Stager, Kuhlmann, Schroeer and Nowak

ADJOURNMENT

A motion was made by Kuhlmann, seconded by Schroeer, to adjourn the meeting at 6:17pm. The motion carried by the following vote:

Yes: 5 - Menard, Stager, Kuhlmann, Schroeer and Nowak