



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Agenda

City Council

Tuesday, July 22, 2025

6:00 PM

Council Chambers

6:00 PM - CITY COUNCIL MEETING AGENDA

CALL TO ORDER

Mayor: Zweifel

Councilmembers: Beumer, Dahlen, Holmes, Ness, Peterson White, Sokup

OPEN PUBLIC COMMENT

Open Public Comment is intended to receive public comment on matters of City business and/or topics under the jurisdiction of the City Council. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time. If the topic relates to an item later in the agenda individuals may speak at this time if that is their preference. However, they will be unable to comment again later on the same agenda item.

Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak if time permits. Open Public Comment will conclude by 6:20 p.m.

APPROVAL OF AGENDA

PRESENTATIONS

1. [25-394](#) Oath of Office Ceremony for Northfield Police Department Officer Kyle Sladek.

Attachments: [1 - Oath of Office - Police Officer](#)

CONSENT AGENDA

The proposed consent agenda is included on the agenda and shown on the screens in the Council Chambers. The purpose of a consent agenda is to allow for routine motions, resolutions, ordinances, and items previously discussed with consensus made, to be passed with one motion. These items are still important and necessary considerations and full background memo and materials have been prepared and are publicly available on the website and in the Council Chambers. City Council Members have had the opportunity to ask questions for clarification of consent agenda items in advance of the meeting and have had the opportunity to request an item be moved to the regular agenda for further discussion.

2. [25-395](#) Consider Approval of July 1, 2025 City Council Meeting Minutes.

Attachments: [1 - 07-01-25 City Council Meeting Minutes](#)

3. [25-396](#) Consider Approval of July 15, 2025 City Council Work Session Minutes.

Attachments: [1 - 07-15-25 City Council Work Session Minutes DRAFT](#)

4. [25-397](#) Consider Approving Disbursements totaling \$3,967,438.92

Attachments: [1 - Disbursements](#)
[2 - Disbursements](#)
[3 - Disbursements](#)

5. [25-398](#) Consider Approval of Temporary Liquor Licenses for the Defeat of Jesse James Days Committee.

6. [25-399](#) Consider Approval of a Temporary Liquor License for Imminent Brewing, LLC for September 13, 2025

7. [25-400](#) Consideration of Joint Powers Agreement Between the City of Dundas and the City of Northfield for the City of Northfield to Provide Building and Inspection Services for the City of Dundas.

Attachments: [1 - Dundas Building and Inspections Services Agreement](#)

8. [25-402](#) Consider Motion Approving Permanent and Temporary Construction Easements With St. Dominic Church (Calvary Cemetery) for Spring Creek Road - Mill Towns State Trail Project.

Attachments: [1. Perm and Temp Easement Agr - PID 2205225002 v.7 063025 CLEAN](#)
[2. Perm and Temp Easement Agr - PID 2205253001 v6 063025 CLEAN](#)
[3. Project Process - Current](#)

9. [25-403](#) Consider Motion Approving MOU with St. Dominic Church (Calvary Cemetery) for Spring Creek Road - Mill Towns State Trail Project.

Attachments: [1 - Calvary - Northfield MOU v.12 063025 CLEAN](#)

10. [25-404](#) Consider Approving Execution of Grant Agreement for the Minnesota Pollution Control Agency (MPCA) Grant for Stormwater Resilience.

Attachments: [1 - MPCA Grant Agreement](#)
[2 - Neighborhood Flooding Project Location.pdf](#)
[3 - Project Process](#)

11. [Res. 2025-070](#) Consider Resolution Approving Plans and Specifications and Order Advertisement for Bids for the Neighborhood Flooding Improvement Project (STRM2023-K40).

Attachments: [1 - Resolution - Approve Plans and Specifications](#)
 [2 - Project Location Map](#)
 [3 - Project Process](#)
 [4 - Link to Plans](#)
 [5 - 03012022 Nieghborhood Flooding Report Recommendations](#)

12. [25-405](#) Consider Northwest Water Tower Letter of Intent and Financial Capability Certification for Army Corps of Engineers.

