



**SOLICITATION OF PROPOSALS -
RESIDENTIAL ORGANIC FOOD/WET WASTE COLLECTION
FOR CITY OF NORTHFIELD
January 1, 2026 through December 31, 2030**

The City of Northfield ("City") located in Rice County, Minnesota, and has previously authorized residential organic food/wet waste organized collection pursuant to Minnesota Statutes, section 115A.94. The City is now accepting proposals for residential Organic Food/Wet Waste organized collection.

BASIC PROPOSAL SUBMISSION REQUIREMENTS.

All proposals should be submitted in writing mail or courier service to: **City Engineer's Office, Northfield City Hall, 2nd Floor, 801 Washington Street, Northfield, Minnesota, 55057, for receipt by the City no later than 2:00 PM, October 16, 2026, to be considered eligible.** Three (3) copies of the proposal shall be submitted with the name of the proposing company on the outside and addressed as follows:

Residential Organic Food/Wet Waste Collection Proposal
Office of the City Engineer
801 Washington Street
Northfield, MN 55057

All proposals submitted must provide information as indicated in this request for proposals ("RFP").

The City reserves the right to reject any or all proposals, to waive irregularities, informalities or technicalities, to request additional information from all proposers/responders, to negotiate with contractors, and to select a contractor based upon the best interests of the City in the City's sole judgment and discretion. The approval of the proposal selected will be made by the City Council. Proposal pricing must be valid for a period of 45 days after the proposal due date.

Proposals received after the deadline stated herein will not be accepted. It is neither the City's responsibility nor practice to acknowledge receipt of any proposal. It is the proposer's/responder's responsibility to assure that a proposal is received in a timely manner by the City. The City will not reimburse any expenses incurred by the proposer/responder including, but not limited to, expenses associated with the preparation and submission of the proposal/response and/or attendance at any interviews, if required.

The City reserves the right to negotiate the final terms and conditions of the contract to be executed. Should the City and a proposer/responder be unable to mutually agree upon the entire contract, the City reserves the right to discontinue negotiations, select another proposer/responder or reject all of the proposals.

Upon completion of negotiations agreeable to the City and the proposer/responder selected, a contract shall be executed. The form of the contract for services with the City shall be the City's services contract form; a copy of which may be requested from the City Engineer. By submitting a proposal, all proposers/responders hereby agree to the terms and conditions contained in the City's services contract form.

DEFINITIONS.

CITY - The City of Northfield, a political subdivision of the State of Minnesota.

CONTRACT - The written agreement between the City and the Contractor covering the performance of the services.

SELECTED CONTRACTOR or CONTRACTOR - The qualified and City selected vendor that is awarded a contract to provide the services.

PROPOSAL – A complete and properly signed proposal to provide the services containing all information required in this RFP.

PROPOSER - The person, Contractor, corporation or other business entity submitting a proposal on items listed in this RFP and thereby agreeing to meet the terms and conditions of the City's required contract form.

RFP - This document, entitled "SOLICITATION OF PROPOSALS - RESIDENTIAL ORGANIC FOOD/WET WASTE COLLECTION FOR CITY OF NORTHFIELD.

SERVICES – The services required in this RFP for residential organic food/wet waste organized collection within the City's corporate limits pursuant to the City's required contract.

1. STANDARDS FOR COLLECTION.

a. The City of Northfield currently is contracted with Dicks Sanitation Inc. for residential Organics collection as part of their refuse hauling contract. However, the City hasn't initiated that clause in their contract and is now seeking proposals for this service as Dicks Sanitation Inc. refuse contract is expiring at the end of 2025. The current contract will expire December 31, 2025 and the City is separating the refuse hauling and organics hauling contract. The term of this new contract is five years, commencing on January 2, 2026 and continuing through December 31, 2030, unless sooner terminated as provided in the contract between the City and the selected proposer(s).

b. The successful, City Council selected proposer / contractor (hereinafter referred to as the "selected Contractor" or "Contractor") shall begin organic/wet waste collection service on

