



Building a Better World
for All of Us®

August 8, 2018

RE: City of Northfield
2018 Division Street and 7th Street
Reconstruction, Washington Street Mill
and Overlay, and Miscellaneous City
Parking Lot Rehabilitations and Spring
Creek Road Construction
Contract Adjustment
SEH No. NFIEL 143632 10.00

David Bennett, PE
Public Works Director/City Engineer
City of Northfield
801 Washington Street
Northfield, MN 55057

Dear Mr. Bennett:

Thank you for discussing a potential amendment to our contract for the 2018 Division Street and 7th Street Reconstruction, Washington Street Mill and Overlay, and Miscellaneous City Parking Lot Rehabilitations and Spring Creek Road construction projects. Despite our best efforts to fit our work into the value of our August 22, 2017 Agreement, we are requesting additional fees for the work that we performed.

The Seventh and Division project saw additional tasks in creating additional geometric layouts and concepts, which triggered changing bump outs, adding retaining walls, redesign of public utilities to accommodate existing 54" storm sewer, and additional storm water management. Some of these items were due to the timing of the project milestones, such as when the concept plans were made available. To do this work we saw an increase in analysis of items such as raised intersection evaluations, accessible parking stalls, different types of curb and gutters, and turning movements for a number of locations. We also saw additional work along Washington Street that including the parking lots.

For the Spring Creek Road project we saw an increase due to re-scoping the project primarily due to roadway alignment issues. The alignment issues were brought about by the adjacent topography, which led us to attending neighborhood and City Council meetings, providing additional design for retaining walls, redesigning the project to accommodate a reduction of retaining walls and reduction in overall costs.

Therefore, we request the City increase the value of our August 22, 2017 fee by \$411,609 for construction document preparation and construction services for a total of \$778,501. Based on the \$3,724,563 awarded construction contract cost for the Division and Seventh Street project and the estimated \$1,550,000 construction contract cost for Spring Creek Road, our engineering fee calculates to 14.8%. A fee of 14.8% is very reasonable considering the complex project features including streetscape

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 10901 Red Circle Drive, Suite 300, Minnetonka, MN 55343-9302
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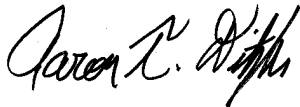
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and landscape architecture, street lighting, a raised intersection, accessibility improvements, retaining walls, staging and traffic elements to important businesses, right-of-way and easement depictions and descriptions and storm water filtration features.

If the City agrees with our request, please sign the enclosed copy of this letter in the space provided below and return it to us, as this will serve as an amendment to our original contract. Thank you for considering this request and don't hesitate to contact me with any questions.

Respectively submitted,

SHORT ELLIOTT HENDRICKSON INC.



Aaron T. Ditzler, PE
Project Manager
952.912.2624
aditzler@sehinc.com

Accepted this _____ day of _____, 2018

City of Northfield

By _____

Title _____

By _____

Title _____