



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, July 2, 2019

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [19-957](#) June 11, 2019 Work Session Meeting Minutes.

Attachments: [06-11-2019 Meeting Minutes for approval](#)

2. [19-958](#) June 18, 2019 City Council Meeting Minutes

Attachments: [City Council Meeting Minutes June 18, 2019](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

3. [19-959](#) Consider Approval of Additional Professional Services with Bolton and Menk, Inc. for the 2019 Street Reclamation Project.

Attachments: [1 - SIGNED Bolton and Menk Contract](#)
[2- Additional Services Letter](#)

4. [Res. 2019-062](#) Consider approving delegation of Wetland Conservation Act Authority to Dakota County Soil and Water Conservation District for properties located in Dakota County.

Attachments: [1 - WCA Resolution](#)
[2 - Resolution #94-355](#)

5. [Res. 2019-063](#) Consider Resolution Awarding Contract for the Street Maintenance Facility Roof Replacement.
- Attachments:** [1 - Resolution Awarding Street Maintenance Facility Roof Replacement](#)
 [2 - Bid Tab](#)
 [3 - FINAL Letter of Rec. - Maint. Facil. Roof Replacement](#)
6. [19-960](#) Consider Approval of Community Events.
- Attachments:** [1 - event list 2019 - 2](#)
 [2 - Hyperlink Community Event Page](#)
7. [19-961](#) Consider Approval of Temporary Liquor Licenses for the Defeat of Jesse James Days Committee.
- Attachments:** [1 - DJJD tasting event conditions](#)
8. [Res. 2019-064](#) Consider approval of 2019-2020 International Union of Operating Engineers Local 70 (Utility Unit) Labor Agreement and memorandums of understanding.
- Attachments:** [1- Resolution re Labor Contract 7.2.19](#)
 [2- Utility Labor Contract](#)
 [3- MOU On-Call](#)
 [4- MOU Steps In Base Pay Schedule](#)
 [5- MOU New Wages Begin Date](#)
9. [19-962](#) Approve Vehicle for Hire License
10. [Res. 2019-065](#) Consider approval of 2019-2020 International Union of Operating Engineers Local 70 (General Unit) Labor Agreement and memorandums of understanding.
- Attachments:** [1- Resolution re Labor Contract 7.2.19](#)
 [2- 2019-2020 Labor Contract](#)
 [3- MOU New Wages Begin Date](#)
 [4- MOU PEBSCO MSRS](#)
 [5- MOU Steps in Base Pay Schedule](#)
11. [19-963](#) Consider Approving Disbursements totaling \$1,946,478.43
- Attachments:** [1 - Disbursements](#)
 [2 - Disbursements](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

PUBLIC HEARINGS AND RELATED ACTION

The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Chair will recognize speaker at podium and conversation will be between Chair and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.

12. [19-964](#) Public Hearing on TIF Request by Schrom Construction.

Attachments: [1 - Schrom Construction TIF Presentation Overview](#)
 [2 - Maple Brook Housing TIF District Ehlers](#)

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

13. [19-965](#) Consider Motion to Amend Ordinance 1006.

Attachments: [1 - Revised Ordinance Historic District Signage Regs 6-26 Revision](#)
 [2 - Ordinance Historic District Signage Regs as presented 6-18](#)

14. [Ord. 1005](#) Ordinance vacating drainage easement on Outlot A Southbridge 1st Addition.

Attachments: [1 - Ordinance](#)
 [2 - Southbridge Outlot A Vacation Map](#)
 [3 - Memo Status of Outlot A 062519](#)
 [4 - Councilor DeLong Info.from 6.18.2019 CC mtg. \(1\)](#)
 [5 - 2019_06_27 DeLong Additional Outlot A Information \(2\)](#)

15. [19-966](#) Consider Motion Approving Drainage and Utility Easement Agreement with Vernon and Joan Koester on Outlot A Southbridge 1st Addition.

Attachments: [1 - Permanent Easement Agreement v3 clean 062519](#)

16. [Res. 2019-066](#) Consider Approval of Tax Increment Financing District Requested by Maple Brook, LLC dba Schrom Construction.

Attachments: [1 - Maple Brook Housing TIF District Resolution](#)
[2 - Tax Increment Financing Plan](#)
[3 - Development Program Modification](#)

17. [19-967](#) Consider Direction to Staff on Save the Northfield Depot Agreement Modifications and Land Related Actions for the Transit Hub/Depot Access Drive.

Attachments: [1 - Res 2012-025 - Property Purchase & Dev Agr.](#)
[2- Amendment to the Save the Northfield Depot Redevelopment Agreement](#)
[3- Irrevocable Letter of Credit Save the Northfield Depot 2019](#)
[4- 2019 Council transit hub options](#)
[5 - Historic Depot & Transit Hub Bid Plans](#)

ADMINISTRATORS UPDATE

18. [19-968](#) City Administrator's Update.

Attachments: [1- upcoming list](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: *The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.*

SPECIAL NEEDS: *If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.*