Friday, January 2, 2026. Organic/Wet Waste is required to be picked up weekly. All Organic/Wet Waste shall be disposed of at an approved MPCA composting facility.

c. There are approximately 5,019 residential refuse carts in Northfield. However, Organics is currently provided by Northfield Curbside Compost and the current 2025 customer count is approximately 800 households. The Contractor shall provide households with a five gallon bucket, lid, and compost bag. The City is supportive of different options for a carted service, however carts options would need to be approved by the City and a residential Organic/Wet Waste cart would need to be less than 20 gallons.

d. The Contractor shall collect all organics/wet waste as defined in the Ordinance Code of the City of Northfield, provided that it is put out for collection in containers and in a manner which meets the standards prescribed by the City. If organics/wet waste is put out for collection in a manner not consistent with the standards prescribed by the City, the Contractor shall not collect such items but shall inform the household resident of the proper method of putting such items out for collection.

2. HOUSEHOLD DEFINED.

The selected Contractor shall collect organics/wet waste under the terms of a contract with the City and pursuant to City Code and applicable law from all households in the City. Household shall mean a single family dwelling unit, including a house, apartment in a complex up to and including six (6) units, condominium, townhouse or other such unit, and including apartments up to and including six (6) units or other dwelling unit in a commercial or industrial building, unless the units are exempt from collection hereunder by resolution of the City Council.

3. SPECIAL PROVISIONS FOR COLLECTION SERVICE.

a. Basic Service.

The basic service for collection of organics/wet waste is one (1) five gallon container or another approved cart by the City. The Contractor shall supply such containers to all households and shall replace as necessary from time to time all lost, stolen, damaged or defective containers at the Contractor's expense. All containers shall remain the property of the Contractor. On the first business day of each month, the Contractor shall provide the City with a list of users for all container sizes.

b. Special Pick-up Arrangements.

Persons with physical disabilities, which prohibit the placement of organic/wet waste containers curbside, must be allowed to make special pick-up arrangements with the Contractor at no added cost to the customer, provided they have a signed statement of need from their physician.

c. Disposal.

The selected Contractor shall dispose of organics/wet waste at an approved MPCA facility. The Contractor shall not co-mingle residential organics with other collected organics from another City

or Commercial and Apartments. The Contactor will directly pay the organics composting facility for the loads delivered to facility.

If loads are rejected due to contamination, the City will pay the costs for Landfill costs. However, the Contractor shall review/audit residents organics and provide education on what is acceptable to be composted.

4. MINIMUM CONDITIONS OF COLLECTION SERVICE.

a. Collection Service Schedule.

The selected Contractor shall collect organics/wet waste from each household weekly. All household collection services shall be conducted between the hours of 7:00 A.M. and 6:00 P.M., Monday through Saturday. Household collection shall not be done on Sundays or on New Years Day, Memorial Day, Juneteenth, the 4th of July, Labor Day, Thanksgiving Day or Christmas Day.

b. Collection Vehicles and Equipment.

The selected Contractor shall make all organic/wet waste collection in water-tight receptacles or closed-top vehicles so constructed that their contents will not leak, spill, or scatter therefrom. The Contractor shall IMMEDIATELY clean up any organic/wet waste that are dumped or spilled in collection or transporting. For this purpose, a broom and shovel in good useable condition shall be placed and maintained on each vehicle. Receptacles and vehicles shall be kept clean and as free as possible from all offensive odors, and shall not be allowed to stand in any street, alley or other place longer than is reasonably necessary to collect organic/wet waste.

All vehicles shall be painted and marked uniformly and shall have the Contractor's name and telephone number prominently displayed in letters of a contrasting color, at least three (3) inches high, on each side of the vehicle.

The Contractor shall keep all equipment used in the performance of the work in good operating condition and in a clean, sanitary condition. All equipment shall meet all federal, state, county and municipal regulations concerning vehicles used on public roads.