Attachments: [1 - Letter of Intent Northfield MN](#)
 [2 - Northfield NW Water Tower 06FinancialCapCert](#)

13. [Res. 2025-071](#) Approval of Redevelopment Grant Application to the Department of Employment and Economic Development (DEED) for 528 Division St S

Attachments: [1 - Resolution](#)
 [2 - Hyperlink](#)
 [3 - DEED Redevelopment Application form](#)

14. [25-409](#) Consider Approval of Mayoral Board and Commission Appointments.

Attachments: [1 - IVAN CORTES ROQUE 9_2_2024 REDACTED](#)
 [2 - SUPPLEMENTAL 1 - 07-22-25 City Council Meeting Supplemental No. 1](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

15. [25-406](#) Reports From the Mayor and Council Members.

REGULAR AGENDA

The public will have an opportunity to address the City Council on the following regular agenda items. Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak. Persons must give their name and address and if representing a business must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.

The intent of the public comment is to receive information from the public. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time.

16. [Res. 2025-072](#) Consider Resolution Providing for the Issuance and Sale of \$4,440,000 General Obligation Street Reconstruction and Equipment Bonds, Series 2025A.

Attachments: [1 - RESOLUTION Northfield 2025A Street Equip AWARD RESOLUTION](#)
 [2 - POS.Northfield.2025A](#)
 [3 - S&P Northfield Ratings Report 2025AGOBonds](#)
 [4 - SUPPLEMENTAL 2 - City Council Supplemental Agenda Background Memo No. 2](#)
 [5 - SUPPLEMENTAL 2 - Ehlers Bond Sale Summary - \(343355\)](#)
 [6 - POST MTG - Res. 2025-072 Northfield 2025A Street, Abate, Util, Equip AWARD 1](#)
 [7 - POST MTG - SaleDayReport.Northfield.2025A](#)
 [8 - POST MTG - Proposal Form - UW Signed](#)

17. [25-401](#) Consider Approval of Relocating the Archery Range to Meadows Park.

Attachments: [1 - Meadows Park Master Plan.pdf](#)
 [2 - Existing Archery Range Photos.pdf](#)
 [3 - Letter Site Map Mailing Map Yard Sign Photos.pdf](#)
 [4 - Survey Monkey Results Email.pdf](#)
 [5 - Archery Range Meadows Park Proposed Location 12-2-2024.pdf](#)
 [6 - SUPPLEMENTAL 1 - 07-22-25 City Council Meeting Supplemental No. 1](#)
 [7 - SUPPLEMENTAL 2 - City Council Supplemental Agenda Background Memo No. 2](#)
 [8 - SUPPLEMENTAL 2 - Archery Range Relocation](#)

18. [Res. 2025-073](#) Consider Resolution Receiving Charter Amendment to Section 3.5 of the City Charter and Calling for a Public Hearing on Charter Amendment Proposed to be Adopted by Ordinance.

Attachments: [1 - Resolution of Charter Amendment Related to Section 3.5](#)
 [2 - Charter Resolution Exhibit A \(Notice of Public Hearing\)](#)
 [3 - Section 3.5 Draft Ordinance Amendment](#)
 [4 - Charter Amendments Notification.Heisler](#)
 [5 - Charter Amendment Process Timeline](#)
 [6 - Northfield City Charter Section 3.5 Hyperlink](#)

19. [Res. 2025-074](#) Consideration of a Conditional Use Permit for St. Olaf College to add 26 Parking Stalls to the Lincoln St. Parking Lot within the Perimeter Transition Area.

Attachments: [1 - Resolution](#)
 [2 - PC Resolution 2025-007](#)
 [3 - CUP Narrative from St. Olaf College](#)
 [4 - Overall Parking Map](#)
 [5 - Lincoln St. Parking Lot Site Plan](#)
 6 - St. Olaf Campus Parking and TDM Memo
 [7 - St. Olaf Parking Study Report 2020](#)
 [8 - City Council Resolution R2021-017 - 2020 St. Olaf CUP](#)
 [9 - Power Point Presentaion](#)
 [10 - Community Meeting Comments](#)
 [11 - St Olaf Presentation](#)

ADMINISTRATORS UPDATE

20. [25-407](#) City Administrator's Update.

Attachments: [1 - Upcoming Agenda Items \(07-17-25\)](#)

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@northfieldmn.gov. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.