

CITY OF NORTHFIELD, MN
HOUSING AND REDEVELOPMENT AUTHORITY

RESOLUTION 2026-XXX

APPROVING A CONTRACT WITH THREE RIVERS COMMUNITY ACTION FOR MOBILE
(MANUFACTURED) HOME REHABILITATION SERVICES AND AUTHORIZING A 2026
BUDGET AMENDMENT

- WHEREAS, pursuant to Minnesota Statute 469.001, the City of Northfield Housing and Redevelopment Authority (“HRA”) was created and exists in part to provide a sufficient supply of adequate, safe, and sanitary dwellings and to remedy the shortage of housing for low- and moderate-income residents of the City of Northfield (the “City”);
- WHEREAS, the HRA has identified the preservation of safe, healthy, and affordable housing within Northfield’s manufactured home communities as an important housing priority; and
- WHEREAS, Three Rivers Community Action (“TRCA”) has successfully administered mobile (manufactured) home rehabilitation services serving residents of Riverside and Viking Terrace Manufactured Home Communities; and
- WHEREAS, TRCA has proposed continuing these services through a Mobile (Manufactured) Home Rehabilitation Program that includes resident assessments, coordination of repairs, contractor and volunteer engagement, referrals to energy-efficiency programs, and ongoing collaboration with the HRA regarding manufactured housing needs within the community; and
- WHEREAS, the proposed Service Contract provides for TRCA to administer the Mobile (Manufactured) Home Rehabilitation Program from July 1, 2026 through December 31, 2027; and
- WHEREAS, the total contract amount is Fifty Thousand Dollars (\$50,000), with half provided in 2026 and half in 2027; and
- WHEREAS, sufficient funding is available through the HRA reserve fund balance to support the continuation of these services; and
- WHEREAS, a budget amendment is necessary to appropriate funding for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissions of the HRA that:

1. The HRA hereby approves the Service Contract between the Northfield Housing and Redevelopment Authority and Three Rivers Community Action for Mobile (Manufactured) Home Rehabilitation Program services for the period of July 1, 2026 through December 31, 2027.
2. The HRA expresses its support for housing preservation and supports and approves the transfer of funds consistent with the purposes outlined in Minnesota Statutes Chapter 469 by authorizing a budget amendment to the HRA Fund 295 Account 295-5220-43309 for this additional \$25,000 expenditure in 2026.

PASSED by the Housing and Redevelopment Authority of the City of Northfield on this 7 day of July, 2026.

ATTEST

HRA Chair

HRA Secretary

VOTE: ___ ZWEIFEL ___ BEUMER ___ DAHLEN ___ HOLMES

___ NESS ___ PETERSON WHITE ___ SOKUP