The Contractor shall furnish the City with a written description of all vehicles and equipment to be used within the City of Northfield and in the performance of collection services. Included with each vehicle description shall be digital photos of the front, rear, and both sides of that particular vehicle. Each collection vehicle shall be equipped with standard warning flashers, warning alarms to indicate movement in reverse, fire extinguishers, and signs on the rear of vehicle stating "This Vehicle Makes Frequent Stops"

c. License Required.

The Contractor shall not collect organic/wet waste without a license to do so. Licenses shall be applied for and issued pursuant to the City of Northfield Ordinance Section 62-66, AND Rice County Waste Management Ordinance Section 606.

d. Collection Operations.

The selected Contractor shall provide sufficient equipment and personnel to ensure efficient performance of the City's required contract during the established hours of operation.

Contractor's employees shall handle all containers with reasonable care to avoid damage, once emptied shall place the containers in an upright position on the boulevard adjoining the curb, and in a good workmanlike manner shall collect and dispose of any contents which may be spilled during collection activity.

The Contractor shall instruct all employees that they shall generally NOT operate any equipment in reverse, unless reverse operation is absolutely necessary for safe entrance to or egress from a driveway.

A full-time superintendent of collections shall be employed by the Contractor, and shall be the representative of the Contractor for communication with the City Administrator, or the City Administrator's authorized representative. The superintendent shall be on the job within the City during normal hours of collection operations, and shall maintain proper schedules for collection. The superintendent shall have supervisory duties, which shall include servicing of complaints.

City residents shall not be expected to make long distance calls for services or to register complaints. The office shall be in service between the hours of 8:00 A.M. and 4:30 P.M. Monday through Friday, except legal holidays.

Whenever the City or a resident notifies the Contractor of a location which has not received scheduled service, the Contractor shall provide service to such location no later than the following working day from the time of the complaint. The Contractor shall keep a record of all complaints and action taken thereon shall provide a monthly report of same to the City. The Contractor shall answer all complaints courteously and promptly.

The Contractor shall comply with Ordinances of the City and the laws and regulations of Rice County, Dakota County, the State of Minnesota and its agencies relating to sanitation and collection of organics/wet waste.

The Contractor shall provide and maintain all necessary sanitary and safety accommodations for the use and protection of its employees to provide for their health and welfare, and shall comply with federal, state and local codes and regulations, as well as those of other bodies and tribunals having jurisdiction.

The Contractor shall keep complete and accurate financial records in accordance with generally accepted accounting practices.

Contractor shall provide such information as the City Administrator or authorized representative shall request from time to time regarding Contractor's actual costs incurred in performance of the

required City contract with Contractor, including labor, equipment, fuel, insurance, administrative costs, tipping fees and other costs.

5. CONTRACT FORM.

This RFP is not and shall not be deemed, construed or interpreted as the City required contract form. The selected Contractor shall be required to execute a contract with the City on a form required by the City containing those terms, among others, consistent with this RFP.

- a. The selected Contractor shall be required to be a party to the City's contract form.
- b. By submitting a proposal to this RFP, the proposer agrees to the City's required contract form and the terms and conditions contained therein.
- c. A copy of the City required contract form is available upon request.
- d. Should the City and a selected Contractor be unable to mutually agree upon the entire contract, the City reserves the right to discontinue negotiations with the selected Contractor, select another proposer, utilize another option as determined by the City Council, or reject all of proposals.
- e. Upon completion of negotiations agreeable to the City, a contract shall be executed following approval thereof by the City Council in the City Council's sole judgment and discretion.
- f. Insurance. The contract negotiated with the successful proposer may contain, in the City's sole judgment and discretion, other or amended provisions with regard to insurance considering the types of insurance and coverage limits of the selected Contractor provided that the requirements herein are satisfied and all indemnification obligations required fully cover the City's risk to the maximum extent provided in the Minnesota Tort Claims Act.

