



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Minutes - Final Library Board

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Wednesday, May 8, 2024

6:00 PM

Library Meeting Room

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### CALL TO ORDER AND ROLL CALL

*Also present: Natalie Draper(Staff Liaison), Krista Ross(SELCO Executive Director), Steve Harsin(SELCO Public Library Consultant), Bill North(FNPL Liaison), Karin Bartlett(Clerical Liaison) SELCO left meeting 6:45.*

#### 6:03- Meeting called to order by Chair Turek

**Present:** 8 - Board Member Mason Randall, Chair Laura Turek, Board Member Pam Charlton, Board Member Jane Moore, Vice Chair Kate Carlson, Board Member Anna Runestad, Board Member Will Flannery and Board Member Tara Alaniz

**Absent:** 1 - Board Member Sonia Brunelle

### APPROVAL OF AGENDA

**Motion by Charlton, seconded by Carlson to approve the May 8, 2024 agenda. The motion passed by the following vote:**

**Yes:** 8 - Board Member Randall, Chair Turek, Board Member Charlton, Board Member Moore, Vice Chair Carlson, Board Member Runestad, Board Member Flannery and Board Member Alaniz

### APPROVAL OF MINUTES

**Motion by Carlson, seconded by Charlton to approve the April 10 draft meeting minutes. The motion passed by the following vote:**

**Yes:** 8 - Board Member Randall, Chair Turek, Board Member Charlton, Board Member Moore, Vice Chair Carlson, Board Member Runestad, Board Member Flannery and Board Member Alaniz

1. Library Board Draft Minutes April 10, 2024

**Attachments:** [Draft MeetingMinutes April 10, 2024](#)

### PRESENTATIONS

*No Presentations*

### PUBLIC COMMENT

*No Public Comment*

## REGULAR AGENDA

*Krista Ross and Steve Harsin of SELCO conducted a workshop to identify the components of the Library Vision Statement, completing the update of the Mission, Vision and Value statements. Value statements are future thinking, short statement to indicate what the library imagines.*

*Workplan/Meeting Schedule '24/'25- full meeting odd months, small committees even months. Effective August with Policy. Non-board members can attend any meeting. Draper will send a Google form for sign-up.*

2. Discuss and Update Library Mission, Vision, and Values Statements.
3. Proposed 2024-2025 Library Board Work Plan and Meeting Schedule.

**A motion was made by Carlson, seconded by Moore to adopt Work Plan effective August 14th to hold Board Meetings odd months and committees even months. The motion passed by the following vote:**

**Yes:** 8 - Board Member Randall, Chair Turek, Board Member Charlton, Board Member Moore, Vice Chair Carlson, Board Member Runestad, Board Member Flannery and Board Member Alaniz

## STAFF UPDATES

*Successful first AAPI celebration with St. Olaf coordinated by Alexis. 250 attendees enjoyed entertainment, crafts, food and a celebration of culture. Maddie Cruse will receive an Honorary Librarian certificate May 29th for her Mayor for a Day Essay, read at the State of the City, for her idea to create new friendships through books. New Youth Services Manager Amy Commers starting May 13th. 4 paid interns, grant program in conjunction with NCCC, start mid-late May. Also 4 new summer shelvers and 14 teen Library Pages. Staff retreat in Victoria, MN in April; Summer Reading(adults as well), Summer Concerts starting in June. Stats in a new format to tell a more complete library picture; suggestions welcome.*

4. Library Strategic Plan Report.

**Attachments:** [April Strategic Plan Report](#)  
[Statistics April](#)

## BOARD MEMBER AND COMMISSIONER REPORTS

*-SELCO- meets later in May*

*-FFNPL- Finishing up last of Oasis requirements; collaborating on grant with library; discussion on landscape vision project; awarded three HS scholarships; supporting summer reading.*

*-School Board- Visit website-Re-imagine tab on HS improvement; District Youth Council also toured HS.*

## ADJOURNMENT

**7:21-Motion by Randall, seconded by Carlson to adjourn the meeting. The motion passed by the following vote:**

**Yes:** 8 - Board Member Randall, Chair Turek, Board Member Charlton, Board Member Moore, Vice Chair Carlson, Board Member Runestad, Board Member Flannery and Board Member Alaniz