The term of the required City contract with the selected Contractor shall commence on January 2, 2026 and end on December 31, 2030, unless sooner terminated as provided in the contract.

The City and the Contractor may agree to extend the term of the City required contract beyond the original termination date, upon such terms and conditions as the parties shall mutually agree, subject to the requirements of Minnesota law.

6. INDEMNIFICATION.

The selected Contractor agrees to indemnify and hold harmless the City, its agents, officers and employees from any and all claims, causes of action, liabilities, losses, damages, costs, expenses including reasonable attorneys' fees, suits, demands and judgments of any nature, because of bodily injury to, or death of, any person or persons and/or because of damages to property of the Contractor or others, including loss of use from any cause whatsoever, which may be asserted against the City on account of any act or omission, including negligence, of the Contractor, or the Contractor's employees or agents in connection with the Contractor's performance of the contract or any renewal thereof.

The Contractor agrees to defend any action brought against the City on any such matters, and to pay and satisfy any judgment entered thereon together with all costs and expenses incurred in connection therewith.

The Contractor agrees to have and maintain insurance covering its indemnification obligations as provided in the contract and meeting the requirements specified herein below.

7. INSURANCE.

The selected Contractor shall purchase and maintain such insurance as will protect the Contractor and City from claims including but not limited to the claims set forth below, which may arise out of or result from Contractor's execution of the services, whether such execution be by the Contractor or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

- a. Claims under workers' compensation, disability benefit and other similar employee benefit acts;
- b. Claims for damages because of bodily injury, occupational sickness or disease, or death of the contractor's employee(s);
- c. Claims for damages because of bodily injury, sickness or disease, or death of any person other than the contractor's employee(s)
- d. Claims for damages insured by usual personal injury liability coverage which are sustained (1) by any person as a result of an offense directly or indirectly related to the employment of such person by the contractor, or (2) by any other person; and
- e. Claims for damages because of injury to or destruction of tangible property, including loss or use resulting therefrom.

The Contractor shall meet the following insurance requirements as the same are specified or as modified or amended by the City in the contract:

- a. The selected Contractor shall not commence work under the contract until Contractor has obtained all insurance required herein and such insurance amounts specified herein have been verified by the City, nor shall Contractor allow any subcontractor to commence services or work on a subcontract until such subcontractor has obtained like insurance covering as to worker's compensation, liability, and automobile insurance. All such insurance coverage shall be maintained at all times while this contract is in effect.
- b. The selected Contractor agrees to procure and maintain, at Contractor's expense, the following insurance policies, including the minimum coverages and limits of liability specified below, or as specified in the applicable insurance certificate(s), or as otherwise

required by law, whichever is greater (coverages under umbrella or excess policies may be combined with primary policies to meet the below stated insurance coverage requirements):

Worker's Compensation	Statutory Limits
Employer's Liability	\$500,000 bodily injury by accident \$500,000 bodily injury by disease aggregate \$500,000 bodily injury by disease per employee
Commercial General Liability	\$2,000,000 property damage and bodily injury per occurrence \$4,000,000 annual aggregate \$2,000,000 annual aggregate Products – Completed Operations
Automobile Liability	\$1,000,000 per occurrence combined single limit for Bodily Injury and Property Damage (shall include coverage for all owned, hired and non-owned vehicles
Umbrella or Excess Liability	\$_____ <i>[or insert</i> Meets minimum requirements without umbrella or excess liability policy]

- c. Except as provided below, Contractor's Workers' Compensation insurance must provide coverage for all its employees. Contractor must comply with the Workers' Compensation insurance requirements herein and in applicable law and provide the City with a certificate of insurance documenting such coverage.
- d. Contractor's Commercial General Liability ("CGL") and business automobile liability insurance coverages shall insure Contractor against claims for bodily injury or death, or for damage to property, including loss of use, which may arise out of operations by Contractor or by any subcontractor or by anyone employed by any of them or by anyone for whose acts any of them may be liable (including automobile use). The following coverages shall, at a minimum, be included in the CGL insurance: Premises and Operations Bodily Injury and Property Damage, Personal and Advertising Injury, Blanket Contractual Liability, and Products and Ongoing and Completed Operations Liability. The required automobile liability coverage must include coverage for "any auto," which shall include all hauling vehicles and equipment to provide the services hereunder and extends coverage to owned autos, non-owned autos, and hired autos. Such insurance shall include, but not be limited to, minimum coverages and limits of liability specified in this Paragraph, or as otherwise

required by law. The City shall have additional insured status and be listed by name on an endorsement attached to such policy(ies) for the services provided under the contract and shall provide that Contractor's coverage shall be primary and noncontributory in the event of a loss.

- e. True, accurate and current certificates of insurance, showing evidence of the required insurance coverages shall be provided by Contractor and attached to the contract.
- f. Any insurance limits in excess of the minimum limits specified herein above shall be available to the City in the event of claims.
- g. Contractor's insurance policies and certificate(s) shall not be cancelled without at least Thirty (30) days' advance written notice to the City or Ten (10) days' prior written notice to the City for nonpayment of premium.
- h. Contractor's policies shall be primary insurance and noncontributory to any other valid and collectible insurance available to the City with respect to any claim arising out of Contractor's performance under the contract.
- i. Contractor is responsible for payment of contract related insurance premiums and deductibles. If Contractor is self-insured, a Certificate of Self-Insurance must be attached to the contract. Any program of self-insurance shall be subject to the City's approval, which shall not be unreasonably withheld, conditioned or delayed.
- j. Contractor shall ensure that all subcontractors comply with the insurance provisions contained in the contract and such insurance is maintained as specified.
- k. Contractor's policies shall include legal defense fees in addition to its liability policy limits, with the exception of the professional liability insurance and technology errors and omissions insurance, if applicable.
- l. All policies listed above (except professional liability insurance or other coverage not reasonably available on an occurrence basis, if required in the contract), shall be written on a per "occurrence" basis ("claims made" and "modified occurrence" forms are not acceptable) and shall apply on a "per project" basis.
- m. Contractor shall obtain insurance policies from insurance companies having an "AM BEST" rating of A- (minus); Financial Size Category (FSC) VII or better, and authorized to do business in the State of Minnesota, or as approved by the City.
- n. The City reserves the right to immediately terminate the contract if Contractor is not in compliance with the insurance requirements contained in the contract and retains all rights to pursue any legal remedies against Contractor.

8. PERFORMANCE BOND.

The Contractor shall furnish a performance bond in the amount of \$100,000.00 dollars conditioned upon Contractor's faithful performance of the services specified herein. Failure of the Contractor to perform the contract which endangers the health, safety, or welfare of the residents of the City of Northfield shall be just cause for immediate termination of the contract by the City, and the surety on the Contractor's performance bond shall be bound by the terms of such bond to obtain and provide the services as contemplated by the contract until another contract can be let and executed according to law. Determination that such conditions exist shall be within the sole discretion of the City Council of the City of Northfield.

9. PROTECTION OF WORK, PROPERTY AND PERSONS.

a. The selected Contractor will be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the services. The Contractor shall take all necessary precautions and protections to prevent damage, injury or loss to all employees and other persons who may be affected thereby, and other property, including trees, shrubs, lawns, walks, pavements, roadways, structures and utilities.

The Contractor shall comply with all applicable laws, ordinances, rules, regulations and orders of any public body jurisdiction. The Contractor shall remedy, at Contractor's expense, all damage, injury or loss to any property caused, directly or indirectly, in whole or in part, by the Contractor, any subcontractor or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except damage or loss not attributable, directly or indirectly, in whole or in part, to the fault or negligence of the Contractor.

10. CONTRACTOR SELECTION PROCESS.

a. Contractor selection process.

To the best of its ability, the City will use the following process for its decision-making to select a Contractor to enter into a contract with to perform the services:

City staff will review and analyze the details of the qualified submitted proposals. The City reserves the right to ask submitters for additional information/clarification to better understand proposals.

Once a draft contract has been successfully negotiated, City staff will present its recommendations to the City Council. The City Council may then approve the contract and authorize staff to execute it, or take other such actions as are in the City Council's judgment and discretion.

b. Evaluation Criteria.

The City will objectively evaluate the proposals submitted to determine the proposal that is

the best value in terms of meeting the service requirements specified in this RFP and which is in the best interest of the City and its residents. A comprehensive set of criteria will be used to quantify the merits of each proposal package, including (but not limited to):

- Strength of qualifications of the Contractor (together with any proposed subcontractor, if any), especially related to the particular needs of the City of Northfield. Qualifications will include (but not be limited to) the proven capacities of the Contractor (and any subcontractor) to meet the operational requirements of the City.
- Ability grow organics/wet waste customers in the City of Northfield.
- Education to customers about organics/wet waste and stats/data on how the city is doing.
- Comments from the Contractor's reference clients.
- Responsiveness of the Contractor to all other provisions of this RFP.

Requests for additional information regarding the submission of proposals for this RFP should be addressed to David Bennett, Director of Public Works, 507-645-3006.

11. REQUIREMENTS AND AUTHORITY OF THE CITY OF NORTHFIELD.

This RFP does not commit the City of Northfield to pay any costs incurred by a proposer in the preparation of their proposal submission, or to approve a contract for services with a selected proposer. The City will not reimburse any expenses incurred by any proposer including, but not limited to, expenses associated with the preparation and submission of the response, proposal, and/or attendance at any interviews or meetings, if required by the City. The City reserves the right to accept, modify, negotiate or reject any or all proposals received as a result of this RFP, to negotiate with any qualified proposer or cancel, in part or entirely, this RFP, if it is in the best interest of the City, in its sole judgment and discretion.

The City may investigate the qualifications of any proposer under consideration, require confirmation of information furnished by any proposer, require proof of insurance, and require additional evidence of qualifications requested in this RFP.

The City reserves the right, in the City's sole judgment and discretion, to:

- a. Reject any or all RFP proposals submitted by proposers in response to this RFP if such action is in the public interest;
- b. Request additional information from all proposers/responders;
- c. Select a Contractor based upon the best interests of the City in the City's sole judgment and discretion;
- d. Cancel the entire RFP process;
- e. Issue a subsequent RFP or amend or modify the RFP;
- f. Remedy or ignore technical errors in the RFP process;
- g. Appoint an evaluation committee to review submitted proposals;
- h. Establish a short list of proposers eligible for interview after evaluation of written proposals;

- i. Extend the deadline or accept late RFP proposal submissions under extenuating circumstances at its discretion;
- j. Negotiate with any, all, or none of the proposers or request information or ask questions of any proposer; and
- k. Reject and replace one or more proposer(s) as applicable

The approval of the proposal selected will be made by the City Council. Proposal pricing must be valid for a period of 45 days after the proposal due date.

**SOLICITATION OF PROPOSALS -
RESIDENTIAL ORGANICS/WET WASTE COLLECTION
FOR CITY OF NORTHFIELD**

January 2, 2026 through December 31, 2030

NOTICE TO PROPOSERS / RESPONDENTS

Invitation for Proposals:

Proposals will be received at Northfield City Hall, Office of the City Engineer, 801 Washington Street, Northfield, MN 55057, until 2:00 p.m. on October 16, 2025 for residential organic/wet waste collection services for the City of Northfield for the period from January 2, 2026 through December 31, 2030.

Submission of Proposals:

Proposals must be submitted and received by the City of Northfield no later than 2:00 p.m. on October 16, 2025 at:

Northfield City Hall
Office of the City Engineer
801 Washington Street
Northfield, MN 55057

The City of Northfield reserves the right to reject any or all proposals, to waive technical irregularities, and to award the proposal in the best interests of the City. Price will not be the sole consideration in determining the best interest in the selected Contractor for the City. No proposals may be withdrawn for a period of forty five (45) days after the date and time set for the proposal submission time. By submitting a proposal, the proposer agrees to the City's contract form. The Request for Proposal and contract form are available online at _____ and by request to _____ at _____.

City of Northfield
801 Washington, Northfield, MN

**SOLICITATION OF PROPOSALS -
RESIDENTIAL ORGANICS/WET WASTE COLLECTION
FOR CITY OF NORTHFIELD
January 2, 2026 through December 31, 2030
Proposal Form**

TO: David E. Bennett, P.E.
Director of Public Works/City Engineer
801 Washington Street
Northfield, MN 55057

Dear Sir:

1. The following proposal is made for the organized collection of residential organics/wet waste in and for the City of Northfield from January 2, 2026 through December 31, 2030. The Proposal Documents include the Solicitation of Proposals, Notice to Proposers, Proposal Form, Affidavit and Information Required of the Proposers, and any other documents issued by the City of Northfield in connection with the proposal process, all of which are the basis for this proposal.
2. The undersigned certifies that the Proposal Documents have been carefully examined and understood by the proposer, and that at no time will any misunderstanding of the Proposal Documents be pleaded.
3. The undersigned understands that the right is reserved by the City to reject any or all Proposals, to waive technical irregularities, and to award the contract in the best interests of the City, and understands further that price will not be the sole consideration in determining the selected Contractor and the best interests of the City.
4. The proposer is a [circle one] sole proprietor/corporation/partnership/limited liability company/other: _____.
5. If the proposer is a corporation or limited liability company, the state of incorporation/registration is: _____.
6. If the proposer is a partnership, the full names and addresses of all partners are: _____

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Proposal Form**

Minimum Conditions for Vendors:

Proposer is able to meet all Minimum Collection Standards: _____ YES _____ NO

Number of licensed fleet vehicles meeting minimum standards: _____

Signature of Proposer: _____

Guaranteed Contract Pricing:

RATES AND PAYMENT.

The following shall be the maximum monthly rates for Organic/Wet Waste collection per household unit:

Year	2026	2027	2028	2029	2030
Organic Waste Fee (per Household)					

The City shall collect the basic charges from residents and shall pay such compensation to Contractor on or before the 10th day of each month for the collection service billed during the preceding calendar month.

FUEL SURCHARGE (Option)

The City will be open to discussions on including a fuel surcharge option and inclusion in contract language. Fuel surcharge option must identify a base fuel price range and activation fuel costs points for fuel surcharge. In connection with a fuel surcharge, fuel cost savings should also be

identified in the event of a decrease in fuel pricing. Additionally, contractor should identify efforts made to reduce fuel consumption, formula for identifying base fuel price range and activation costs.

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Proposal Form

Fuel Surcharge Continued:

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AFFIDAVIT AND INFORMATION REQUIRED OF PROPOSALS

Affidavit of Non-Collusion

I hereby swear or affirm under the penalty for perjury:

1. That I am the proposer (if the proposer is an individual), a partner in the proposer (if the proposer is a partnership), or an officer or employee of the proposer having authority to sign on the proposers behalf (if the proposer is a corporation, limited liability company, or other entity);
2. That the attached proposal or proposals have been arrived at by the proposer independently, and have been submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other vendor of materials, supplies, equipment or services described in the solicitation of proposal;
3. That the contents of the proposal or proposals have not been communicated by the proposer or its employees or agents to any person not an employee or agent of the proposer or its surety of any bond furnished with the proposal; and
4. That I have fully informed myself regarding the accuracy of the statements made in this affidavit.

Signed _____
Printed Name _____
Firm Name _____

Subscribed and sworn to before me this _____ day of _____, 2012.

Notary Public
My Commission Expires _____.

Proposer's employer identification number: _____